

To: All Members

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Date: 18<sup>th</sup> December 2019

Dear Councillor

## **EXECUTIVE MEETING MONDAY, 16 DECEMBER 2019 – DECISION NOTICE**

I have pleasure in enclosing herewith, for your attention, a copy of the Decision Notice of the Executive held on Monday, 16th December 2019.

Set out below is the procedure for calling in decisions of the Executive. **Only Key Decisions may be called in.** Request forms to call in a decision of the Executive may be obtained from the Governance Team.

### **Deadline date for calling in Key Decisions contained in the Decision Notice:**

**Thursday 2<sup>nd</sup> January 2020**

### **Number of Members required to call in an item:**

Three Scrutiny Members

### **Method by which items may be called in:**

- By completion of the form available from the Governance Team

### **Recording of called in items:**

The Governance Manager shall be responsible for keeping and maintaining a log of called in items. In practice this log will be kept by the Governance Officers who are themselves authorised to accept notifications from Members.

A log shall be maintained in chronological order according to when requests are received. This log will be open for inspection by any Member of the Council, upon request.

Yours sincerely,



Joint Head of Corporate Governance & Monitoring Officer

**DECISION NOTICE OF THE EXECUTIVE  
MONDAY, 16 DECEMBER 2019**

**BUDGET & POLICY FRAMEWORK ITEMS**

AGENDA ITEM		DECISION
5	<b>Council Vision 2019-2023</b>	<p><b>RESOLVED</b> – That -</p> <p>(1) <i>Executive notes the development of the Council Vision 2019-2023 and recommends it to Council for adoption.</i></p> <p>(2) That the Joint Strategic Director – Place, in consultation with the Leader, be authorised to make any minor amendments to the Council Vision 2019-2023 prior to submission to Council.</p> <p><b>REASON FOR DECISION:</b> Following consultation with Scrutiny Committees, the proposed Council Vision 2019-2023 was presented to Executive prior to submission to Council for formal adoption.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> The aims and priorities within the draft Council Vision had received broad support. All comments had been considered and those concerning more operational matters or suggestions for service improvements were to be shared with departments for consideration and further action where appropriate.</p>

**NON KEY DECISIONS**

AGENDA ITEM		DECISION
6	<b>Corporate Plan Targets Performance Update - July to September 2019 (Q2 - 2019/20)</b>	<p><b>RESOLVED</b> - That progress against the Corporate Plan 2019-2020 targets be noted.</p> <p><b>REASON FOR DECISION:</b> This was an information report to keep Members informed of progress against the corporate plan targets, noting achievements and any areas of concern.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> Not applicable to this report as it provided an overview of performance against agreed targets.</p>

7	<b>Customer Service Standards/ Compliments, Comments and Complaints Report 2019/20</b>	<p><b>RESOLVED</b> - That Executive notes the overall performance on compliments, comments and complaints and customer service standards.</p> <p><b>REASON FOR DECISION:</b> The report was to keep Elected Members informed of volumes and trends regarding customer service standards and compliments, comments, complaints and to maintain and improve upon Customer Service targets.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> Not applicable as the report was to keep Elected Members informed rather than to aid decision making.</p>
8	<b>Bolsover Partnership Funding and Performance Monitoring - April to September 2019</b>	<p><b>RESOLVED</b> – That the contents of this report be noted.</p> <p><b>REASON FOR DECISION:</b> To receive a comprehensive overview of projects, funding and initiatives that the Partnership Team was involved with and to ensure Partnership funding was targeted to best effect.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> Options were considered as an integral element of all commissioning processes.</p>
9	<b>Strategic Risk Register and Partnership Arrangements</b>	<p><b>RESOLVED</b> - That Executive approves the Strategic Risk Register as at 30<sup>th</sup> September 2019 as set out in Appendix 1 to the report.</p> <p><b>REASON FOR DECISION:</b> To enable Executive to consider the risks identified within the Strategic Risk Register / Partnership Arrangements in order to assist in maintaining effective governance arrangements, service and financial performance.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> This report enabled Members to consider whether the Council had adopted an appropriate approach to its management of risk and partnerships. As this report was part of the approach to help ensure the effective management of risk / partnerships there was no alternative to receiving this report.</p>

## KEY DECISIONS

AGENDA ITEM	DECISION
<p><b>10</b></p>	<p><b>Medium Term Financial Plan - Revised Budgets 2019/20</b></p> <p><b>RESOLVED</b> - That Executive approves:</p> <ol style="list-style-type: none"> <li>(1) the revised General Fund budget for 2019/20 as set out in Appendix 1 and detailed in Appendix 2 to the report.</li> <li>(2) the revised Housing Revenue Account budget for 2019/20 as set out in Appendix 3 to the report.</li> <li>(3) the revised Capital Programme for 2019/20 as set out within Appendix 4 to the report.</li> </ol> <p><b>REASON FOR DECISION:</b>  The purpose of the report was to set revised budgets as early as possible within the financial year to ensure that identified budget savings were realised, that all budget managers were working to the revised budgets and to allow any planned changes to be delivered. The improved position on both the Council's main revenue budgets reflected a combination of favourable circumstances during the year, together with careful budget management and the ongoing policies of progressing the transformation agenda in order to reduce the underlying level of expenditure in line with the ongoing reductions in the level of government grant. The savings achieved would be used to support service delivery to residents and tenants in future financial years.</p> <p><b>OTHER OPTIONS CONSIDERED:</b>  <u>General Fund and Housing Revenue Account</u></p> <p>The anticipated surplus on the Council's two main revenue accounts was to result in an increase in financial balances at the year-end which were available to protect services at a time of declining central government support. It was proposed that these additional resources be utilised to mitigate the expected increase in the contribution to the Local Government Pension Scheme over the next three financial years.</p>

	<p><u>Capital</u></p> <p>There were no alternative options being considered with regard to the proposed allocations from the Capital Programme budget as it ensured the Council's assets met health and safety requirements in that they would be maintained in a fit for purpose state that ensured they remained fully operational.</p>
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## PART 2 - EXEMPT ITEMS

### NON KEY DECISIONS

AGENDA ITEM		DECISION
12	<p><b>Environmental Health and Enforcement Review</b></p>	<p><b>RESOLVED – That -</b></p> <ul style="list-style-type: none"> <li>(1) Executive notes the progress made with the service review.</li> <li>(2) Executive supports further detailed work and considers final, costed recommendations at a future meeting.</li> <li>(3) Executive supports the development of a detailed improvement plan for the joint service.</li> <li>(4) formal consultation with the Trade Unions be progressed, following evaluation of revised job descriptions.</li> </ul> <p><b>REASON FOR DECISION:</b> To progress the full review of the service in order to ensure that it can operate in a modern, efficient and effective way.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> The option of not progressing further with the review was considered but rejected as not sustainable.</p>

## KEY DECISIONS

AGENDA ITEM		DECISION
13	<p><b>Safe and Warm Scheme - Ashbourne Court, Shirebrook and Parkfields, Clowne</b></p>	<p><b>RESOLVED</b> - That Davlyn Construction Ltd be appointed to undertake the works as outlined within this report as per the tender sum.</p> <p><b>REASON FOR DECISION:</b> Following a procurement exercise, taking into account both cost and quality criteria, Davlyn Construction Ltd was assessed as being the most economically advantageous bidder.</p> <p><b>OTHER OPTIONS CONSIDERED:</b> Due to the existing condition of the communal heating system there was potential risk for failure of the boilers. It was not economically viable to replace the boilers and there was further complication due to the deteriorating condition of the existing pipe work infrastructure.</p>

**Only Key Decisions may be called in. All other decisions will be actioned immediately with the exception of those referred to Council (shown in italics).**