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To: Chair & Members of the Finance  
and Corporate Overview Scrutiny  
Committee

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Thursday 24<sup>th</sup> August 2023

Dear Councillor

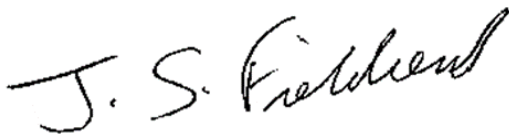
**FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Finance and Corporate Overview Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne, on Thursday, 7th September, 2023 at 14:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 3 and 4.

Yours faithfully



Service Director Governance, Legal Services and Monitoring Officer

## **Equalities Statement**

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality, and fostering good relations between all groups in society.

### **Access for All statement**

You can request this document or information in another format such as large print or **language** or contact us by:

- **Phone:** [01246 242424](tel:01246 242424)
- **Email:** [enquiries@bolsover.gov.uk](mailto:enquiries@bolsover.gov.uk)
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need WiFi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

# FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE

## AGENDA

**Thursday, 7th September, 2023 at 14:00 hours taking place in the Council Chamber,  
The Arc, Clowne**

Item No.		Page No.(s)
1.	<b>Apologies For Absence</b>	
2.	<b>Urgent Items of Business</b>  To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	<b>Declarations of Interest</b>  Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:  a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	<b>Minutes</b>  To consider the minutes of the last meeting held on 26 <sup>th</sup> July 2023.	5 - 6
5.	<b>List of Key Decisions and Items to be Considered in Private</b>  <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	7
6.	<b>Financial Outturn 2022/23</b>	8 - 32
7.	<b>Budget Monitoring Report</b>	33 - 56
8.	<b>Ambition Plan Targets Performance Update - April to June 2023</b>	57 – 81

<b>9.</b>	<b>Finance and Corporate Overview Scrutiny Committee Work Programme</b>	<b>82 - 87</b>
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## **FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

Minutes of a meeting of the Finance & Corporate Overview Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Wednesday, 26<sup>th</sup> July, 2023, at 10:00 hours.

### **PRESENT:-**

Members:-

Councillor Lucy King in the Chair

Councillors: David Bennett, Justin Gilbody and Sally Renshaw

Officers: Jim Fieldsend (Monitoring Officer), Theresa Fletcher (Section 151 Officer), Joanne Wilson (Scrutiny & Elections Officer) and Hannah Douthwaite (Governance & Civic Officer).

Also in attendance was Councillor Clive Moesby (Portfolio Holder for Resources)

### **FCOS10-23/24      APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of Councillors Rowan Clarke, Chris Kane, Tom Munro and Jen Wilson.

### **FCOS11-23/24      URGENT ITEMS OF BUSINESS**

There were no urgent items of business.

### **FCOS12-23/24      DECLARATIONS OF INTEREST**

There were no declarations of interest made.

### **FCOS13-23/24      LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE**

There were no items on the List of Key Decisions and Items to be Considered in Private document.

## **FINANCE & CORPORATE OVERVIEW SCRUTINY COMMITTEE**

### **FCOS14-23/24      MINUTES – 16<sup>TH</sup> JUNE 2023**

Moved by Councillor Justin Gilbody and seconded by Councillor David Bennett  
**RESOLVED** that the Minutes of a Finance and Corporate Overview Scrutiny Committee held on 16<sup>th</sup> June 2023 be approved as a correct record.

### **FCOS15-23/24      CORPORATE DEBT – 2022/23**

The Section 151 Officer presented a summary of the Council's corporate debt position as at 31<sup>st</sup> March 2023.

Members were reminded that the main sources of income for the Council's General Fund was business rates, council tax, a small number of government grants and other service-related income. For the Council's Housing Revenue Account, the main source of income was dwelling rent. Table one in the report detailed the income received by the Council, broken down into income areas with a comparison to the equivalent quarter of the previous year.

Table two to the report detailed the level of arrears for Bolsover District Council at 31<sup>st</sup> March 2023. Arrears had increased in all areas from the previous year. The increase in cost of living and high inflation over the past year had impacted on individuals and businesses being able to pay. This was in addition to the after affects of Covid, and businesses were still recovering financially.

Table four showed a full summary and breakdown of figures for 2022/23.

Moved by Councillor David Bennett and seconded by Councillor Sally Renshaw  
**RESOLVED** that the report be noted.

### **FCOS16-23/24      FINANCE AND CORPORATE OVERVIEW SCRUTINY COMMITTEE WORK PROGRAMME**

Members had received a copy of the current work programme within their agenda pack and were given the opportunity to raise any queries in relation to future meetings.

Moved by Councillor Justin Gilbody and seconded by Councillor Sally Renshaw  
**RESOLVED** that the Finance and Corporate Overview Scrutiny Committee work programme be noted.

The meeting concluded at 10:14 hours.



**List of Key Decisions and items to be considered in private**

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

**NB:** If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

## **Bolsover District Council**

### **Meeting of the Finance and Corporate Overview Scrutiny Committee on 7th September 2023**

#### **Financial Outturn 2022/23**

#### **Report of the Portfolio Holder for Resources**

<b>Classification</b>	This report is public.
<b>Report By</b>	Theresa Fletcher Director of Finance and Section 151 Officer
<b>Contact Officer</b>	As above

#### **PURPOSE/SUMMARY OF REPORT**

To inform Finance and Corporate Overview Scrutiny Committee of the outturn position of the Council for the 2022/23 financial year. This report will be presented to Executive on 11<sup>th</sup> of September 2023.

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#### **REPORT DETAILS**

##### **1. Background**

- 1.1 The Council published its draft Statement of Accounts in respect of 2022/23 on 19<sup>th</sup> of May 2023. The statutory deadline of 31<sup>st</sup> of May was reinstated in 2023, for the first time since before the Covid-19 pandemic. The draft Statement of Accounts 2022/23 is now subject to the independent audit from the Council's external auditors, Mazars.
- 1.2 Until the accounts have been agreed by our external auditors, there remains the possibility that they will be subject to amendment. The external audit will be undertaken remotely throughout July and August. The statutory date for the final audited accounts has been extended from 31<sup>st</sup> of July to 30<sup>th</sup> of September 2023 for all local government, to try to ease the pressure on auditors and finance teams who have in some cases, 2 years' where the audit opinion is outstanding on the accounts.
- 1.3 We received the audit opinion on our 2021/22 accounts on the 28<sup>th</sup> of November 2022 and were included in the 12% of local government audits that were completed by the 30<sup>th</sup> of November 2022 deadline.
- 1.4 International Financial Reporting Standards (IFRS) dictate that the main focus of the Statement of Accounts is on reporting to the public in a format which is directly comparable with every country that has adopted IFRS i.e. not just UK or even other



local authorities. By contrast, the focus of this report is on providing management information to Members and other stakeholders to assist in the financial management of the Council.

- 1.5 The following sections of this report will consider the 2022/23 outturn position in respect of the General Fund, the Housing Revenue Account (HRA), the Capital Programme and the Treasury Management activities. Within the report, consideration is given to the level of balances at the year end and the impact which the closing position has upon the Council's budgets in respect of the current financial year.

## 2. Details of Proposal or Information

### General Fund

- 2.1 The position in respect of the General Fund outturn is detailed in **Appendix 1** attached to this report. The appendix shows the Current Budget compared to the final Outturn position. The main variances against the current budget are shown in table 1 below with variances at service level shown in **Appendix 2**.

Table 1

	£000
ITC	(40)
Rent rebates and allowances	76
Go Active!	(104)
Year-end capital admin allowance	(78)
Pleasley Vale Mills	(93)
Planning Fee income	(70)
Salaries variances	(668)
Non-staff miscellaneous variances	(275)
<b>Net cost of services</b>	<b>(1,252)</b>
Debt Charges/Investment Interest	(630)
Additional general government grants	(64)
<b>Total Outturn Variance</b>	<b>(1,946)</b>
Changes to general fund balance since revised budget – until outturn	(9)
<b>Contribution to Reserves – 2022/23 Outturn</b>	<b>(1,955)</b>

## Financial Reserves

### Transfers from Earmarked Reserves

- 2.2 The use of earmarked reserves in 2022/23 was £3.248m. This reflects the expenditure incurred on projects at 31<sup>st</sup> March 2023 which have approval to use earmarked reserves. This also included £1.940m from the Covid-19 reserve to cover the S31 grants for business rates relating to the 2021/22 deficit on the collection fund. There are ongoing commitments for reserve expenditure in 2023/24 when the balance of this years' reserve funding (£0.393m) will be utilised.

### Transfers to Reserves

- 2.3 At the end of the financial year, it has been necessary to agree transfers into reserves in preparation for future expenditure commitments, some from income received in 2022/23. Transfers to reserves total £5.948m which is £1.955m higher than originally forecast, reflecting the outturn shown in table 1.

These consist of:

- £0.500m contribution to the IT Reserve to fund future expenditure requirements.
  - £0.100m contribution to the Legal Costs Reserve in preparation to fund future specialist legal advice.
  - £0.100m contribution to the 3G Pitch Carpet Replacement Reserve, as a requirement of the grant conditions from an external funder.
  - £0.200m contribution to the Building, Repair and Renewal Reserve to fund future unexpected works on the Council's buildings.
  - £1m transfer to the NNDR Growth Protection Reserve to mitigate against future changes to the funding of the Council.
  - £0.055m transfer to the Transformation Reserve as the remainder of the in-year surplus.
- 2.4 The Transformation Reserve has a balance at the end of the year of £3.795m. Commitments already made against this reserve for 2023/24 and future years amount to £3.208m leaving £0.587m uncommitted at the date of writing this report.
- 2.5 As already discussed, there are ongoing commitments against the earmarked reserves which will continue in 2023/24 and future years. Should any of these reserves prove unnecessary in the future, they will be moved back into unallocated General Fund resources.

### General Fund Balances

- 2.6 The General Fund Balances are considered to be at an acceptable level for a District Council rather than at a generous level. The General Fund balance has decreased to £2.019m in line with the MTFP. This needs to be considered against the background of ongoing changes to the level of Government funding together with the range of risks facing the Council. With only a limited level of General Fund reserves it is crucial that the Council continues to maintain robust budgetary control in order to safeguard both its reserves and its financial sustainability.

- 2.7 Given the level of general balances, should either an overspend or an under achievement of income occur, immediate 'crisis' remedial action would need to be considered. Such a response is not conducive to sound financial management but more importantly would have a significant detrimental impact upon the Council's ability to deliver the planned and agreed level of services to local residents.
- 2.8 The main feature of the 2022/23 financial year is that the Council transferred £1.955m to Earmarked Reserves in preparation for future expenditure.
- 2.9 With regard to the underlying favourable variance on the General Fund in 2022/23 this will be reviewed as usual during the budget process for 2023/24 – 2027/28, from October onwards. The latest position for all years in the current MTFP is shown in Table 2.
- 2.10 As a Council we made it our strategy to save extra business rates income earned in years when we received more than we estimated, to be able to use it in future years when Government funding was reduced. This is being held in the NNDR Growth Protection Reserve and the balance after the transfer from the 2022/23 outturn is £11.566m. Transfers are made from this reserve to the general fund to replace the losses caused by changes in Government funding.
- 2.11 Within the current MTFP, estimates of the movement to/from the reserve are as follows: there is a contribution from the reserve to general fund of £0.275m in 2023/24, £2.829m in 2025/26 and £2.971m in 2026/27. In 2024/25 there is a transfer into the reserve from general fund of £0.354m. This reserve is not a long-term source of income for the general fund.

Table 2

	<b>2023/24 Budget £000</b>	<b>2024/25 Budget £000</b>	<b>2025/26 Budget £000</b>	<b>2026/27 Budget £000</b>
Net Cost of Services	12,544	12,281	12,400	12,745
Net debt charges + investment interest	(282)	(21)	85	61
Net t/f to/(from) reserves + balances	1,210	1,321	270	344
Net t/f to/(from) NNDR Growth Protection Reserve	(275)	354	(2,829)	(2,971)
Parish precept	3,646	3,646	3,646	3,646
Funding from council tax, business rates and government grants	(16,825)	(17,851)	(13,572)	(13,825)
<b>Use of GF balance</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>

## The Cost of Living

- 2.12 The invasion of Ukraine created significant uncertainty in the global economy, particularly in energy markets. Higher than expected global energy and goods prices led to an increase in the cost of living in the UK. To try to counter the rise in inflation the UK bank base rate increased from 0.75% in April 2022 to 4.25% by the end of March 2023.
- 2.13 Throughout 2022/23, the Government provided various financial support schemes to help households with the increased costs, these were paid to us as billing authority and administered by our revenues and benefits section. The table below shows the main schemes and how much was paid out for each:

	Amount available to spend in 2022/23	Amount paid during 2022/23
Council Tax Rebate, support for energy prices which provided £150 non-refundable rebate for households in England in Council tax bands A-D	£5.170m	£5.155m
Discretionary Fund, to support households in need who would not otherwise be eligible for the above scheme.	£0.157m	£0.151m
Energy Bills Support Scheme Alternative Funding Grant facilitated a £400 payment for domestic energy consumers in the UK that would otherwise not receive support due to the absence of a domestic electricity supply.	£0.331m	£0.008m (Received late in 2022/23)
Alternative Fuel Payment Scheme Alternative Fund Grant, provided £200 to domestic energy consumers in the UK that use alternative fuels.	£0.070m	£0.013m

- 2.14 In addition, the Government made payments to County Councils to provide more general support to households most in need. During 2022/23, Derbyshire County Council provided the following amounts to Bolsover which were administered by our revenues and benefits and housing teams.

	Amount available to spend in 2022/23	Amount paid during 2022/23
Household Support Fund, support for households who may not be eligible for other forms of support. Not necessarily for energy costs this also supported arrears on council tax or rent accounts.	£0.208m	£0.208m

### **Housing Revenue Account (HRA)**

- 2.15 The Housing Revenue Account is provided in **Appendix 3** to this report.
- 2.16 The Housing Revenue Account position shows a number of variances during the year. The main expenditure under spends are in relation to vacancies £0.093m within various sections of the HRA and £0.075m in utilities under spends on sheltered dwellings. The income position was over achieved mainly due to £0.084m better than anticipated property lettings plus, other favourable miscellaneous income variances. The overall expenditure position is £0.281m below the current budget. The overall income position is £0.229m above the current budget. This gives a net cost of services under spend of £0.510m, adjusting to £0.181m under spend after interest.
- 2.17 The surplus has been used to fund a contribution of £0.043m to the HRA Vehicle, Plant and Equipment Reserve which is available to fund future expenditure requirements. Where the use of Reserves has not been fully applied in 2022/23 and there are ongoing commitments for these activities in 2023/24, the funding will be carried forward and utilised.
- 2.18 The level of HRA Balances has decreased to £2.039m in line with the MTFP. The HRA balances are considered appropriate with the level of financial risk facing the HRA. Maintenance of this balance is necessary as it will help ensure the financial and operational stability of the HRA which is essential if we are to maintain the level of services and quality of housing provided to our tenants over the life of the 30-year Business Plan.

### **Capital Investment Programme**

- 2.19 Details of the capital expenditure incurred by the Council in 2022/23 on a scheme-by-scheme basis is provided in **Appendix 4**.

The Capital Programme may be summarised as follows:

<b>General Fund:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
GF Building Assets	3,669	2,078	(1,591)
GF ICT Schemes	339	61	(278)
Leisure Schemes	955	721	(234)
Disabled Facilities Grants	650	382	(268)
Joint Venture - Dragonfly	2,272	754	(1,518)
GF Vehicle/Plant Replacements	1,182	479	(703)

<b>General Fund Total</b>	<b>9,067</b>	<b>4,475</b>	<b>(4,592)</b>
<b>HRA:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
HRA New Build Properties	11,704	7,108	(4,596)
HRA Vehicle Replacements	525	12	(513)
Public Sector Housing Schemes	5,834	4,893	(941)
HRA ICT Schemes	80	29	(51)
New Bolsover Scheme	21	6	(15)
<b>HRA Total</b>	<b>18,164</b>	<b>12,048</b>	<b>(6,116)</b>
<b>Programme Total</b>	<b>27,231</b>	<b>16,523</b>	<b>(10,708)</b>

#### General Fund Schemes

- 2.20 In relation to the General Fund element of the Capital Programme during 2022/23, £4.592m was not undertaken. Shirebrook Crematorium, the Joint Venture and Vehicle replacements were the main variances.

#### HRA Schemes

- 2.21 Within the HRA the variances show that £6.116m of the total HRA programme has not been undertaken during the year. The New Build Properties category constituted the main variance.
- 2.22 **Appendix 4** also details the proposed carry forward amounts to 2023/24. These requests relate to individual schemes that are still in progress, where there are outstanding commitments or where the scheme has been delayed. The carry forward amount is £10.173m with the impact on the 2023/24 capital programme detailed in the appendix. It should be noted that all these expenditure requirements will take forward a corresponding level of financial resources and thus have a neutral impact on the financial position in 2023/24.

#### Capital Financing

- 2.23 The Capital Programme was financed as follows:

<b>General Fund:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
The Better Care Fund	650	382	(268)
Prudential Borrowing	1,597	341	(1,256)
Reserves	4,270	1,803	(2,467)
Capital Receipts	397	171	(226)
External Funding	2,153	1,778	(375)

<b>Total General Fund</b>	<b>9,067</b>	<b>4,475</b>	<b>(4,592)</b>
<b>HRA:</b>	<b>Current Programme £'000</b>	<b>Outturn £'000</b>	<b>Variance £'000</b>
Major Repairs Reserve	5,834	4,815	(1,019)
Prudential Borrowing	2,179	906	(1,273)
HRA Reserves	8,165	4,499	(3,666)
Usable Capital Receipts	250	60	(190)
External Funding	1,736	1,768	(32)
<b>Total HRA</b>	<b>18,164</b>	<b>12,048</b>	<b>(6,116)</b>
<b>Grand Total</b>	<b>27,231</b>	<b>16,523</b>	<b>(10,708)</b>

#### General Fund Capital Financing

- 2.24 Officers have financed the General Fund Capital Programme from a combination of capital receipts, reserve contributions, prudential borrowing and external funding.

#### HRA Capital Financing

- 2.25 Officers have financed the HRA Capital Programme from a combination of capital receipts, reserve contributions, prudential borrowing and external funding.

#### Treasury Management

- 2.26 **Appendix 5** provides a brief report on the Treasury Management activity of the Council for 2022/23. In summary, the Council operated throughout 2022/23 within the Authorised and Operational Boundary limits approved in the Treasury Management Strategy as approved by the Council in February 2022.

- 2.27 The key points from the summary report are:

- The overall borrowing requirement of the Council (the Capital Financing Requirement) - £117.204m at 31 March 2023.
- The PWLB debt - £89.400m.
- Effective internal borrowing - £27.804m.
- £4m repayments of PWLB debt in year.
- No new PWLB borrowing was undertaken in 2022/23.
- PWLB interest paid in 2022/23 - £3.204m.
- Interest received on investments - £0.703m.

### **3. Reasons for Recommendation**

#### General Fund

- 3.1 During the previous financial year the Council managed its budget effectively securing a favourable financial outturn. The Council was able to make contributions of £1.955m to reserves in preparation for future expenditure commitments. The Transformation Reserve, which is the Council's main general

earmarked reserve, has £3.208m committed against it in 2023/24 and future years, so continued prudence is needed when committing against this reserve.

#### HRA

- 3.2 The Council was able to contribute £0.043m to the HRA Vehicle, Plant and Equipment Reserve. The HRA continues to operate within the parameters set by the 30 Year Business Plan and the MTFP. Officers will be working to ensure that the Business Plan continues to reflect the impact of government legislation, and that the HRA remains sustainable over the 30-year period of the Business Plan.

#### Capital Programme

- 3.3 The Capital Programme saw good progress on approved schemes during the 2022/23 financial year. There are, however, a number of schemes which are work in progress and this requires that the associated expenditure and funding be carried forward into the 2023/24 financial year.

#### Capital Financing

- 3.4 Capital expenditure during 2022/23 has been fully financed in line with the approved programme.

#### Treasury Management

- 3.5 The Council operated in line with its agreed Treasury Management Strategy during the 2022/23 financial year. This ensures that lending and borrowing arrangements were prudent and sustainable, minimising the risk of financial loss to the Council. Effective management of these arrangements ensured that interest costs during the year were minimised in order to assist the Council's revenue position whilst interest receivable rose.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 The financial outturn report for 2022/23 is primarily a factual report which details the outcome of previously approved budgets therefore there are no alternative options that need to be considered.
- 4.2 The allocation of resources to earmarked reserve accounts has been undertaken in line with the Council's policy and service delivery framework and in the light of the risks and issues facing the Council over the period of the current MTFP. If these risks do not materialise or are settled at a lower cost than anticipated then the earmarked reserves will be reassessed and returned to balances where appropriate.

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### **RECOMMENDATION(S)**

1. That Members note the outturn position in respect of the 2022/23 financial year.
2. That Members note the transfers to earmarked reserves of £1.955m and £0.043m as outlined in detail in paragraphs 2.3 and 2.17, respectively.



3. That Members note the proposed carry forward of capital budgets detailed in Appendix 4 totalling £10.173m.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

**IMPLICATIONS.**

**Finance and Risk:**            Yes ☒            No ☐

**Details:**

The financial implications are set out within the body of the report.

Members should note that the budgets against which we have monitored the 2022/23 outturn were those agreed within the Council's Medium Term Financial Plan (MTFP). The MTFP considered both the affordability of the budgets that were approved and ensured that the level of balances remained adequate for purposes of enabling sound financial management.

The issue of financial risk is covered throughout the report. The risk of not achieving a balanced budget, together with the risk that the Council's level of financial balances will be further eroded are currently key corporate risks identified on the Council's Strategic Risk Register.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes ☒            No ☐

**Details:**

The Statement of Accounts is currently required to be prepared by 31 May and audited by the 31<sup>st</sup> of July each year, although again this year the deadline for audit sign off has been moved to 30<sup>th</sup> September, due to the ongoing external audit capacity issue. The Council has now completed the draft Statement of Accounts and they have been signed off by the Section 151 Officer as at 19<sup>th</sup> May 2023 which secures compliance with the Council's obligations.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

Not applicable to this report.

**Staffing:**            Yes ☐            No ☒

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000   <input type="checkbox"/>   Capital - £150,000   <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies.</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No

<b>District Wards Significantly Affected</b>	None
<b>Consultation:</b> <b>Leader / Deputy Leader   <input type="checkbox"/>   Executive   <input type="checkbox"/></b> <b>SLT   <input type="checkbox"/>   Relevant Service Manager   <input type="checkbox"/></b> <b>Members   <input type="checkbox"/>   Public   <input type="checkbox"/>   Other   <input type="checkbox"/></b>	Details:  Portfolio Holder for Finance

<b>Links to Council Ambition: Customers, Economy and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary – Outturn 2022/23
2	General Fund Detail – Outturn 2022/23
3	Housing Revenue Account – Outturn 2022/23
4	Capital Expenditure – Outturn 2022/23
5	Treasury Management – Outturn 2022/23

<b>Background Papers</b> <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
None

# GENERAL FUND SUMMARY - OUTTURN 2022/23

## Appendix 1

	Current Budget 2022/23 £	Outturn 2022/23 £	Variance £
Resources (including S106 expenditure, recharge to HRA and year end entries)	5,430,443	4,747,863	(682,580)
Strategy + Development (including S106 expenditure and year end entries)	4,907,958	4,339,009	(568,949)
<b>Net Cost of Services</b>	<b>10,338,401</b>	<b>9,086,872</b>	<b>(1,251,529)</b>
Investment Property net income	(321,152)	(321,152)	0
Revenue Contribution to Capital Programme	32,645	32,645	0
Debt Charges	571,856	537,810	(34,046)
Investment Interest	(867,955)	(1,464,468)	(596,513)
Contributions to Reserves	3,992,729	5,948,092	1,955,363
Contributions from Earmarked Reserves	(3,247,640)	(3,247,640)	0
Contribution (from)/to S106 Holding A/cs, Grant A/cs and Miscellaneous Holding A/cs	748,205	748,205	0
Parish Precepts	3,645,990	3,645,990	0
<b>Total Spending Requirement</b>	<b>14,893,079</b>	<b>14,966,354</b>	<b>73,275</b>
Revenue Support Grant	(1,231,521)	(1,231,521)	0
Business Rate Retention	(4,583,258)	(4,583,258)	0
New Homes Bonus Grant, including Lower Tier Services and 2022/23 Services grants	(1,036,272)	(1,038,877)	(2,605)
BDC Council Tax Requirement	(4,292,893)	(4,302,039)	(9,146)
Parish Council, Council Tax Requirement	(3,645,990)	(3,645,990)	0
Miscellaneous un-ring-fenced grant	0	(52,419)	(52,419)
Council Tax Collection Fund surplus	(30,181)	(30,181)	0
<b>Funding Requirement</b>	<b>(14,820,115)</b>	<b>(14,884,285)</b>	<b>(64,170)</b>
<b>Opening General Fund Balance</b>	<b>(2,100,973)</b>	<b>(2,100,973)</b>	
<b>Transfer (to)/from Balances</b>	<b>72,964</b>	<b>82,069</b>	
<b>Closing General Fund Balance</b>	<b>(2,028,009)</b>	<b>(2,018,904)</b>	

GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G001	Audit Services (G001)	133,565	130,950	(2,615)	Due to an in-year vacancy at CBC
G002	I.C.T. (G002)	926,625	886,354	(40,271)	H+C under spent by £13k, hardware maintenance £7k under spent, equipment/tools/materials £4k under spent, Leased lines £5k under spend, Business Software £7k under spent.
G007	Community Safety - Crime Reduction (G007)	65,097	62,967	(2,130)	
G010	Neighbourhood Management (G010)	71,782	70,395	(1,387)	
G013	Community Action Network (G013)	312,140	316,960	4,820	Salaries £3k over spent.
G014	Customer Contact Service (G014)	807,167	778,507	(28,660)	Staffing costs under spent by £16k due to vacancies, overtime £9k under spent.
G017	Private Sector Housing Renewal (G017)	77,449	81,938	4,489	Recovered expenditure £6k over achieved. Works in default £5k over spent. Recharges from NE £6k over spent.
G018	Environmental Health - Covid Team (G018)	15,838	15,838	(0)	
G020	Public Health (G020)	(70,000)	(70,000)	0	
G021	Pollution Reduction (G021)	249,713	228,682	(21,031)	Recharge from NE £18k under spent, income £3k over achieved.
G022	Health & Safety (G022)	(239)	(333)	(94)	
G023	Pest Control (G023)	54,399	59,897	5,498	Recharge from NE £5k over and income slightly under achieved.
G024	Street Cleansing (G024)	361,678	334,956	(26,722)	Income over achieved by £7k, staffing costs under spent by £24k due to vacancies, H+C £3k over spend.
G025	Food Safety (G025)	125,121	150,719	25,598	Recharge from NE £26k over.
G026	Animal Welfare (G026)	91,076	111,059	19,983	Recharged from NE £11k over, income £9k under achieved overall.
G028	Waste Collection (G028)	1,121,550	1,099,890	(21,660)	Staffing related costs £21k under spent due to vacancies/agency workers not required, income under achieved £2k overall, recharges from NE 5k under spent, protective clothing £2k over spent.
G032	Grounds Maintenance (G032)	852,967	769,801	(83,166)	Staff costs under spent £77k due to vacancies, income over achieved £10k. Equip/tools/materials £1k over spent, Protective clothing £2k over spent.
G033	Vehicle Fleet (G033)	1,198,337	1,214,524	16,187	Staffing £38k under spend due to vacancies, fuel £29k over spend, H&C £9k over spent, income £23k under achieved.
G036	Environmental Health Mgmt & Admin (G036)	280,841	278,902	(1,939)	
G037	BDC Air Quality No2 (G037)	(375,000)	(375,000)	0	
G038	Concessionary Fares & TV Licenses (G038)	(11,387)	(11,509)	(122)	
G040	Corporate Management (G040)	192,842	178,720	(14,122)	Apprenticeship levy charge £1k over spent, bank fees £1k over spent, external audit fees £2k over spent.
G041	Non Distributed Costs (G041)	647,737	645,756	(1,981)	
G043	Director of Environment + Enforcement (G043)	146,256	153,813	7,557	Staffing £8k over spend
G044	Financial Services (G044)	330,518	310,396	(20,122)	Staffing £19k under spent due to vacancy, £3k income over achieved.

GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G046	Homelessness (G046)	96,149	94,510	(1,639)	
G048	Town Centre Housing (G048)	(10,600)	(3,832)	6,768	Less income received in rental than estimated.
G053	Licensing (G053)	30,212	37,134	6,922	Income under achieved by £13k, recharges from NE £6k under spent.
G061	Bolsover Wellness Programme (G061)	80,143	68,308	(11,835)	Income over achieved by £8k.
G062	Extreme Wheels (G062)	(1,279)	(9,417)	(8,137)	Staffing costs £4k under spent, income £4k over achieved.
G063	The Girl Can (G063)	1,908	1,908	0	
G064	Bolsover Sport (G064)	132,484	113,288	(19,195)	Staffing under spent £21k, income under achieved by £3k.
G065	Parks, Playgrounds & Open Spaces (G065)	42,402	38,883	(3,519)	
G069	Arts Projects (G069)	52,408	50,811	(1,597)	
G070	Outdoor Sports & Recreation Facilities (G070)	52,583	52,044	(539)	
G072	Leisure Services Mgmt & Admin (G072)	277,209	266,771	(10,438)	Staffing £1k over spend, Conts. to other authorities £10k under spent.
G097	Groundwork & Drainage Operations (G097)	82,042	65,499	(16,543)	Staffing £17k under spend due to vacancies.
G100	Benefits (G100)	310,736	231,525	(79,211)	Year end entry £43k budget for bad debt provision on corporate code G953, salaries £36k under spent due to vacancies.
G103	Council Tax / NNDR (G103)	385,660	269,725	(115,936)	Income £59k over achieved (overall) Receipt of refund for £50k from HM Courts for 2014-2018, , General Fees £3k under spend, Software maintenance £2k under spend, H+C £2k under spend, Salaries under spent £51k.
G105	Council Tax Energy Rebate (G105)	58,041	58,041	0	
G106	Housing Anti Social Behaviour (G106)	132,163	123,745	(8,418)	Staffing £9k under spent due to vacancy.
G113	Parenting Practitioner (G113)	38,822	39,082	260	
G117	Payroll (G117)	78,588	79,162	574	
G123	Riverside Depot (G123)	204,157	203,815	(342)	
G124	Street Servs Mgmt & Admin (G124)	56,346	56,190	(156)	
G125	S106 Percent for Art (G125)	(4,120)	(4,120)	0	
G126	S106 Formal and Informal Recreation (G126)	(86,934)	(86,934)	0	
G135	Domestic Violence Worker (G135)	14,111	12,805	(1,306)	
G142	Community Safety - CCTV (G142)	1,620	1,620	0	
G143	Housing Strategy (G143)	55,172	27,131	(28,041)	Shared service split in Nov - recruitment to be carried out at BDC
G144	Enabling (Housing) (G144)	41,414	13,373	(28,041)	Shared service split in Nov - recruitment to be carried out at BDC
G146	Pleasley Vale Outdoor Activity Centre (G146)	77,622	61,999	(15,622)	Staffing £2k under spent, utilities £2k under spent, income £11k.

GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G148	Trade Waste (G148)	(189,965)	(194,674)	(4,709)	Waste disposal costs £6k under spent. Trade Refuse income under achieved by £1k
G149	Recycling (G149)	105,757	28,380	(77,377)	Staffing £58k under spend due to vacancies, H+C over spent by £7k, Recycling credits £26k over achieved.
G153	Housing Advice (G153)	15,107	13,662	(1,445)	
G155	Customer Services (G155)	34,129	33,595	(534)	
G161	Rent Rebates (G161)	(37,466)	(50,001)	(12,535)	Difference from mid-year estimate to final claim
G162	Rent Allowances (G162)	17,829	85,728	67,899	Difference from mid-year estimate to final claim
G164	Support Recharges (G164)	(4,810,563)	(4,810,563)	0	
G168	Multifunctional Printers (G168)	37,600	29,074	(8,526)	Hardware + Software rental under spent - lower usage/clicks due to staff working remotely .
G170	S106 Outdoor Sports (G170)	(26,048)	(26,048)	(0)	
G176	Affordable Warmth (G176)	20,426	8,415	(12,011)	NE charge lower than revised budget
G177	Discretionary Housing Payments (G177)	30,000	50,617	20,617	Funded by holding account.
G179	School Sports Programme (G179)	0	(3,218)	(3,218)	
G181	STEP (G181)	0	990	990	
G182	Community Outreach Programme (G182)	9,856	9,856	0	
G183	Holiday Activity + Food Programme (G183)	(3,345)	(3,345)	0	
G197	Head of Finance + Resources (G197)	93,070	93,264	194	
G198	Head of Housing (GF) (G198)	34,902	34,708	(194)	
G199	Head of Street Scene (G199)	87,523	87,838	315	
G207	Balanceability (G207)	215	215	0	
G221	Sports Leaders (G221)	18	18	0	
G228	Go Active Clowne Leisure Centre (G228)	207,417	74,794	(132,623)	Staffing £29k under spent, Building Maintenance £1k under spend, Utilities £12k under spend, Pulse Fees £3k under spent, income £89k over achieved.
G229	Housing Standards (G229)	(1,325)	(2,043)	(718)	
G239	Housing + Comm Safety Fixed Penalty Acc (G2	175	(653)	(828)	
<b>Total for Resources</b>		<b>5,430,443</b>	<b>4,747,862</b>	<b>(682,580)</b>	
G003	Reprographics (printing) (G003)	303,831	296,537	(7,294)	Staffing £1k underspent, Equipment Tools and Materials underspent £2k, plus other small over/under spends.
G006	CEPT (G006)	437,227	461,169	23,941	Staff related costs over spent by £28k: £12k due to a budgeting error and £18k due to payment of a staff exit package. Grants to Vol. Orgs. £6k under spent.

GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G009	Dragonfly (G009)	(2,580)	(2,580)	0	
G011	Head of Leader's Executive (G011)	86,523	86,989	466	
G012	Community Champions (G012)	18,960	18,960	0	
G015	Customer Service + Improvement (G015)	130,251	130,205	(46)	
G016	Skills Audit (G016)	(2,493)	(2,493)	0	
G019	Kickstart (G019)	(1,002)	(1,002)	0	
G027	Emergency Planning (G027)	17,071	17,071	0	
G031	S106 - Biodiversity (G031)	6,650	6,650	0	
G039	Children and YP Emotional Well-being (G039)	50,000	50,000	0	
G052	Human Resources (G052)	205,012	178,428	(26,584)	Salaries £9k under spent due to vacancies, H+C £3k under Spent, Training £12k under spent.
G054	Electoral Registration (G054)	151,508	151,952	444	
G055	Democratic Representation & Management (G055)	532,650	508,012	(24,638)	equipment £2k under spent, basic allowance £7k under spent due to vacancy, mileage £1k over spent, H+C £9k under spent.
G056	Land Charges (G056)	16,112	13,091	(3,021)	
G057	District Council Elections (G057)	33,250	32,189	(1,061)	
G058	Democratic Services (G058)	195,988	149,412	(46,576)	Salaries £27k under spent due to vacancies, chairman duties £6k under spent, software maintenance £10k underspent.
G060	Legal Services (G060)	400,912	281,525	(119,388)	Salaries £63k under spent due to several vacancies, Agency staffing £30k under spent, Professional + Consultancy £8k under spent, Fees and Charges £1k over achieved, Income from other authorities £15k over achieved.
G073	Planning Policy (G073)	265,779	208,022	(57,757)	Staffing £46k under spend due to vacancy, professional and consultancy £12k under spend.
G074	Planning Development Control (G074)	(3,081)	(72,498)	(69,418)	Planning fee income over achieved by £70k, advertising £2k under spend, subscriptions £1k under spent.
G076	Planning Enforcement (G076)	103,320	84,168	(19,152)	Staffing £17k under spend due to vacancy, Public transport £1k under spend, mileage £2k under spend.
G078	LGA Net Zero Innovation Programme (G078)	(172)	(172)	0	
G079	Planning Services Mgmt & Admin (G079)	13,819	8,339	(5,480)	
G080	Engineering Services (ESRM) (G080)	97,506	96,854	(652)	
G082	Tourism Promotion + Development (G082)	39,172	20,980	(18,192)	Staffing £18k under spend due to vacancy in year.
G083	Building Control Consortium (G083)	55,000	39,000	(16,000)	
G085	Economic Development (G085)	32,958	31,640	(1,317)	

GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G086	Alliance (G086)	5,250	3,413	(1,837)	
G088	Derbyshire Economic Partnership (G088)	15,000	15,000	0	
G089	Premises Development (G089)	(26,352)	0	26,352	These 3 are combined and shown as investment property net income on the summary
G090	Pleasley Vale Mills (G090)	65,259	0	(65,259)	
G092	Pleasley Vale Electricity Trading (G092)	24,799	0	(24,799)	
G095	Estates + Property (G095)	555,185	456,008	(99,177)	£79k year end capital admin allowance + deminimis receipts, salaries under spent £6k due to vacancy during the year, mileage £1k under spent.
G096	Building Cleaning (General) (G096)	113,182	117,635	4,453	Salaries over spent due to pay increase
G099	Catering (G099)	500	591	91	
G109	Director of Development (G109)	146,716	154,155	7,439	Salaries over spent.
G110	Asst Director of Development (G110)	93,910	92,912	(998)	
G111	Shared Procurement (G111)	40,122	40,717	595	
G129	Bolsover Apprenticeship Programme (G129)	(4,500)	(4,500)	0	
G131	Bolsover Community Woodlands Project (G131)	1,405	11,246	9,841	Self-financing cost centre underspent, therefore less grant claimed.
G132	Planning Conservation (G132)	46,574	46,157	(417)	
G133	The Tangent Business Hub (G133)	(39,314)	(34,530)	4,785	Income under achieved overall by £13k, H+C £5k under spent.
G138	Bolsover TC Regeneration Scheme (G138)	23,166	23,166	0	
G139	Proptech Engagement Fund (G139)	(147,059)	(147,059)	0	
G151	Street Lighting (G151)	55,506	53,227	(2,279)	
G156	The Arc (G156)	235,701	232,424	(3,277)	Income over achieved £2k, building maintenance/running costs underspent overall £6k, Gas Usage £10k over spent.
G157	Controlling Migration Fund (G157)	1,269	1,269	0	
G167	Facilities Management (G167)	11,011	9,652	(1,359)	
G169	Closed Churchyards (G169)	10,000	9,471	(529)	
G188	Cotton Street Contact Centre (G188)	30,908	28,894	(2,014)	
G191	Bolsover Community Lottery (G191)	(2,941)	(2,941)	0	
G192	Scrutiny (G192)	24,101	24,039	(62)	



GENERAL FUND DETAIL - OUTTURN 2022/23					
		Current Budget	Outturn	Variance	
		2022/23	2022/23		
Directorate cost centres		£	£	£	Main variances
G193	Economic Development Management + Admin (G193)	392,305	400,529	8,224	Salaries £10k over spent due to an increase in staff hours after budget process, mileage £1k over spend .
G195	Head of Governance + Monitoring (G195)	92,229	97,918	5,689	
G200	Head of Property Services + Housing Repairs (G200)	16,153	9,359	(6,794)	
G209	Tourism and Culture (G209)	(3,225)	(3,225)	0	
G211	UK Shared Prosperity Fund (G211)	(51,097)	(51,097)	0	
G212	Net Zero Hyper Innovation Programme (G212)	(57,509)	(57,509)	0	
G216	Raising Aspirations (G216)	7,500	7,500	0	
G218	I-Venture/Namibia Bound (G218)	10,325	10,325	0	
G220	Locality Funding (G220)	(8,157)	(8,157)	0	
G222	Visitor Economy Business Support (G222)	(17,005)	(17,005)	0	
G227	S106 - Public Health (G227)	36,871	36,871	0	
G238	HR Health + Safety (G238)	110,557	74,665	(35,892)	Staffing £32k under due to vacancy , income from other authorities £3k over achieved.
G241	Community Rail (G241)	(69,503)	(69,503)	0	
G244	Bolsover Business Growth Fund (G244)	39,900	39,900	0	
G246	Business Grants Growth Scheme (G246)	(30,036)	(30,036)	0	
G247	Culture Arts Corridor (G247)	(3,000)	(3,000)	0	
G249	Cycle and Explore (G249)	(6,918)	(6,918)	0	
G251	Youth Based Intervention Programme (G251)	(15,000)	(15,000)	0	
Total for Strategy + Development		4,907,958	4,339,008	(568,949)	
Total for: General Fund		10,338,401	9,086,871	(1,251,530)	

	Current Budget 2022/23 £	Outturn 2022/23 £	Variance £
<b>Expenditure</b>			
Repairs and Maintenance	5,701,329	5,574,009	(127,320)
Rents, Rates, Taxes & Other Charges	213,542	211,622	(1,920)
Supervision and Management	6,477,482	6,442,275	(35,207)
Special Services	559,650	480,883	(78,767)
Housing Related Support - Wardens	688,789	669,861	(18,928)
Housing Related Support - Central Control	345,715	333,462	(12,253)
Tenants Participation	75,758	73,610	(2,148)
New Build Schemes Evaluation	264,424	264,424	0
New Bolsover Project	5,000	531	(4,469)
Debt Management Expenses	8,562	8,540	(22)
<b>Total Expenditure</b>	<b>14,340,251</b>	<b>14,059,217</b>	<b>(281,034)</b>
<b>Income</b>			
Dwelling Rents	(21,522,170)	(21,605,712)	(83,542)
Non-dwelling Rents	(101,490)	(88,783)	12,707
Leasehold Flats and Shops Income	(19,295)	(17,039)	2,256
Repairs and Maintenance	(20,956)	(142,133)	(121,177)
Supervision and Management	(378)	(16,161)	(15,783)
Special Services	(21,732)	(24,260)	(2,528)
Housing Related Support - Wardens	(409,320)	(404,949)	4,371
Housing Related Support - Central Control	(277,000)	(302,078)	(25,078)
Tenants Participation	(5,005)	(5,005)	0
<b>Total Income</b>	<b>(22,377,346)</b>	<b>(22,606,120)</b>	<b>(228,774)</b>
<b>Net Cost of Services</b>	<b>(8,037,095)</b>	<b>(8,546,903)</b>	<b>(509,808)</b>
<b>Appropriations</b>			
Increase in Bad Debt Provision	130,000	255,822	125,822
Capital Interest Costs	3,627,207	4,026,657	399,450
Investment Interest Income	(103,017)	(299,962)	(196,945)
Depreciation	4,274,630	5,125,472	850,842
T/f to Major Repairs Reserve	725,370	0	(725,370)
Contribution to Insurance Reserve	35,000	35,000	0
Use of Earmarked Reserves	(613,402)	(557,393)	56,009
Contribution (from) HRA Balance	(38,693)	(38,693)	0
<b>Net Operating (Surplus) / Deficit</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HRA Balances</b>			
Opening Housing Revenue Account balance	(2,077,386)	(2,077,386)	
Budgeted Contribution from Balances	38,693	38,693	
Closing Housing Revenue Account Balance	(2,038,693)	(2,038,693)	

## CAPITAL EXPENDITURE OUTTURN - 2022/23

## Appendix 4

	Current Programme 2022/23	Outturn 2022/23	Variance 2022/23	Carried Forward requests 2023/24
	£	£	£	£
<b>General Fund</b>				
<b>Asset Management Plan</b>				
Contact Centres	11,638	1,919	(9,719)	9,435
General	21,610	21,589	(21)	0
Investment Properties	6,228	3,643	(2,585)	2,285
Pleasley Vale Business Park	60,574	5,464	(55,110)	19,998
Riverside Depot	25,212	14,342	(10,870)	10,826
The Arc	50,431	23,635	(26,796)	3,426
The Tangent	15,000	0	(15,000)	10,000
Refurbishment Work	53,910	0	(53,910)	0
	<b>244,603</b>	<b>70,592</b>	<b>(174,011)</b>	<b>55,970</b>
<b>Engineering Asset Management Plan</b>				
Car Parks	27,986	27,986	0	0
Shelters	23,128	22,883	(245)	0
Lighting	3,000	3,000	0	0
	<b>54,114</b>	<b>53,869</b>	<b>(245)</b>	<b>0</b>
<b>Assets</b>				
Car Parking at Clowne - Additional	13,416	0	(13,416)	0
Land at Portland Drive Shirebrook	109,750	62,674	(47,076)	47,076
Pleasley Vale Mill 1 - Dam Wall	100,410	0	(100,410)	100,410
Shirebrook Crematorium	1,873,750	617,591	(1,256,159)	1,256,159
Creswell Health & Wellbeing Centre	1,106,868	1,106,868	0	0
CISWO - former Creswell LC	166,000	166,000	0	0
	<b>3,370,194</b>	<b>1,953,133</b>	<b>(1,417,061)</b>	<b>1,403,645</b>
<b>ICT Schemes</b>				
ICT infrastructure	306,825	27,862	(278,963)	278,963
Digital Screens	31,970	32,645	675	0
	<b>338,795</b>	<b>60,507</b>	<b>(278,288)</b>	<b>278,963</b>
<b>Leisure Schemes</b>				
Playing Pitch Improvements (Clowne)	440,284	339,330	(100,954)	100,953
Go Active Equipment	15,000	10,409	(4,591)	0
Go Active Café Equipment	25,000	16,221	(8,779)	8,779
Houfton Rd Play Area (Insurance)	25,000	20,191	(4,809)	0
Community Assets (Leisure)	10,000	5,630	(4,370)	0
Pleasley Vale Cycle Path	420,000	313,756	(106,244)	106,244
Pleasley Vale Equipment	20,000	15,650	(4,350)	0
	<b>955,284</b>	<b>721,187</b>	<b>(234,097)</b>	<b>215,976</b>
<b>Private Sector Schemes</b>				
Disabled Facilities Grants	650,000	382,160	(267,840)	0
	<b>650,000</b>	<b>382,160</b>	<b>(267,840)</b>	<b>0</b>
<b>Joint Venture</b>				
Dragonfly - Limited Liability Partnership (LLP)	2,272,352	754,334	(1,518,018)	1,518,018
	<b>2,272,352</b>	<b>754,334</b>	<b>(1,518,018)</b>	<b>1,518,018</b>

## CAPITAL EXPENDITURE OUTTURN - 2022/23

## Appendix 4

	Current Programme 2022/23	Outturn 2022/23	Variance 2022/23	Carried Forward requests 2023/24
	£	£	£	£
<b>Vehicles and Plant</b>				
Vehicle Replacements	1,143,662	479,489	(664,173)	667,600
Can Rangers Equipment	14,231	0	(14,231)	14,231
CCTV (UKSP funding)	23,835	0	(23,835)	23,835
	<b>1,181,728</b>	<b>479,489</b>	<b>(702,239)</b>	<b>705,666</b>
<b>Total General Fund</b>	<b>9,067,070</b>	<b>4,475,271</b>	<b>(4,591,799)</b>	<b>4,178,238</b>

## Housing Revenue Account

### New Build Properties

Bolsover Homes-yet to be allocated	586,804	0	(586,804)	586,804
Bolsover Homes Staff Costs	272,506	197,969	(74,537)	0
Ashbourne Extension	1,078,082	1,063,082	(15,000)	15,000
Keepmoat Properties at Bolsover	826,600	801,600	(25,000)	25,000
Market Close Shirebrook	4,130,997	1,732,282	(2,398,715)	2,398,715
The Whitwell Cluster	18,728	14,829	(3,899)	0
Moorfield Lane Whaley Thorns	122,622	49,701	(72,921)	72,921
Sandy Lane / Thorpe Ave Whitwell	256,049	245,384	(10,665)	5,000
West Street Langwith	191,992	153,249	(38,743)	38,743
The Woodlands	3,232,267	2,782,383	(449,884)	449,884
Meadow View Homes Glapwell	55,200	55,200	0	0
Alfreton Rd Pinxton - Gleeson Homes	56,860	0	(56,860)	56,860
Valley View (Bungalows x 2 & extension)	750,000	10,441	(739,559)	739,559
Harlethorpe Ave Bungalow adaptation	125,000	2,473	(122,527)	122,527
	<b>11,703,707</b>	<b>7,108,593</b>	<b>(4,595,114)</b>	<b>4,511,013</b>

### Vehicle Replacements

	525,600	12,170	(513,430)	476,830
	<b>525,600</b>	<b>12,170</b>	<b>(513,430)</b>	<b>476,830</b>

### Public Sector Housing

Electrical Upgrades	212,000	376,687	164,687	0
External Door Replacements	150,000	73,024	(76,976)	61,853
External Wall Insulation	506,211	492,415	(13,796)	0
Fencing	110,000	101,764	(8,236)	0
Flat Roofing	75,000	74,966	(34)	0
Heating Upgrades	78,740	85,659	6,919	0
Kitchen Replacements	335,000	310,158	(24,842)	0
Re Roofing	1,090,000	1,134,080	44,080	0
Regeneration Mgmt & Admin	99,846	99,846	0	0
Safe and Warm	2,215,993	1,367,031	(848,962)	848,962
Soffit and Fascia	30,000	0	(30,000)	30,000
Reactive Capital Works	57,107	51,165	(5,942)	0
Welfare Adaptations	615,198	491,206	(123,992)	0
Wet rooms in Bungalows	150,000	126,279	(23,721)	0
Whaley Common	108,563	108,563	0	0
	<b>5,833,658</b>	<b>4,892,843</b>	<b>(940,815)</b>	<b>940,815</b>

## CAPITAL EXPENDITURE OUTTURN - 2022/23

## Appendix 4

	Current Programme 2022/23	Outturn 2022/23	Variance 2022/23	Carried Forward requests 2023/24
	£	£	£	£
<b>HRA ICT Schemes</b>				
Open Housing	79,686	29,081	(50,605)	50,605
	<b>79,686</b>	<b>29,081</b>	<b>(50,605)</b>	<b>50,605</b>
<b>New Bolsover Scheme</b>				
New Bolsover-Regeneration Scheme	21,000	5,626	(15,374)	15,374
	<b>21,000</b>	<b>5,626</b>	<b>(15,374)</b>	<b>15,374</b>
<b>Total HRA</b>	<b>18,163,651</b>	<b>12,048,313</b>	<b>(6,115,338)</b>	<b>5,994,637</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>27,230,721</b>	<b>16,523,584</b>	<b>(10,707,137)</b>	<b>10,172,875</b>
<b>Capital Financing</b>				
<b>General Fund</b>				
Better Care Fund	650,000	382,160	(267,840)	0
Prudential Borrowing	1,596,720	340,561	(1,256,159)	1,256,159
Reserves	4,269,759	1,802,982	(2,466,777)	2,466,777
Capital Receipts	397,614	171,220	(226,394)	152,584
External Funding	2,152,977	1,778,348	(374,629)	302,718
	<b>9,067,070</b>	<b>4,475,271</b>	<b>(4,591,799)</b>	<b>4,178,238</b>
<b>HRA</b>				
Major Repairs Reserve	5,833,658	4,814,638	(1,019,020)	1,019,020
Prudential Borrowing	2,179,242	906,501	(1,272,741)	1,272,741
Reserves	8,165,088	4,498,590	(3,666,498)	3,664,133
1-4-1 Capital Receipts	250,000	60,043	(189,957)	38,743
External Funding	1,735,663	1,768,541	32,878	0
	<b>18,163,651</b>	<b>12,048,313</b>	<b>(6,115,338)</b>	<b>5,994,637</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>27,230,721</b>	<b>16,523,584</b>	<b>(10,707,137)</b>	<b>10,172,875</b>

**BDC TREASURY MANAGEMENT – OUTTURN 2022/23****Capital Financing Requirement**

The key area of Treasury Management is the measurement and control of the overall debt position of the Council. This is calculated through the Capital Financing Requirement (CFR). The CFR calculates the Council's underlying need to borrow in order to finance its capital expenditure. The revised estimate of the CFR for 2022/23 and the actual outturn CFR are shown in the table below: -

	<b>Current Budget 2022/23 £000</b>	<b>Actual Outturn 2022/23 £000</b>
<b><i>Capital Financing Requirement 1 April</i></b>	<b>116,237</b>	<b>116,237</b>
Prudential Borrowing	3,721	1,247
Minimum Revenue Provision (MRP)	(405)	(405)
Movement on other debt – retentions	0	125
<b><i>Capital Financing Requirement 31 March 2023</i></b>	<b>119,553</b>	<b>117,204</b>

The overall outturn position shows a net decrease of outstanding debt of £0.967m in 2022/23 when compared to the opening CFR. Prudential borrowing has been undertaken by the Council in 2022/23 totalling £1.247m on new HRA Council Dwellings and the Crematorium at Shirebrook.

The Capital Financing requirement is split between the HRA and General Fund, the balance of each is shown below:

<b>Capital Financing Requirement at 31 March 2023</b>	<b>£000</b>
General Fund	6,020
Housing Revenue Account	111,184
<b>Total CFR</b>	<b>117,204</b>

**How the CFR is covered.**

As mentioned above the CFR is the Council's underlying need to borrow to finance capital expenditure. To finance the CFR the Council has external borrowing and the use of its own reserves and balances. The position as at 31 March 2023 is as follows:

	<b>£000</b>
Capital Financing Requirement 31 March 2023	117,204
Financed from:	
External Borrowing via PWLB	89,400
Use of internal balances and reserves	27,804
<b>Total Financing of CFR</b>	<b>117,204</b>

### PWLB Borrowing

The Council's total outstanding PWLB debt amounted to £93.400m at 1 April 2022. During 2022/23 £4m of principal has been repaid. No new loans have been taken out with the PWLB during 2022/23. The profile of the outstanding debt is analysed as follows: -

<b>PWLB BORROWING</b>	<b>Maturity Profile 31 March 2022 £</b>	<b>Maturity Profile 31 March 2023 £</b>
<b>Term</b>		
12 Months	4,000,000	3,400,000
1 - 2 years	3,400,000	7,200,000
2 - 5 years	12,200,000	12,800,000
5 - 10 years	23,800,000	21,000,000
Over 10 years	50,000,000	45,000,000
<b>Total PWLB Debt</b>	<b>93,400,000</b>	<b>89,400,000</b>

### PWLB Interest

The interest cost to the Council of the PWLB debt for 2022/23 is £3.204m. The cost is split within the accounts between the HRA and General Fund based on the level of debt outstanding within the CFR.

### Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short-term borrowing to cover delays in the receipt of income during the course of the year. During 2022/23 no short-term borrowing was undertaken by the Council and therefore no interest charges were incurred.

### Temporary / Fixed Investments

The table below details the fixed investments held at 31 March 2023

<b>Bank Name</b>	<b>Balance Invested 31 March 23 £000</b>
<b>Fixed</b>	
Local Authorities	200
<b>Call Accounts</b>	
Money Market Funds	30,000
<b>Total</b>	<b>30,200</b>

From the table above it can be seen that the balance invested by the Council at 31 March 2023 is £30.200m. Interest earned from temporary investments during 2022/23 amounted to £0.703m and is detailed in the following table:

	<b>Average Period each Investment</b>	<b>Total Investment during year £000</b>	<b>Interest Received 2022/23 £</b>
Local Authorities	1 year	5,000	13,281
Local Authorities	2 months	5,000	4,184
Local Authorities	1 months	1,120	560
Money Market Funds	Overnight	Average interest rate 2.22%	684,712
<b>Total</b>			<b>702,737</b>

### Overnight Balances

The balance of any daily funds is retained in the Council's general account with Lloyds Bank.

### Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	<b>Set Limits in year 2022/23 £000</b>	<b>Actual in year 2022/23 £000</b>
Authorised (total Council external borrowing limit)	127,888	127,204
Operational Boundary	122,888	122,204



## **Bolsover District Council**

### **Meeting of the Finance and Corporate Overview Scrutiny Committee** **on 7th September 2023**

#### **Budget Monitoring Report**

#### **Report of the Director of Finance and Section 151 Officer**

<b>Classification</b>	This report is public.
<b>Report By</b>	Theresa Fletcher Director of Finance and Section 151 Officer
<b>Contact Officer</b>	As above

#### **PURPOSE/SUMMARY OF REPORT**

To update the Committee on the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account (HRA), Capital Programme and Treasury Management activity.

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#### **REPORT DETAILS**

- 1.1 This report provides the current financial position following the 2023/24 quarter 1 monitoring exercise.

##### **Transition Information**

- 1.2 Members will be aware that from the 1<sup>st</sup> of April 2023, a number of Council services were transferred into Dragonfly Developments, the Council's wholly owned company. Dragonfly Developments will be responsible for operating the services on behalf of the Council under service level agreements.
- 1.3 The services transferred were:
- Economic Development
  - Facilities Management
  - Property/Commercial Asset Management
  - Property Services and Estates
  - Repairs and Maintenance
  - Tourism
- 1.4 The Council will make payments to Dragonfly Developments for the provision of these services in line with the agreements. The already approved Medium-Term Financial Plan (MTFP) budgets will transfer across to the company with the services.

- 1.5 To ensure effective financial management continues to take place regarding the transferred services, the structure of services within the Council's financial management system has been changed. Previous MTFP reports to Members showed services in either the Resources Directorate or the Strategy and Development Directorate.
- 1.6 For the purposes of this report, services that have been transferred into Dragonfly are shown on the attached appendices 1, 2 and 4 as Dragonfly Services. The remainder of the Council's services are shown in the Community Services Directorate if they are outward facing services or in the Corporate Resources Directorate if they are internal support services.
- 1.7 As usual the whole report is split between General Fund and Housing Revenue Account with the Dragonfly Services shown within each of the funds.

### **General Fund Revenue Account**

- 1.8 The General Fund Revenue Account summary is shown in **Appendix 1**. The original budget for 2023/24 showed a funding deficit of £0.018m, which is the planned use of the General Fund balance. The current budget shows this has reduced to £0.054m surplus after the Council tax increase, and other small movements are included. As savings are identified and secured, they are moved into the relevant cost centres within the main General Fund Directorates. **Appendix 2** details the net cost of each cost centre within the Directorates.
- 1.9 Salary budgets for 2023/24 were last scrutinised by officers in October 2022 as part of preparing the MTFP. Officers have reviewed the actuals for the first quarter and are now able to remove £0.123m from the budget. This saving is due to a combination of vacant posts taking longer to fill, maternity leave and restructuring changes. Salary budgets will be reviewed for further savings as part of the revised budget process and savings will be removed from budgets where possible.
- 1.10 In order to improve the monitoring and control of Section 106 monies received by the Council, the sums due to be utilised in a financial year are now recorded within the General Fund directorate budgets with the expenditure recorded against these sums. The amount budgeted to be spent in 2023/24 is £1.550m. Of this £0.037m has to be spent by the 22<sup>nd</sup> of March 2024. Officers are working to ensure that this spend is undertaken in line with the S106 legal requirements.
- 1.11 The overall position at the end of quarter 1 shows that there is a favourable variance of £0.512m, with most identified variances as a consequence of timing, which is usual for this time in the year. There are no known large budget pressures identified in quarter 1 but officers will continue to monitor the position during the next quarter.
- 1.12 Table 1 below shows the latest position of all years in the current MTFP. As a Council we made it our strategy to save extra income earned in years when we received more than we estimated, to be able to use it in future years' when income was reduced. This is being held in the National Non-Domestic Rates (NNDR) Growth Protection Reserve and the balance at the 31st of March was £11.566m.

Transfers are made from this reserve to the general fund to replace the losses caused by changes in Government funding.

- 1.13 Within the current MTFP, estimates of movement to/(from) this reserve are as follows: there is a contribution from the reserve to general fund of £0.275m in 2023/24, £2.829m in 2025/26 and £2.971m in 2026/27. In 2024/25 there is a transfer into the reserve from general fund of £0.354m. This reserve is not a sustainable source of income for the general fund.

<u>Table 1</u>	<b>2023/24 Budget £000</b>	<b>2024/25 Budget £000</b>	<b>2025/26 Budget £000</b>	<b>2026/27 Budget £000</b>
Net Cost of Services	12,544	12,281	12,400	12,745
Net debt charges + investment interest	(282)	(21)	85	61
Net t/f to/(from) reserves + balances	1,210	1,321	270	344
Net t/f to/(from) NNDR Growth Protection Reserve	(275)	354	(2,829)	(2,971)
Parish precept	3,646	3,646	3,646	3,646
Funding from council tax, business rates and government grants	(16,825)	(17,851)	(13,572)	(13,825)
<b>Use of GF balance</b>	<b>18</b>	<b>0</b>	<b>0</b>	<b>0</b>

- 1.14 Once work that begins in October on revised budgets has been completed, the revised position will be presented to Members in November and December. The work on the MTFP update and the new year which also begin in quarter 3 will be presented to Members in January and February.

### **Government funding update**

- 1.15 As discussed in detail in the Medium-Term Financial Strategy approved at Council on the 1<sup>st</sup> of August 2023, there remains a great deal of uncertainty regarding the future funding of Local Government. Delays to Government Reviews and a series of roll-over Spending Reviews for the last few years, mean predicting the likely outcome of the Spending Review for 2024/25 is exceedingly difficult.
- 1.16 The only prediction being made by external advisors with any certainty around the 2024/25 Spending Review, is that it will be another 1-year settlement. A possible general election in Spring 2024, means there are unlikely to be any changes made this year. Any changes made as a result of an election, could not be implemented by Government until 2026/27 at the earliest.
- 1.17 The medium-term financial plan will be updated as far as possible to include all known implications from the new Spending Review when it is received. No mention

has been made of the delayed Fair Funding Review so our assumption remains that these have all been pushed back to 2026/27.

### **Housing Revenue Account (HRA)**

- 1.18 The Housing Revenue Account summary for the first quarter of 2023/24 is set out in **Appendix 3** to this report. The original budget for 2023/24 showed a balanced budget with neither a surplus nor a deficit. The current budget shows this to still be the case.
- 1.19 The new **Appendix 4** details the net cost of each cost centre within the HRA and gives some details for the larger variances. The information on the HRA services transferred into Dragonfly Developments is also provided.
- 1.20 The overall position at the end of quarter 1 shows that there is an adverse variance of £0.211m. Similarly to the general fund, most of the identified variances are due to timing. The only significant issue to report regarding the overall position for the HRA at the end of the first quarter is the reduction in income caused by voids being at a level higher than budgeted for. The budget included an estimate of 3% for the reduction in income but the position at the end of quarter 1 is that voids are at 3.64%, which means the cost of the reduction in income is currently £0.089m higher.
- 1.21 It is not yet known whether there will be any continuation of the 2023/24 rent rise cap for the rent setting process for 2024/25. As soon as any information is received, it will be reported to Members.

### **Capital Programme**

#### **Capital Expenditure**

- 1.22 The capital programme summary for the first quarter of 2023/24 is provided in **Appendix 5** to this report.
- 1.23 In headline terms, the capital programme profiled budget for quarter 1 is £9.024m and the actual spend and known commitments total £9.808m, which is £0.784m in front of the planned spend position. The main areas to highlight are listed below:
1. The Shirebrook Crematorium is under spent for the quarter by £0.735m. This is preliminary work being undertaken that can't be profiled evenly.
  2. Dragonfly loan and acquisition of share capital are showing as £0.380m under spent. This scheme is now being reconsidered.
  3. The GF Vehicle Replacements are showing as over spent for the quarter £1.193m but this is within the year's budget and the scheme can't be quarterly profiled.
  4. The new build HRA properties are together £0.735m over spent for the quarter due to the phasing of the individual schemes. Again this is all within the year's budget.

5. The HRA Vehicle Replacements appear over spent by £0.740m but again the scheme can't be quarterly profiled and this is within the year's budget.

- 1.24 There are no significant financial issues to report regarding capital expenditure at the end of the first quarter.

### Capital Resources

- 1.25 HRA – The Council has sufficient capital resources in place to finance the HRA actual expenditure and commitments at the end of the first quarter.

General Fund – The financing of the General Fund part of the capital programme is in line with the approved financing arrangements.

## **Treasury Management**

- 1.26 The treasury management function covers the borrowing and investment of Council money. This includes both the management of the Council's day to day cash balances and the management of its long-term debt. All transactions are conducted in accordance with the Council's approved strategy and the CIPFA Code of Practice. Good treasury management plays an important role in the sound financial management of the Council's resources.
- 1.27 The Council approved the 2023/24 Treasury Management Strategy at its meeting in February 2023. **Appendix 6** identifies the Treasury Management activity undertaken during the first quarter of 2023/24 and demonstrates that this is in line with the plans agreed as part of the strategy. The income received from investments is currently higher than budgeted. This is due to the increases in the Bank base rate we have seen since the budget was set in December. This budget will be reviewed as part of the revised budget process.
- 1.28 We have used a number of Money Market Funds (MMF's) during quarter 1 to place the cash that we don't have an immediate need to use. MMF's are currently offering better interest rates than banks although we are still achieving below bank base rate on our investments. Careful monitoring of our cash balances is being undertaken on a daily basis and we are looking where we could put investments out for a longer period in order to obtain better rates. A full assessment of this is being done to update the revised budgets.

## **2 Reasons for Recommendation**

- 2.1 The report summarises the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury Management activity.
- 2.2 The Medium-Term Financial Strategy approved in July 2023 stated that it is the Council's intention to monitor the budgets of the services transferred into Dragonfly Developments as part of the budget monitoring process.

### **3 Alternative Options and Reasons for Rejection**

- 3.1 The Budget Monitoring report for 2023/24 is primarily a factual report which details progress against previously approved budgets. Accordingly, there are no alternative options to consider.

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### **RECOMMENDATION(S)**

- 1 That the Finance and Corporate Overview Scrutiny Committee notes the monitoring position of the General Fund at the end of the first quarter as detailed on **Appendix 1** (A net favourable variance of £0.512m against the profiled budget) and the key issues highlighted within this report.
- 2 That the Finance and Corporate Overview Scrutiny Committee notes the position on the Housing Revenue Account (HRA), the Capital Programme and Treasury Management at the end of the first quarter (**Appendices 2, 3, 4, 5 and 6**).

**Approved by Councillor Clive Moesby, Portfolio Holder for Resources**

#### **IMPLICATIONS.**

**Finance and Risk:**                      Yes ☐                      No ☒

**Details:**

Financial implications are covered throughout this report.

The issue of Financial Risk is covered throughout the report. In addition, however, it should be noted that the risk of not achieving a balanced budget is outlined as a key risk within the Council's Strategic Risk Register. While officers are of the view that these risks are being appropriately managed it needs to be recognised that there may be pressures on all of the Council's main budgets as these have been or are being reduced to minimum levels. These will need to be managed carefully during the course of this financial year if we are to protect the existing financial balances.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**                      Yes ☐                      No ☒

**Details:**

There are no legal or data protection issues arising directly from this report.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

Not applicable to this report.

**Staffing:**                      Yes ☐                      No ☒

**Details:**

There are no human resource issues arising directly out of this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000   <input type="checkbox"/>   Capital - £150,000   <input type="checkbox"/></b> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies.</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No

<b>District Wards Significantly Affected</b>	All
<b>Consultation:</b> <b>Leader / Deputy Leader   <input type="checkbox"/>   Executive   <input type="checkbox"/></b> <b>SLT   <input type="checkbox"/>   Relevant Service Manager   <input type="checkbox"/></b> <b>Members   <input type="checkbox"/>   Public   <input type="checkbox"/>   Other   <input type="checkbox"/></b>	Details:  Portfolio Holder for Resources

<b>Links to Council Ambition: Customers, Economy and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title
1	General Fund Summary
2	General Fund Detail
3	HRA Summary
4	HRA Detail
5	Capital Programme
6	Treasury Management Update

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i>
None

# GENERAL FUND SUMMARY - 2023/24

# APPENDIX 1

	Per Council 1/2/23	Per FMS			
	Original Budget £	Current Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
Community Services Directorate	8,475,089	9,400,250	2,350,063	2,386,159	36,097
Corporate Resources Directorate	2,033,925	2,820,694	705,174	535,815	(169,358)
Dragonfly Services	2,029,569	2,199,826	549,957	555,508	5,552
<u>S106 due in year</u>					
Community Services Directorate	5,976	1,550,053	387,513	2,791	(384,722)
<b>Net Cost of Services</b>	<b>12,544,559</b>	<b>15,970,823</b>	<b>3,992,706</b>	<b>3,480,273</b>	<b>(512,433)</b>
Debt Charges	635,134	635,134	158,784	158,784	0
Investment Interest	(917,432)	(917,432)	(229,358)	(229,358)	0
Contributions to Reserves	1,661,746	1,661,746	415,437	415,437	0
Contributions from Earmarked Reserves	(255,033)	(558,156)	(139,539)	(139,539)	0
Contribution (from)/to NNDR Growth Protection Reserve	(274,591)	(1,183,708)	(295,927)	(295,927)	0
Contribution (from)/to S106 Holding A/cs and Miscellaneous Holding A/cs	(196,598)	(1,874,208)	(468,552)	(468,552)	0
Contribution from Grant A/cs	0	(1,418,799)	(354,700)	(354,700)	0
Parish Precepts	3,645,990	3,968,503	992,126	992,126	0
<b>Total Spending Requirement</b>	<b>16,843,775</b>	<b>16,283,903</b>	<b>4,070,976</b>	<b>3,558,543</b>	<b>(512,433)</b>
Revenue Support Grant	(1,473,016)	(1,473,016)	(368,254)	(368,254)	0
Business Rate Retention	(6,549,986)	(5,610,561)	(1,402,640)	(1,402,640)	0
New Homes Bonus Grant	(677,892)	(677,892)	(169,473)	(169,473)	0
2022/23 Services Grant	(113,676)	(113,676)	(28,419)	(28,419)	0
Funding Guarantee Grant	(40,837)	(40,837)	(10,209)	(10,209)	0
BDC Council Tax Requirement	(4,380,450)	(4,511,361)	(1,127,840)	(1,127,840)	0
Council Tax spread of 20/21 Covid loss	56,416	26,108	6,527	6,527	0
Parish Council, Council Tax Requirement	(3,645,990)	(3,968,503)	(992,126)	(992,126)	0
COVID-19 related support funded by grant	0	32,235	8,059	8,059	0
<b>Funding Requirement</b>	<b>(16,825,431)</b>	<b>(16,337,503)</b>	<b>(4,084,376)</b>	<b>(4,084,376)</b>	<b>0</b>
<b>Funding gap/(surplus)</b>	<b>18,344</b>	<b>(53,600)</b>	<b>(13,400)</b>	<b>(525,833)</b>	<b>(512,433)</b>



## General Fund Detail - 2023/24

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G007	Community Safety - Crime Reduction	72,148	18,037	20,963	2,926	
Comm S	G008	Community Safety Grant	0	0	2,231	2,231	
Comm S	G010	Neighbourhood Management	74,026	18,507	0	(18,507)	Q1 recharge from NEDDC not yet paid.
Comm S	G013	Community Action Network	367,805	91,951	61,166	(30,785)	£28k income received in Q1 for the year. Salaries £6k under spent due to sickness being paid at 1/2 pay.
Comm S	G017	Private Sector Housing Renewal	89,485	22,371	0	(22,371)	Q1 recharge from NEDDC not yet paid.
Comm S	G018	Environmental Health Covid Team	24,896	6,224	29	(6,195)	
Comm S	G020	Public Health	(70,000)	(17,500)	56,000	73,500	£56k income accrual still outstanding from CBC.
Comm S	G021	Pollution Reduction	245,679	61,420	(592)	(62,012)	Q1 recharge from NEDDC not yet paid.
Comm S	G022	Env Health - Health + Safety	0	0	(133)	(133)	
Comm S	G023	Pest Control	36,278	9,070	(239)	(9,309)	
Comm S	G024	Street Cleansing	406,533	101,633	88,488	(13,146)	Staffing costs showing £13k under spent for the 1/4.
Comm S	G025	Food, Health & Safety	132,740	33,185	(510)	(33,695)	Q1 recharge from NEDDC not yet paid.
Comm S	G026	Animal Welfare	103,051	25,763	(2,685)	(28,448)	Q1 recharge from NEDDC not yet paid.
Comm S	G028	Domestic Waste Collection	1,221,190	305,298	281,972	(23,325)	Staffing costs showing £8k over for the 1/4 due to overtime & agency running high. Equipment showing £14k over for the 1/4 due to bulk purchase of bins. Trade refuse income showing £43k over for the 1/4 as invoices are issued in April for 6 months of collections.
Comm S	G030	Street Trading		0		0	
Comm S	G031	S106 - Biodiversity	8,030	2,008	0	(2,008)	
Comm S	G032	Grounds Maintenance	993,334	248,334	267,419	19,085	Staffing costs showing £19k under spent for the 1/4. Equipment £13k over for the 1/4. - running high due to large purchases for the year. Agency income from DCC showing £17k under achieved for the 1/4 but not due until later in the year. Grass cutting showing £9k under achieved.
Comm S	G033	Vehicle Fleet	1,106,368	276,592	401,213	124,621	Staff costs £10k under spent for 1/4. Diesel showing £23k over the 1/4 due to price increases and bulk purchase. Road fund licences paid £8k more than a 1/4 but can't profile evenly. Hired + contract committed more than 1/4 £52k. Equipment, tools + materials 5k over spent for 1/4 of budget. Diesel recharge to NE not yet done plus 22/23 accrual outstanding £39k. MOT income under achieved by £6k.

## General Fund Detail - 2023/24

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G036	Environmental Health Mgmt & Admin	290,627	72,657	9	(72,648)	Q1 recharge from NEDDC not yet paid.
Comm S	G037	BDC Air Quality No2	375,000	93,750	(11,710)	(105,460)	External funding not yet paid over to NE.
Comm S	G046	Homelessness	232,479	58,120	(53,268)	(111,388)	Staffing costs underspent £18k - vacancy now recruited to but not yet started. Grant funding received in advance £153k and homelessness prevention £9k and H+C £16k over spent for 1/4 year.
Comm S	G047	Household Support Fund	0	0	97,646	97,646	Income accrual outstanding from 22/23 - payment due from DCC.
Comm S	G048	Town Centre Housing	(10,600)	(2,650)	0	2,650	
Comm S	G049	Temporary Accommodation Officer	27,501	6,875	0	(6,875)	
Comm S	G053	Licensing	48,597	12,149	(23,979)	(36,128)	Q1 recharge from NEDDC not yet paid.
Comm S	G056	Land Charges	20,653	5,163	238	(4,925)	
Comm S	G059	Neighbourhood Planning Referendum	0	0	6,838	6,838	
Comm S	G061	Bolsover Wellness Programme	64,884	16,221	46,990	30,769	Staffing costs £4k over for 1/4. H+C over by £2k for the 1/4 £12k due from DCC - invoice now raised. £14k internal transfer due from Go Active.
Comm S	G062	Extreme Wheels	4,223	1,056	43,066	42,010	Staffing costs £9k over for the 1/4. Fees and charges £35k under achieved - income is seasonal and cannot be profiled.
Comm S	G063	This Girl Can	0	0	0	0	
Comm S	G064	Bolsover Sport	158,721	39,680	29,720	(9,960)	
Comm S	G065	Parks, Playgrounds & Open Spaces	45,192	11,298	13,198	1,900	
Comm S	G069	Arts Projects	56,532	14,133	10,741	(3,392)	
Comm S	G070	Outdoor Sports & Recreation Facilities	48,071	12,018	3,799	(8,218)	
Comm S	G071	New Creswell Leisure Centre - capital work	0	0	47,147	47,147	To be fully recharged to the Health + Wellbeing Trust.
Comm S	G072	Leisure Services Mgmt & Admin	290,609	72,652	56,313	(16,340)	Staffing costs under spent by £2k, PV rent under by £2k as this is charged in full later in the year. Marketing costs £4k under spent and contributions to other authorities under spent by £8k as these are paid out in full later in the year.
Comm S	G073	Planning Policy	386,619	96,655	54,094	(42,561)	Staffing costs under spent by £26k due to vacancies. Reserves and grant funding under spent by £16k - expenditure cannot be profiled.
Comm S	G074	Planning Development Control	96,770	24,193	(46,069)	(70,261)	Advertising showing £12k under spent due to outstanding accrual from DCC and Q1 purchase order not raised until July. Planning fee income over achieved by £56k for the 1/4.
Comm S	G076	Planning Enforcement	141,818	35,455	22,307	(13,148)	Staffing costs underspent by £12k due to vacancy - now filled.

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G077	LGA Housing Advisers Programme (HAP)	25,000	6,250	3,123	(3,127)	
Comm S	G078	LGA Net Zero Innovation Programme (NZIP)	30,172	7,543	12,150	4,607	
Comm S	G079	Senior Urban Design Officer	63,372	15,843	4,366	(11,477)	Staffing costs underspent by £11k due to vacancy - now filled.
Comm S	G097	Groundwork & Drainage Operations	101,160	25,290	16,602	(8,688)	
Comm S	G106	Housing Anti Social Behaviour	156,824	39,206	36,279	(2,927)	
Comm S	G112	Creswell Health + Wellbeing Centre	0	0	54,735	54,735	Variances due to Creswell Health + Wellbeing centre opening in Q1.
Comm S	G113	Parenting Practitioner	43,689	10,922	13,569	2,647	
Comm S	G123	Riverside Depot	291,337	72,834	37,010	(35,825)	No charge for utility costs/business rates in Q1 due to timing, showing under spend of £43k. H+C £3k over spent for the 1/4. Recharge to NE for Q1 outstanding, showing £4k under achieved.
Comm S	G124	Street Servs Mgmt & Admin	81,691	20,423	14,587	(5,836)	
Comm S	G125	S106 Percent for Art	35,104	8,776	0	(8,776)	
Comm S	G126	S106 Formal and Informal Recreation	310,379	77,595	34,657	(42,938)	Expenditure not spent in 1/4 plus extra income received from developers.
Comm S	G131	Bolsover Community Woodlands Project	5,852	1,463	30,969	29,506	External funded - expenditure will be reclaimed from the Woodland Trust.
Comm S	G132	Planning Conservation	40,684	10,171	12,051	1,880	
Comm S	G135	Domestic Violence Worker	50,149	12,537	(14,994)	(27,531)	Grant Received for year £34k - Cannot Profile 1/4ly plus Hired + contract over spent for 1/4 £1k. Staffing miscoding showing £6k over spent - corrected in July.
Comm S	G139	PropTech Engagement Fund	288,204	72,051	294,625	222,574	External funding received in advance (in a previous year) and expenditure not being spent in quarters.
Comm S	G142	Community Safety - CCTV	2,000	500	0	(500)	
Comm S	G143	Housing Strategy	56,999	14,250	1,338	(12,912)	Now 100% Bolsover. Recruitment process complete but not yet started.
Comm S	G144	Enabling (Housing)	42,266	10,567	102	(10,465)	Now 100% Bolsover. Recruitment process complete but not yet started.
Comm S	G146	Pleasley Vale Outdoor Activity Centre	58,257	14,564	27,696	13,132	Utilities £2k under spent due to timing. Income £16k under achieved for the 1/4 .
Comm S	G148	Commercial Waste	(162,600)	(40,650)	(203,485)	(162,835)	Income over achieved by £123k as sundry debtor invoices have been raised for Mth 1-6. Waste disposal cost awaiting invoices for Q1 23/24 £42k.

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			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	G149	Recycling	358,979	89,745	130,062	40,317	Staffing costs under spent by £26k. Equipment under spent by £7k. No invoices received for hired and contract £28k. Income credits not raised £106k.
Comm S	G153	Housing Advice	15,734	3,934	3,677	(256)	
Comm S	G170	S106 Outdoor Sports	458,183	114,546	(32,982)	(147,528)	Income received from developer and expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G172	S106 - Affordable Housing	1,116	279	1,116	837	
Comm S	G176	Affordable Warmth	23,339	5,835	0	(5,835)	
Comm S	G179	School Sports Programme	2,020	505	(15,778)	(16,283)	Staffing costs £3k under spent. Income received in advance showing £14k over achieved for the 1/4.
Comm S	G181	STEP	0	0	1,275	1,275	
Comm S	G182	Community Outreach Programmes	0	0	2,833	2,833	
Comm S	G183	Holiday Activity + Food (HAF) programme	0	0	(308)	(308)	
Comm S	G198	Assistant Director of Housing (GF)	38,235	9,559	9,069	(490)	
Comm S	G199	Assistant Director of Street Scene	95,853	23,963	22,875	(1,088)	
Comm S	G207	Cycling	0	0	(210)	(210)	
Comm S	G226	S106 - Highways	569,000	142,250	0	(142,250)	Expenditure not yet incurred, can't be 1/4ly profiled.
Comm S	G227	S106 - Public Health	168,241	42,060	0	(42,060)	Expenditure not yet incurred. Can't be 1/4ly profiled.
Comm S	G228	Go Active Clowne Leisure Centre	494,104	123,526	(35,017)	(158,543)	Staffing costs £3k under spent. Business rates and utilities showing £115k under spent due to timing of payments. Equipment provisions showing £16 over spent due to bulk purchases. H+C services showing £18k over spent due to some billing periods covering the full year such as trade waste charge. Total income £171k over achieved for the 1/4 - £14k of this if to be transferred to G061 for the Wellness Hub memberships.
Comm S	G229	Housing Standards	0	0	(496)	(496)	
Comm S	G238	HR Health + Safety	111,701	27,925	51,301	23,375	Recharge to NEDDC for Q1 not carried out until July.
Comm S	G239	Housing + Comm Safety Fixed Penalty Acc	4,000	1,000	3,206	2,206	
Comm S	G245	Creswell Health + Wellbeing Centre- Capital	0	0	400,548	400,548	To be fully recharged to the Health + Wellbeing Trust.
	<b>Total for Community Services Directorate</b>		<b>10,950,303</b>	<b>2,737,576</b>	<b>2,388,950</b>	<b>(348,626)</b>	
Corp R	G001	Audit Services	134,378	33,595	134,378	100,784	Budget committed for the full year (call-off order).

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			Full Years	3 months	3 months	3 months	
	List of net budgets per cost centre per directorate		Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G002	I.C.T.	1,120,654	280,164	294,849	14,685	Software main/rental paid for full year showing £72k over spent. Business software contracts paid for full year showing £100k over spent. Hired + contract £13k under spent. Recharge from NE not paid until July, showing £144k under spent. Various other invoices not yet paid.
Corp R	G003	Communications, Marketing + Design	318,742	79,686	72,080	(7,606)	
Corp R	G006	Partnership, Strategy & Policy	447,462	111,866	134,764	22,899	Staffing costs £5k under spent due to a vacancy. Grants issued showing £8k over spent for the 1/4. Project management income not received yet showing £17k under achieved.
Corp R	G011	Director of Leader's Executive Team	94,853	23,713	25,750	2,036	
Corp R	G012	Community Champions	9,755	2,439	2,972	533	
Corp R	G014	Customer Contact Service	889,970	222,493	206,645	(15,848)	Staffing £14k under spent due to vacancies and other small under/over spends.
Corp R	G015	Customer Service + Improvement	148,693	37,173	48,230	11,057	Agency staffing £9k over spent due to staff sickness and Software £2k over spent due to full year subscription in first quarter.
Corp R	G016	Skills Audit	26,733	6,683	0	(6,683)	
Corp R	G019	Kickstart	0	0	0	0	
Corp R	G027	Emergency Planning	17,392	4,348	0	(4,348)	
Corp R	G038	Concessionary Fares & TV Licenses	(11,603)	(2,901)	(183)	2,718	
Corp R	G039	Children and YP Emotional Well-being	50,000	12,500	0	(12,500)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G040	Corporate Management	227,667	56,917	8,161	(48,756)	Not yet received invoice for Q4 21/22 and Q1 22/23, payable to Mazars.
Corp R	G041	Non Distributed Costs	278,371	69,593	(11,497)	(81,089)	June superann. payment £80k not payable until July. Added years commitment for Q1 not yet on - £50k.
Corp R	G043	Chief Executive Officer	157,567	39,392	43,812	4,420	
Corp R	G044	Financial Services	392,605	98,151	98,875	724	
Corp R	G052	Human Resources	217,973	54,493	70,442	15,948	Staffing £7k over spent due to restructure and training £7k over spent due to higher than anticipated Q1 spend.
Corp R	G054	Electoral Registration	190,347	47,587	17,836	(29,751)	Revenue grant £28k under as grant not yet allocated to cost centre.
Corp R	G055	Democratic Representation & Management	536,556	134,139	130,279	(3,860)	

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G057	District Council Elections	53,000	13,250	121,167	107,917	Various overspends due to election taking place in Q1.
Corp R	G058	Democratic Services	246,847	61,712	48,094	(13,618)	Salaries under spent £43k due to vacancies and invoices paid in advance £14k.
Corp R	G060	Legal Services	412,834	103,209	62,974	(40,235)	Staffing £19k under spent due to vacancies now filled and subscriptions £10k over spent due to annual subscription paid in Q1. Income over achieved £21k due to unanticipated income from solicitors.
Corp R	G086	Alliance	5,250	1,313	3,584	2,272	
Corp R	G100	Benefits	427,731	106,933	(63,957)	(170,889)	£133k income received in advance for the year. Software maintenance invoices paid for full year £42k.
Corp R	G103	Council Tax / NNDR	472,614	118,154	183,163	65,010	Fees + charges income not transferred until year end showing £60k under for the 1/4. Invoices paid in advance for the year £27k.
Corp R	G105	Council Tax Energy Rebate	114,159	28,540	28,540	0	
Corp R	G107	EBSS Alternative Funding	313,840	78,460	33,800	(44,660)	External grant funding that has not yet been spent.
Corp R	G111	Shared Procurement	54,452	13,613	39,108	25,495	Recharge to NEDDC for Q1 not carried out until July.
Corp R	G116	Parish Council Elections	0	0	50,352	50,352	Expenditure incurred in relation to elections held in May. Parish Council's to be recharged.
Corp R	G117	Payroll	132,799	33,200	16,492	(16,708)	Staffing £10k underspent due to restructure and other small under and over spends.
Corp R	G129	Bolsover Apprenticeship Programme	0	0	4,269	4,269	
Corp R	G138	Bolsover TC Regeneration Scheme	16,029	4,007	1,390	(2,617)	
Corp R	G155	Customer Services	35,048	8,762	7,868	(894)	
Corp R	G157	Controlling Migration Fund	14,621	3,655	1,121	(2,534)	
Corp R	G161	Rent Rebates	(38,490)	(9,623)	(9,623)	(1)	
Corp R	G162	Rent Allowances	16,019	4,005	4,005	0	
Corp R	G164	Support Recharges	(5,202,089)	(1,300,522)	(1,300,522)	(0)	
Corp R	G168	Multifunctional Printers	37,600	9,400	25,022	15,622	Budget committed in advance for a call off order.
Corp R	G191	Bolsover Community Lottery	0	0	(1,718)	(1,718)	
Corp R	G192	Scrutiny	26,334	6,584	6,151	(432)	
Corp R	G195	Director of Governance + Monitoring Officer	102,474	25,619	27,762	2,144	

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Corp R	G197	Director of Finance + Section 151 Officer	102,022	25,506	27,572	2,066	
Corp R	G211	UK Shared Prosperity Fund	51,096	12,774	34,782	22,008	£26k over spent on licenses due to annual license in Q1, software purchase £3k under spent and h+c £1k under spent.
Corp R	G213	Small Business Support Scheme	0	0	45,000	45,000	H+c £34k overspent due to £36k commitment on code and Revenue grant £11k under achieved as grant not received yet.
Corp R	G216	Raising Aspirations	0	0	(84,750)	(84,750)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G218	I - Venture/Namibia Bound	19,603	4,901	27,511	22,610	Externally funded expenditure received in a previous year plus income accrual outstanding.
Corp R	G220	Locality Funding	(1,269)	(317)	(88,097)	(87,780)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G222	Visitor Economy Business Support	17,005	4,251	35,580	31,328	Can't be 1/4ly profiled.
Corp R	G241	Community Rail	88,096	22,024	(28,217)	(50,241)	External funding received in advance and expenditure not being spent in quarters.
Corp R	G246	Business Grants Growth Scheme	30,036	7,509	0	(7,509)	
Corp R	G247	Culture Arts Corridor	3,000	750	0	(750)	
Corp R	G249	Cycle + Explore	6,918	1,730	0	(1,730)	
Corp R	G251	Youth Based Intervention Programme	15,000	3,750	0	(3,750)	
		<b>Total for Corporate Resources Directorate</b>	<b>2,820,694</b>	<b>705,174</b>	<b>535,815</b>	<b>(169,359)</b>	
D/Fly	G080	Engineering Services (ESRM)	97,936	24,484	17,024	(7,460)	
D/Fly	G082	Tourism Promotion + Development	55,230	13,808	4,599	(9,209)	
D/Fly	G083	Building Control Consortium	55,000	13,750	0	(13,750)	Invoice will not be received until later in year.
D/Fly	G085	Economic Development	49,854	12,464	18,590	6,127	
D/Fly	G088	Derbyshire Economic Partnership	15,000	3,750	0	(3,750)	
D/Fly	G089	Premises Development	(55,048)	(13,762)	(8,865)	4,897	
D/Fly	G090	Pleasley Vale Mills	(109,739)	(27,435)	62,644	90,078	Hired & Contract budget and repairs budget committed for the year £166k + income received in advance £56k, business rates paid for 12 months £23k.
D/Fly	G092	Pleasley Vale Electricity Trading	(40,000)	(10,000)	(18,543)	(8,543)	

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			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
D/Fly	G095	Estates + Property	612,458	153,115	137,351	(15,763)	Staffing £15k underspent due to vacancies.
D/Fly	G096	Building Cleaning (General)	114,376	28,594	30,259	1,665	
D/Fly	G099	Catering	500	125	64	(61)	
D/Fly	G109	Chief Executive Officer - Dragonfly	158,224	39,556	44,903	5,347	
D/Fly	G110	Director of Development - Dragonfly	97,484	24,371	26,509	2,138	
D/Fly	G114	Strategic Investment Fund	0	0	4,788	4,788	
D/Fly	G133	The Tangent Business Hub	16,971	4,243	43,540	39,298	Hired & Contract budget & Telephone budget committed for the year £50k.
D/Fly	G151	Street Lighting	108,880	27,220	0	(27,220)	EDF direct debit not taken for Q1 until July.
D/Fly	G156	The Arc	395,288	98,822	28,504	(70,318)	Business rates bill paid for full year £70k and repair and maintenance committed more than 1/4 £25k.
D/Fly	G167	Facilities Management	11,838	2,960	4,978	2,018	
D/Fly	G169	Closed Churchyards	10,000	2,500	528	(1,972)	
D/Fly	G188	Cotton Street Contact Centre	42,445	10,611	5,427	(5,184)	
D/Fly	G193	Economic Development Management + Admin	489,966	122,492	115,985	(6,507)	
D/Fly	G200	Director of Construction - Dragonfly	12,429	3,107	2,952	(155)	
D/Fly	G209	Tourism + Culture	3,225	806	10,000	9,194	
D/Fly	G212	Net Zero Hyper Innovation Programme	57,509	14,377	24,270	9,893	
		<b>Total for Dragonfly Services</b>	<b>2,199,826</b>	<b>549,957</b>	<b>555,508</b>	<b>5,552</b>	
		<b>Total Net Cost of BDC Services</b>	<b>15,970,823</b>	<b>3,992,706</b>	<b>3,480,273</b>	<b>(512,433)</b>	



# HOUSING REVENUE ACCOUNT SUMMARY - 2023/24

# APPENDIX 3

	Per Council 1/2/23	Per FMS			
	Original Budget £	Current Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>Expenditure</b>					
Repairs and Maintenance	6,188,269	6,188,269	1,547,067	1,686,244	139,177
Rents, Rates, Taxes + Other Charges	225,802	225,802	56,451	15,923	(40,528)
Supervision and Management	6,529,792	6,677,115	1,669,279	1,780,711	111,433
Special Services	999,483	999,483	249,871	123,063	(126,808)
Housing Related Support - Wardens	775,953	775,953	193,988	174,643	(19,345)
Housing Related Support - Central Control	388,063	388,063	97,016	141,385	44,369
Tenants Participation	85,261	85,261	21,315	19,421	(1,894)
New Build Schemes Evaluations	400,000	400,000	100,000	26,743	(73,257)
Debt Management Expenses	9,158	9,158	2,290	3,668	1,378
<b>Total Expenditure</b>	<b>15,601,781</b>	<b>15,749,104</b>	<b>3,937,276</b>	<b>3,971,801</b>	<b>34,525</b>
<b>Income</b>					
Dwelling Rents	(22,982,750)	(22,982,750)	(5,745,688)	(5,656,970)	88,717
Non-dwelling Rents	(106,512)	(106,512)	(26,628)	(47,110)	(20,482)
Leasehold Flats and Shops Income	(7,000)	(7,000)	(1,750)	(9,324)	(7,574)
Repairs and Maintenance	(19,129)	(19,129)	(4,782)	57,484	62,266
Supervision and Management	0	-	-	(17,446)	(17,446)
Special Services	(21,732)	(21,732)	(5,433)	(5,125)	308
Housing Related Support - Wardens	(415,616)	(415,616)	(103,904)	(31,156)	72,748
Housing Related Support - Central Control	(286,650)	(286,650)	(71,663)	(73,721)	(2,059)
<b>Total Income</b>	<b>(23,839,389)</b>	<b>(23,839,389)</b>	<b>(5,959,847)</b>	<b>(5,783,369)</b>	<b>176,479</b>
<b>Net Cost of Services</b>	<b>(8,237,608)</b>	<b>(8,090,285)</b>	<b>(2,022,571)</b>	<b>(1,811,567)</b>	<b>211,004</b>
<b>Appropriations</b>					
Movement in Impairment Provision	130,000	130,000	32,500	32,500	-
Capital Interest Costs	3,739,030	3,739,030	934,758	934,758	-
Investment Interest Income	(326,471)	(326,471)	(81,618)	(81,618)	-
Depreciation	5,348,200	5,348,200	1,337,050	1,337,050	-
Contribution to HRA Reserves	35,000	35,000	8,750	8,750	-
Use of HRA Earmarked Reserves	(438,000)	(569,778)	(142,445)	(142,445)	-
Contribution from Grant A/cs	0	(15,545)	(3,886)	(3,886)	-
Contribution to / (from) HRA Balance	(250,151)	(250,151)	(62,538)	(62,538)	-
<b>Net Operating (Surplus) / Deficit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211,004</b>	<b>211,004</b>

## Housing Revenue Account Detail - 2023/24

## APPENDIX 4

			Full Years	3 months	3 months	3 months	
		List of net budgets per cost centre per directorate	Budget	Budget	Actuals	Variance	
			£	£	£	£	Comments
Comm S	H002	Treasury Management Advisor	9,158	2,290	3,668	1,378	
Comm S	H004	Supervision + Management	6,677,115	1,669,279	1,763,265	93,987	Software and Subscriptions paid for the full year
Comm S	H005	Dwelling Rents Income	(22,982,750)	(5,745,688)	(5,656,970)	88,717	Rents budget includes 3% voids, actual is 3.64%
Comm S	H006	Non-Dwelling Rents Income	(106,512)	(26,628)	(47,110)	(20,482)	
Comm S	H010	Tenants Participation	85,261	21,315	19,421	(1,894)	
Comm S	H011	Special Services	977,751	244,438	117,938	(126,500)	Gas and Electric spend is significantly higher in winter months
Comm S	H017	Leasehold Flats	(7,000)	(1,750)	(43)	1,707	
Comm S	H018	Leasehold Shops	-	-	(9,282)	(9,282)	
Comm S	H021	Housing Related Support - Wardens	360,337	90,084	143,487	53,403	£70K invoice to DCC for independent living service has not been raised
Comm S	H022	Housing Related Support - Central Control	101,413	25,353	67,664	42,311	Lifelines annual subscriptions paid for full year
		<b>Total for Community Services Directorate</b>	<b>(14,885,227)</b>	<b>(3,721,307)</b>	<b>(3,597,961)</b>	<b>123,345</b>	
D/Fly	H001	Repairs + Maintenance	6,169,140	1,542,285	1,743,728	201,443	Travis Perkins and Subcontractor spend higher than quarterly budgets plus income accrual of £62,927 + Travis Perkins Profit share still outstanding
D/Fly	H003	Rents, Rates, Taxes + Other Charges	225,802	56,451	15,923	(40,528)	Council Tax on Void properties is not charged until Q3
D/Fly	H019	New Build Schemes Evaluations	400,000	100,000	26,743	(73,257)	Spend is on evaluation works and demolitions so is not an even spend per quarter
		<b>Total for Dragonfly Services</b>	<b>6,794,942</b>	<b>1,698,736</b>	<b>1,786,394</b>	<b>87,658</b>	
<b>Total Net Cost of BDC Housing Revenue Account Services</b>			<b>(8,090,285)</b>	<b>(2,022,571)</b>	<b>(1,811,567)</b>	<b>211,004</b>	

**CAPITAL PROGRAMME SUMMARY - 2023/24**
**APPENDIX 5**

	<b>Full Years Budget £</b>	<b>3 months Budget £</b>	<b>3 months Actuals £</b>	<b>3 months Variance £</b>
<b>General Fund</b>				
<b>Asset Management Plan</b>				
Investment Properties	27,767	6,942	27,102	20,160
Leisure Buildings	590	148	0	(148)
Pleasley Vale Business Park	20,681	5,170	4,392	(779)
Riverside Depot	14,545	3,636	9,301	5,665
The Arc	13,006	3,252	5,818	2,567
The Tangent	15,012	3,753	2,260	(1,493)
Contact Centres	11,086	2,772	9,062	6,291
Asset Management Plan not yet allocated to an individual scheme	213,283	53,321	0	(53,321)
	<b>315,970</b>	<b>78,993</b>	<b>57,935</b>	<b>(21,058)</b>
<b>Engineering Asset Management Plan</b>				
Car Parks	25,000	6,250	0	(6,250)
Shelters	10,000	2,500	0	(2,500)
Lighting	15,000	3,750	0	(3,750)
	<b>50,000</b>	<b>12,500</b>	<b>0</b>	<b>(12,500)</b>
<b>Assets</b>				
Pleasley Vale Mill - Dam Wall	100,410	25,103	0	(25,103)
Land at Portland Street	47,076	11,769	11,800	31
Shirebrook Crematorium	8,142,573	2,035,643	1,300,734	(734,909)
Cultural Business and Skills Hub	50,211	12,553	0	(12,553)
	<b>8,340,270</b>	<b>2,085,068</b>	<b>1,312,534</b>	<b>(772,533)</b>
<b>ICT Schemes</b>				
ICT infrastructure	610,963	152,741	18,882	(133,859)
	<b>610,963</b>	<b>152,741</b>	<b>18,882</b>	<b>(133,859)</b>
<b>Leisure Schemes</b>				
Playing Pitch Improvements (Clowne)	100,953	25,238	0	(25,238)
Kitchen & Associated Equipment	8,779	2,195	8,115	5,920
Go-Active Equipment	15,000	3,750	2,500	(1,250)
Pleasley Vale Cycle Path	106,244	26,561	50,468	23,907
	<b>230,976</b>	<b>57,744</b>	<b>61,083</b>	<b>3,339</b>
<b>Private Sector Schemes</b>				
Disabled Facility Grants	650,000	162,500	13,657	(148,843)
<b>Joint Venture</b>				
Dragonfly Joint Venture Loan	1,518,018	379,505	0	(379,505)
	<b>1,518,018</b>	<b>379,505</b>	<b>0</b>	<b>(379,505)</b>
<b>Vehicles and Plant</b>				
Vehicle Replacements	2,505,542	626,386	1,818,911	1,192,526
UKSPF - CCTV Bolsover	23,835	5,959	0	(5,959)
CAN Rangers Equipment	14,231	3,558	0	(3,558)
	<b>2,543,608</b>	<b>635,902</b>	<b>1,818,911</b>	<b>1,183,009</b>
<b>Total General Fund</b>	<b>14,259,805</b>	<b>3,564,951</b>	<b>3,283,002</b>	<b>(281,949)</b>

**CAPITAL PROGRAMME SUMMARY - 2023/24**
**APPENDIX 5**

	Full Years Budget £	3 months Budget £	3 months Actuals £	3 months Variance £
<b>Housing Revenue Account</b>				
<b>New Build Properties</b>				
Alfreton Rd Pinxton	568,560	142,140	0	(142,140)
Ashbourne Extension	15,000	3,750	5,567	1,817
Bolsover Homes-yet to be allocated	4,820,684	1,205,171	0	(1,205,171)
Harlethorpe Ave adaptation	152,527	38,132	0	(38,132)
Jubilee Court (Bungalows x2)	300,000	75,000	1,200	(73,800)
Keepmoat Properties at Bolsover	25,000	6,250	0	(6,250)
Market Close Shirebrook	4,151,787	1,037,947	2,894,484	1,856,537
Meadow View Homes - Glapwell	696,000	174,000	0	(174,000)
Moorfield Lane Whaley Thorns	1,466,486	366,622	717,775	351,153
Sandy Lane/Thorpe Ave Whitwell	5,000	1,250	919	(331)
The Woodlands Langwith	449,884	112,471	102,072	(10,399)
Valley View (Bungalows & extension)	739,559	184,890	0	(184,890)
West Street Langwith	747,076	186,769	499,166	312,397
Dragonfly Capital Salaries	272,506	68,127	116,276	48,149
	<b>14,410,069</b>	<b>3,602,517</b>	<b>4,337,458</b>	<b>734,940</b>
<b>Vehicle Replacements</b>				
	1,102,330	275,583	1,015,357	739,775
	<b>1,102,330</b>	<b>275,583</b>	<b>1,015,357</b>	<b>739,775</b>
<b>Public Sector Housing</b>				
Bramley Vale	100,000	25,000	0	(25,000)
Electrical Upgrades	250,000	62,500	56,241	(6,259)
External Door Replacements	181,853	45,463	64,917	19,454
Flat Roofing	70,000	17,500	7,229	(10,271)
Heating Upgrades	80,000	20,000	7,941	(12,059)
Kitchen Replacements	220,000	55,000	82,872	27,872
Re Roofing	750,000	187,500	209,358	21,858
Property Services Mgmt. & Admin	125,496	31,374	31,374	0
Safe & Warm	3,771,666	942,917	355,632	(587,284)
Soffit and Facia	60,000	15,000	49,085	34,085
Unforeseen Reactive Capital Works	100,000	25,000	2,900	(22,100)
Welfare Adaptations	400,000	100,000	293,434	193,434
Wet Rooms	150,000	37,500	0	(37,500)
	<b>6,259,015</b>	<b>1,564,754</b>	<b>1,160,984</b>	<b>(403,770)</b>
<b>HRA ICT Schemes</b>				
Open Housing	50,605	12,651	9,960	(2,691)
	<b>50,605</b>	<b>12,651</b>	<b>9,960</b>	<b>(2,691)</b>
<b>New Bolsover Scheme</b>				
New Bolsover-Regeneration Scheme	15,374	3,844	1,264	(2,580)
	<b>15,374</b>	<b>3,844</b>	<b>1,264</b>	<b>(2,580)</b>
<b>Total HRA</b>	<b>21,837,393</b>	<b>5,459,348</b>	<b>6,525,022</b>	<b>1,065,674</b>
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>36,097,198</b>	<b>9,024,300</b>	<b>9,808,024</b>	<b>783,724</b>

**CAPITAL PROGRAMME SUMMARY - 2023/24****APPENDIX 5**

	<b>Full Years Budget £</b>	<b>3 months Budget £</b>	<b>3 months Actuals £</b>	<b>3 months Variance £</b>
<b>Capital Financing</b>				
<b>General Fund</b>				
Better Care Fund	650,000	162,500	13,657	(148,843)
Prudential Borrowing	8,142,573	2,035,643	1,300,734	(734,909)
Reserves	4,947,491	1,236,873	1,849,593	612,720
Capital Receipts	152,584	38,146	68,550	30,404
External Funding	367,157	91,789	50,468	(41,321)
	<b>14,259,805</b>	<b>3,564,951</b>	<b>3,283,002</b>	<b>(281,949)</b>
<b>HRA</b>				
Major Repairs Allowance	6,289,015	1,572,254	1,162,247	(410,007)
Prudential Borrowing	8,796,613	2,199,153	2,168,729	(30,424)
Reserves	5,694,700	1,423,675	3,194,046	1,770,371
Capital Receipts	322,076	80,519	0	(80,519)
External Funding	734,989	183,747	0	(183,747)
	<b>21,837,393</b>	<b>5,459,348</b>	<b>6,525,022</b>	<b>1,065,674</b>
<b>TOTAL CAPITAL FINANCING</b>	<b>36,097,198</b>	<b>9,024,300</b>	<b>9,808,024</b>	<b>783,724</b>

The Council's main current account is held with Lloyds Bank and the current contract is due to expire on 9th February 2025.

### PWLB Borrowing

As at 1 April 2023 the Authority's total outstanding PWLB debt amounted to £89,400,000.

The Council has not taken any new loans from the PWLB during the first three months.

At 30 June 2023 nothing has been repaid to the PWLB as no repayments were due.

The profile of the outstanding debt is analysed as follows:

<b>PWLB Borrowing Term</b>	<b>Maturity Profile 30-Jun-23</b>
	£
12 Months	6,300,000
1-2 years	4,300,000
2-5 years	12,800,000
5-10 years	21,000,000
10-15 years	25,000,000
over 15 years	20,000,000
<b>Total PWLB Debt</b>	<b>89,400,000</b>

### PWLB Interest

The total interest cost to the Council of the PWLB debt for 2023/24 is estimated at £3,093,156. This cost is split between the HRA and General Fund based on the level of debt outstanding. Interest paid to the PWLB in the three months was £105,063.

### Temporary Borrowing

Cash flow monitoring and management identifies the need for short term borrowing to cover delays in the receipt of income during the year. No interest charges were incurred during the first three months on overdrawn bank balances. At 30 June 2023 the only temporary borrowing undertaken by the Council was £3,167,528 which is the investment balances held on behalf of Parish Councils.

### Compliance with Treasury Limits

During the financial year the Council continues to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual to Date 2023/24	Approved Limits 2023/24
Authorised Limit (Total Council external borrowing limit)	£128,736,976	£139,500,000
Operational Boundary	£128,736,976	£134,500,000

**Temporary Investments****Interest Received**

The performance of the Council's investments is as follows:

	<b>3 months Actual</b>	<b>3 months Budget</b>	<b>3 months Variance</b>
Interest generated (£)	(365,307)	(163,861)	(201,446)
Average rate of interest	4.33%	4.00%	-
Bank of England base rate	4.58%	3.50%	-

The investments have been made in accordance with the Council's Treasury Management Strategy.

The Bank of England base rate is currently 5.25%. In the table above, the actual figure is the 3 month average rate and the budget figure is the base rate used when setting the budget.

Interest rates offered by most institutions still remain low and haven't yet caught up with the most recent bank base rate increase.

The following tables show the investments and interest earned to 30 June 2023:

**Investments on call**

<b>Counterparty</b>	<b>Balance at 1/4/23 £</b>	<b>Deposits £</b>	<b>Withdrawals £</b>	<b>Interest received £</b>	<b>Balance at 30/06/23 £</b>
Aberdeen (MMF)	5,000,000	0	(54,286)	54,286	5,000,000
Federated (MMF)	5,000,000	0	(54,055)	54,055	5,000,000
Invesco (MMF)	5,000,000	0	(42,313)	42,313	5,000,000
CCLA (MMF)	5,000,000	0	(54,532)	54,532	5,000,000
Aviva (MMF)	5,000,000	3,000,000	(3,056,681)	56,681	5,000,000
SSGA (MMF)	5,000,000	4,500,000	(5,037,488)	37,488	4,500,000
BNP Paribas (MMF)	0	5,000,000	(3,549,884)	49,884	1,500,000
Blackrock (MMF)	0	5,000,000	(4,015,363)	15,363	1,000,000
	<b>30,000,000</b>	<b>17,500,000</b>	<b>(15,864,602)</b>	<b>364,602</b>	<b>32,000,000</b>

Fixed-term investments

Counterparty	Term of Loan	Balance at 1/4/23	Deposits	Withdrawals	Interest received at three months	No of Days Interest at three months	Balance at 30/06/23	Maturity Date
		£	£	£	£		£	
Local Authorities								
Elmton with Creswell Parish Council	37 days	200,000	0	(200,705)	705	32	(0)	03/05/23
		200,000	0	(200,705)	705		(0)	



## **Bolsover District Council**

### **Finance & Corporate Overview Scrutiny Committee on**

**7th September 2023**

### **Ambition Plan Targets Performance Update – April to June 2023**

### **Report of the Information, Engagement & Performance Manager**

<b>Classification</b>	This report is Public
<b>Report By</b>	Kath Drury Information, Engagement and Performance Manager
<b>Contact Officer</b>	As above

### **PURPOSE/SUMMARY OF REPORT**

To report the Quarter 1 outturns for the Council's Ambition targets 2020-2024

Out of the 31 targets:

- 20 (65%) are on track
- 2 (6%) have achieved their outturn for 2022/23
- 1 (3%) is under review
- 8 (26%) achieved their outturns previously.

Out of the 50 performance indicators:

- 36 (72%) have a positive outturn
- 12 (24%) have a negative outturn
- 2 (4%) are within target

### **REPORT DETAILS**

#### **1. Background**

1.1 The attached appendices contain the performance outturn as of 30<sup>th</sup> June 2023.

#### **2. Details of Proposal or Information**

2.1 A summary of performance by Council Ambition aim is provided below:

#### **2.2 Our Customers – Providing excellent and accessible services**

- 10 targets in total

- 9 targets are on track
- 1 target is under review CUS07 (relet average time in days for standard voids)

### 2.3 **Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity**

- 11 targets in total
- 7 targets are on track
- 4 targets achieved previously (ENV 07, ENV 08, ENV 09, ENV 10)

### 2.4 **Our Economy – by driving growth, promoting the District and being business and visitor friendly**

- 10 targets in total
- 4 targets are on track
- 2 have achieved their outturn for 2022/23 (ECO 05 and ECO 06)
- 4 targets achieved previously (ECO 08, ECO 09, ECO 04, ECO 01)

2.5 A summary of supporting indicators by Council Ambition aim is provided below:

### 2.6 Our Customers

Out of the 32 performance indicators:

- 22 (69%) have a positive outturn
- 8 (25%) have a negative outturn
- 2 (6%) indicators are within target

### 2.7 Our Environment

Out of the 14 performance indicators:

- 10 (71%) have a positive outturn
- 4 (29%) have a negative outturn

### 2.8 Our Economy

Out of the 4 performance indicators:

- 4 (100%) have a positive outturn

2.9 Details have been provided in the appendices for those at exception.

## 3. **Reasons for Recommendation**

3.1 This is an information report to keep Members informed of progress against the Council Ambition targets and supporting indicators noting achievements and any areas of concern.

#### 4 **Alternative Options and Reasons for Rejection**

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

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#### **RECOMMENDATION(S)**

1. That quarterly outturns against the Council Ambition 2020-2024 targets and relevant performance indicators be noted.

#### **IMPLICATIONS:**

**Finance and Risk:** Yes ☐ No ☒

**Details:**

On behalf of the Section 151 Officer

**Legal (including Data Protection):** Yes ☐ No ☒

**Details:**

On behalf of the Solicitor to the Council

#### **Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

By reporting on targets which supports the Council to meet its carbon neutral target and enhance the environment.

**Staffing:** Yes ☐ No ☒

**Details:**

On behalf of the Head of Paid Service

#### **DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> Please indicate which threshold applies	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No

<b>District Wards Significantly Affected</b>	None
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input checked="" type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Cabinet Members/SLT informed on route via the quarterly performance process  Details: Ward Members

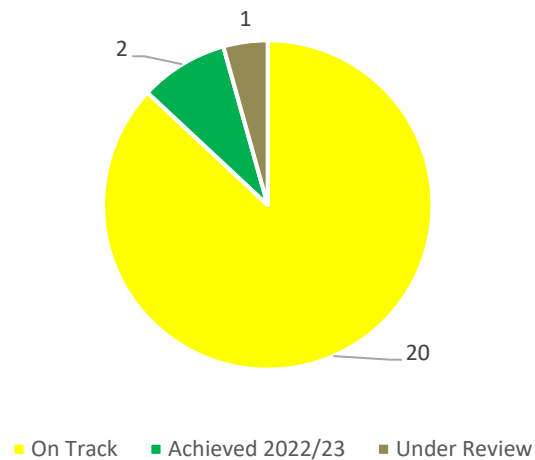
<b>Links to Council Ambition: Customers, Economy and Environment.</b>
All

<b>DOCUMENT INFORMATION</b>	
<b>Appendix No</b>	<b>Title</b>
1	Performance Summary and Exceptions
2	Full list of Council Ambition Targets

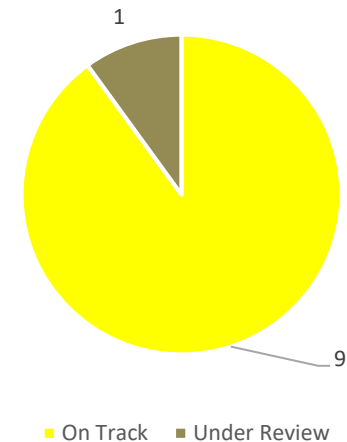
<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
All details on the PERFORM system

# Council Targets to deliver the Ambition 2020 to 2024 – Appendix 1 Summary & Exceptions Q1 – April to June 2023

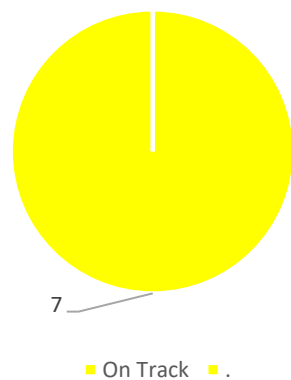
Council Targets (23 Targets)



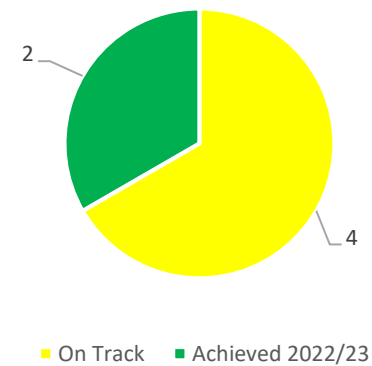
Customers (10 Targets)



Environment (7 Targets)



Economy (6 Targets)



### Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Achieved	The target has been successfully completed within the target date. Success to be celebrated.

## Council plan targets achieved and by exception

### Achieved for 2022/23

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ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes	Services Directorate <i>Cllr Ritchie</i>	Achieved 2022/23	The number of net housing completions between April 1st 2022 and March 31st 2023 is 491.
ECO.06 - Work with partners to deliver an average of 20 units of affordable homes each year.	Services Directorate <i>Cllr Ritchie</i>	Achieved 2022/23	The number of gross affordable housing completions between April 1st 2022 and March 31st 2023 is 78.

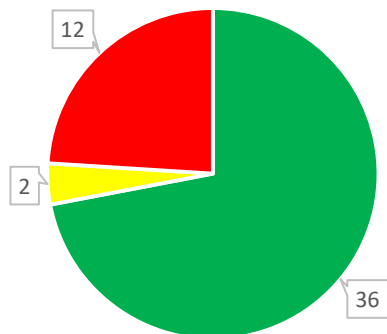
### Target under review

CUS.07 - Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter	Dragonfly & Housing Management Cllr Peake & Cllr Ritchie	Under review	As noted previously this target needs to be reviewed. It makes sense to do at the same time as reviewing the lettable standard and voids specification in conjunction with Councillors and tenants. <u>Standard/Minor Voids</u> - Figure overall is 39 days. There are 2 properties which have significantly affected the figure. One property was a low demand property which incurred significant delays and the other was delayed due to requirements of the tenant and Occupational Team intervention. If these two properties are excluded the figure would be 27 days. <u>Major Voids</u> - is 78 days (without applying exclusion). One property required major structural work and would meet the exclusion criteria, with this property removed the figure is 74 days.
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### Appendix 2 contains the full Ambition target listing

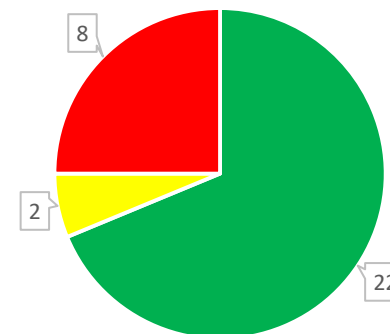
## Performance indicators supporting the Council aims

Service Indicators (50 Targets)



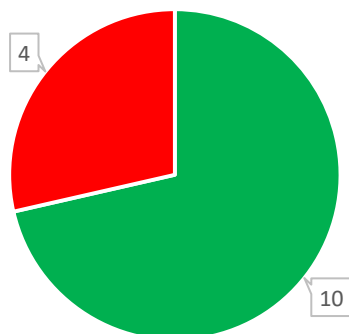
■ Positive Outcome ■ Within Target ■ Negative Outcome

Customers (32 Targets)



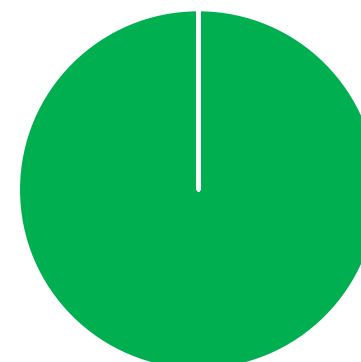
■ Positive Outcome ■ Within Target ■ Negative Outcome

Enviroment (14 Targets)



■ Positive Outcome ■ Negative Outcome

Economy (4 Targets)



■ Positive Outcome

## Our Customers – Providing excellent and accessible services

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Customer Services	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
CUS 01. % external (incoming) telephone calls answered within 20 seconds	73%	69%	84%	<b>82%</b>	75%		Above target
CUS 02 - % customer enquiries dealt with at first point of contact (Quarterly)	100%	94%	85%	<b>100%</b>	60%		On / Above Target
CSP 11 % of Telephone calls answered within 20 seconds (Corporate) (Quarterly)	90%	95%	95%	<b>87%</b>	93%		Below Target
CSP 16 % written complaints responded to in 15 working days (Quarterly)	93%	83%	88%	<b>96%</b>	95%		On / Above Target
CSP 16 A MPs % written complaints responded to in 15 working days (Quarterly)	New Target			<b>91%</b>	95%		Below Target
CSP 20 % written comments acknowledged within 3 working days (Quarterly)	100%	100%	100%	<b>100%</b>	100%		On / Above Target
CSP 21 % Stage 3 complaints responded to in 20 working days (Quarterly)	86%	100%	60%	<b>100%</b>	100%		On / Above Target
CSP 23 Number of formal complaints (Stage 2) received per 10,000 population (Quarterly)	1.7	4.2	5.4	<b>3.4</b>	25		Below Target (Positive)
CSP 24 - Percentage of Telephone Abandonment (corporate - all direct dialled extensions)	New Target			<b>14%</b>	10%		Below Target
CSP 25 - Percentage of Informal (stage 1) complaints responded to within 3 working days	New Target			<b>95%</b>	95%		On / Above Target





CSP 26 - Percentage of Emails to enquiries@bolsover.gov.uk answered within 8 working days	New Target	100%	100%		On / Above Target
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## Exceptions

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Quarter Value Target				CSP 11 % of Telephone calls answered within 20 seconds (Corporate) (Quarterly)
Q1	87%	93%		The target has not been met as there was a significant volume of calls specifically in relation to Revenues and Benefits during this period. Overall calls have increased slightly to direct dial extensions compared to the same period 2022/23. Most service areas are meeting target apart from Revs & Bens, Repairs, Engineers for Q1. Joint service areas ICT & Env Health are also not meeting target, but it is difficult to determine a true reflection of the volume of calls received specifically for BDC as joint services.

Quarter Value Target				CSP 16 A MPs % written complaints responded to in 15 working days (Quarterly)
Q1	91%	95%		Received 71 M.P. enquiries during this period 65 were responded to within 15 working days (91%), 4 were slightly outside of the target, with 2 outstanding awaiting a response currently within timescale, 7 have been dealt with as general enquiry requests.

Quarter Value Target				CSP 24 - Percentage of Telephone Abandonment (corporate - all direct dialled extensions)
Q1	14%	10%		14% of all calls direct dial were abandoned or unanswered (new indicator). Staff to be reminded to divert their phones or to use voicemail as appropriate when not in the office

<b>Leisure</b>	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	<b>Status</b>	
LE 01 Number of people participating in Council leisure, sport, recreational, health, physical and cultural activity each year	83,793	77,773	104,006	<b>103,975</b>	88,250		Above Target
LE 02. Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	171	54	179	<b>160</b>	125		Above Target

<b>Performance</b>	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2021/22 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	<b>Status</b>	
CSI 19 % FOI/EIR requests responded to in 20 working days	100%	99.1%	97.7%	<b>94.3%</b>	95%		Within Target

<b>Revenues and Benefits</b>	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	<b>Status</b>	
Rs 06 - % Council Tax arrears collected (profiled target)	17.4%	20.3%	26.1%	<b>7%</b>	10%		Below Target
Rs 07 - % NNDR arrears collected (profiled target)	49.1%	52.5%	70%	<b>12.3%</b>	20%		Below Target
Rs 09 - % Council Tax Collected	94.7%	94.1%	96.74%	<b>95.68%</b>	97.8%		Within Target
Rs 10- % Non-domestic Rates Collected	99.7%	94.0%	99.33%	<b>99.29%</b>	98.5%		Above Target
Rs 11- Benefit overpayments as a % of benefit awarded	1.32%	2.76%	6.39%	<b>3.4%</b>	6%		Below Target (Positive)

Revenues and Benefits	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
Rs 12- % Recovery of overpayments within the benefits system	72.72%	47.41%	20.91%	<b>41.95%</b>	17%		On/Above Target
Rs 20 - % Telephone Abandonment: Revenues	2.6%	2.4%	2.2%	<b>74.7%</b>	10%		Below Target (Positive)
Rs 21 - % Calls answered within 20 seconds: Revenues	79.8%	82.0%	83.8%	<b>74.7%</b>	65%		Above Target
Rs 22 - Telephone Abandonment: Benefits	1%	1.2%	1.1%	<b>1%</b>	3%		Below Target (Positive)
Rs 23 - % Calls answered within 20 seconds: Benefits	93.%	93.8%	93%	<b>93%</b>	78%		On/Above Target
Rs 181 - Time taken to process Housing Benefit/Council Tax Benefit new claims and change events	4.2	4.2	3.4	<b>Not Available</b>	14		Below Target (Positive)

Quarter Value Target			Rs 06 - % Council Tax arrears collected (Quarterly)		
Q1	7%	10%		Collection rates and the level of arrears have been significantly affected firstly by the COVID crisis and subsequent 'Cost of Living' issues. Despite the level of arrears collected in the first quarter of 23/24 (shown as a percentage of total arrears) being lower than 21/22 & 22/23, the actual arrears collected is significantly higher than 21/22 and close to the amount collected in 22/23.	
				20/21 Quarter 1	£208,388
				21/22 Quarter 1	£319,007
				22/23 Quarter 1	£455,046
				23/24 Quarter 1	£427,024
				Additional support has been provided over the last few years, through different Government initiatives, that would have helped financially support people either directly or indirectly with their Council Tax/	

				<p>Council Tax arrears. Whilst this has continued in 23/24, with a Council Tax Hardship scheme of up to £25.00 off this year's bill for people in receipt of Council Tax Support, more generous schemes were in place in prior years, e.g., the first Council Tax Hardship scheme, whereby up to £250 was deducted from the annual Council Tax charge for Working Age Council Tax Support customers in 20/21. Then in 22/23 the Council Tax Energy Rebate of £150 was paid to all council tax liable households, though this was paid to help people meet their energy costs, it may have helped people meet other debts including Council Tax arrears.</p> <p>Recovery action for 23/24 is ongoing throughout the year, with the following actions taken so far: Reminders issued (17/04/23, 12/05/23 &amp; 12/06/23), summons issued on 30/05/23 and a council tax court hearing on 31/07/23.</p>
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Quarter Value Target			Rs 07 - % NNDR arrears collected	
Q1	12.3%	20%		<p>Debit changes for 21/22 &amp; 22/23 of approx. £500k, therefore increasing prior years arrears and impacting this measure. Payments of £671k received against NNDR arrears in Quarter 1.</p> <p>Q1 2022/23 outturn – 40.3%</p>

Property and Construction (Dragonfly)	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
PS&HR 01. % of properties receiving gas appliance servicing within 12 months	51%	74%	93.8%	26%	25%		Above Target
PS&HR 02. Fit 100 wet rooms a year, cumulative target.	52	97	162	36	25		Above Target
HOUS 06. Achieve an average turnaround time of 30 working days for major voids	107	86	75	74	30		Below Target

Quarter Value Target				HOUS 06. Achieve an average turnaround time of 30 working days for major voids
Q1	74	30		This target is to be reviewed in line with a working group looking at void delivery (see note under CUS 07 – Appendix 2). Note: Dragonfly KPI's generally are currently being developed under the governance arrangements and Service Level Agreement work.

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Housing Management	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
HOUS 01. 60% satisfaction with support received for clients experiencing domestic abuse	80%	72%	72%	74%	60%		On / Above Target
HOUS 02. 60% satisfaction with support received for clients receiving parenting support	100%	100%	88%	100%	60%		On / Above Target
HOU 03 - Proportion of rent collected (inclusive of all charges e.g. heating, support charges etc)	88%	90%	94%	84%	90%		Below Target (negative)
HOU04 – Proportion of current tenants over 12 weeks in arrears	9%	10%	8%	8%	5%		Above Target (negative)

Quarter	Value	Target		HOU 03 - Proportion of rent collected (inclusive of all charges e.g. heating, support charges etc)
Q1	84%	90%		<p>Q1 tends to be the worst performing quarter for rent arrears for a number of reasons. We removed the 2-week rent free weeks in April 2022 so this is only the second year and some tenants have missed payment and needed prompting. We also find that the rent increase in April can take a while for people to adjust to and amend their payments etc.</p> <p>We have been working with some new computer software and this is helping with more targeted recovery, but we are finding that people are being adversely affected by the cost-of-living crisis, and the increased rent costs.</p> <p>Additional support has been provided to assist those in rent arrears through the Household Support Fund, however whilst part 4 has been commenced we have only been able to use this to assist tenants with effect from July 2023 so the benefits if this will be seen in Q2.</p>

Quarter	Value	Target		HOUS 04. Proportion of current tenants over 12 weeks in arrears
Q1	8%	5%		As above.





## Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity

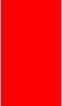
Environmental Health	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 22/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status
EH 01 - Percentage of noise complaints responded to within 3 working days.	94%	91%	95%	96%	90%	Above Target
EH02 - Percentage of complaints about licensable activities responded to within 3 working days.	100%	97%	100%	93%	90%	Above Target
EH03 - Percentage of high risk food interventions undertaken against programme (A, B and C rated premises)	100%	88%	100%	86%	100%	Below Target

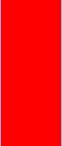
Environmental Health	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 22/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status
EH04 - Percentage of business enquiries responded to within 3 working days.	94%	95%	91%	86%	90%	Below Target
EH 06. The number of targeted proactive littering/dog fouling patrols carried out	75	97	156	59	36	Above Target
EH 07 - Percentage of LA-IPPC(A20/LAPPC(Part B) processes inspected in accordance with risk rated inspection programme	100%	100%	100%	100%	100%	On/Above Target
EH 09 - Enforcement visits to business premises to check compliance with waste arrangements	21	18	23	18	12	Above Target
EH 11 - Number of litter/waste/dog fouling proactive community patrols/events	7	6	6	4	3	Above Target
EH 12 - Percentage of all fly-tipping reports referred for investigation responded within 3 working days	100%	93%	97%	100%	90%	Above Target
EH 13 - Percentage of waste crime cases (Duty of Care/Fly tipping) where sufficient evidence to prosecute has been identified, that are progressed to legal services, with a prosecution file within 60 days	100%	100%	100%	100%	100%	On/Above Target

Quarter Value Target				EH03 - Percentage of high risk food interventions undertaken against programme (A, B and C rated premises)
Q1	86%	100%		12 out of 14 scheduled inspections for the quarter were undertaken. Two C rated premises were not inspected but are programmed to be undertaken as soon as possible in quarter 2. The team is currently operating with 1 EHO vacancy.

Quarter Value Target				EH04 - Percentage of business enquiries responded to within 3 working days.
Q1	86%	90%		80 out of 92 were responded to within 3 working days. Of the 12 not meeting target, 10 have been responded to but outside of target and two are awaiting a response

Streetscene	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported	100%	100%	97%	100%	95%		On/Above Target
SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported	98%	97%	93%	94%	95%		Below Target
SS 03 Undertake Local Environmental Quality Surveys Detritus	10%	10%	8%	13%	12%		Above Target (Negative)
SS 04 Undertake Local Environmental Quality Surveys Weeds	2%	4%	3%	8%	14%		Below Target (Positive)

Quarter Value Target				SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported
Q1	94%	95%		94% of non-hazardous (413No) fly-tips were removed within 5 days of being reported and 1% below the 95% target. The service throughout Q1 experienced a 16% increase in fly-tips when compared to the prior 2022\23 Q1 (347No) period.

Quarter Value Target				SS 03 Undertake Local Environmental Quality Surveys Detritus
Q1	13%	12%		LEQS's established 13% of streets and relevant land surveyed fell below grade B cleanliness standards and 1% outside the 12% target standard set. Heavy rain fall and flash storms throughout June is considered to have contributed to increased detritus washed from soft ground adjacent metalled (highway) surfaces and impacting on survey performance.



## Our Economy – by driving growth, promoting the District and being business and visitor friendly

Planning	Q2 2022/23 Outturn	Q3 2022/23 Outturn	Q4 2022/23 Outturn	Q1 2023/24 Outturn	Q1 23/24 Target	Status	
PLA 157A Determining "Major" applications within target deadlines	100%	100%	100%	100%	70%		Above Target
PLA 157B Determining "Minor" applications within target deadlines	100%	97%	92%	89%	80%		Above Target
PLA 157C Determining "Other" applications within target deadlines	98%	100%	100%	100%	80%		Above Target
PLA 01. Determining 'Discharge of Condition' applications within national target deadlines and comparison with realtime performance (Exec EoT Agreements)	86%	75%	89%	80%	80%		On / Above Target

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## Appendix 2 Full Ambition Target Listing by Aim

### Status Key

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Achieved	The target has been successfully completed within the target date. Success to be celebrated.

### Aim: Our Customers – providing excellent and accessible services

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Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
CUS.01 - Measure customer satisfaction in all front facing service areas at least every two years on a rolling programme	Services Directorate  Cllr Moesby	On track	<p>Bin collection service satisfaction figures for 2023 as follows:</p> <p><b>Overall satisfaction – 92%</b></p> <p>Burgundy bin: very satisfied 63% plus fairly satisfied 30% = 93%</p> <p>Green bin: very satisfied 56% plus fairly satisfied 34% = 90%</p> <p>Black bin: very satisfied 71% plus fairly satisfied 22% = 93%</p> <p><u>Note:</u> Citizen Panel May 2023</p>
CUS.02 - Improve the overall performance and usability of the website by achieving a minimum score of 90% using the Silktide* tool by March 2024.	Executive, Governance and Partnerships Directorate  Cllr Dooley	On track	<p>We have undertaken a great deal of work in the last quarter to improve the website including streamlining content, changing templates and removing tables, all of which affect the accessibility scores. <u>The overall scores using the Silktide system are Content - 88 (Great), Accessibility - 98 (Excellent), Marketing - 76 (Good), User Experience - 99 (Excellent).</u> Please note however, that the scores constantly change due to pages and documents being added/deleted every day. We are working our way through the website to rectify any issues and are looking at reducing the number of PDFs and documents on the site as that is the biggest area where accessibility and content scores can be increased, but this is a time-consuming process.</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
CUS.03 - Ensure that at least 50% of transactions are made through digital channels by Dec 2024	Services Directorate  Cllr Moesby	On track	<p>Online Digital Transactions - 41,296 this includes Voter Registrations, Housing, Revenues and Planning online forms accessed via the website. This has dropped from 42,946 the previous quarter.</p> <p>Tel and Non-Digital contact – 44,175 all staff assisted transactions. This has increased from 42,489 the previous quarter (Q4) and 35,203 in Q3.</p> <p>Total contact transactions (based on data held by Customer Services) is 85,471 which equates to <b>48.32% of transactions/contact via digital methods</b>. This shows a decrease from 50.84% in Q4 and 54.45% in Q3 2022/23.</p> <p>It is uncertain what the cause of the decrease is but appears to be related to a significant increase in face-to-face contact and emails received in Q1 2023-24. The figure is more than any quarter in 2022-23, however, it is in line with previous years. There has also been a decrease in Housing applications and voter registrations in Q1 compared to previous quarters (the latter would be expected post elections and Housing applications have now levelled off). The percentage decrease appears more significant when compared to the last two quarters of 2022-23, however the figure is more in line with the increase trend seen over the last few years up to Q1 and Q2 of 2022-23.</p> <p>The good news is that generally the use of Digital services is continually increasing; the use of Self Service has seen a significant increase in this quarter and the previous. The use of telephone and web payments remains fairly stable. This is an ongoing priority and work to drive digital take-up is always kept under review.</p>
CUS.04 - Work with partners to deliver the Sustainable Communities Strategy and publish an evaluation report annually	Executive, Governance and Partnerships Directorate  Cllr Dooley	On track	<p>All groups have now completed a review and refresh of their priorities and action plans completed. Thematic Groups have now put their priorities together and finalising their action plans. The Annual Document will be compiled over the coming weeks. We have currently been working with the thematic groups and updating the priorities for each group. This will then form the Sustainable Community Strategy. We</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
			have had to push this back to September due to workloads currently with the Shared Prosperity Fund and investment plan that goes with it.
CUS.05 - Monitor performance against the corporate equality objectives and publish information annually	Corporate and Legal Services directorate  Cllr McGregor	On Track	Internal and external consultation completed on the draft Equality Plan and objectives for 2023-27. Comments and suggestions reviewed, and the document amended. Taken to CS&T Scrutiny Committee in June and going to SLT on 03/08/23 for management sign-off.
CUS.06 - Prevent homelessness for more than 50% of people who are facing homelessness each year	Services Directorate  Cllr Peake	On Track	108 approaches of which 62 were prevented from becoming homeless and 46 cases remain open. This equates to 57% prevention rate.
CUS.07 - Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter	Dragonfly & Housing Management  Cllr Peake & Cllr Ritchie	Under review	As noted previously this target needs to be reviewed. It makes sense to do at the same time as reviewing the lettable standard and voids specification in conjunction with Councillors and tenants. <u>Standard/Minor Voids</u> - Figure overall is 39 days. There are 2 properties which have significantly affected the figure. One property was a low demand property which incurred significant delays and the other was delayed due to requirements of the tenant and Occupational Team intervention. If these two properties are excluded the figure would be 27 days. <u>Major Voids</u> - is 78 days (without applying exclusion). One property required major structural work and would meet the exclusion criteria, with this property removed the figure is 74 days.
CUS.08 - Maintain high levels of tenant satisfaction with council housing and associated services	Services Directorate  Cllr Peake	On Track	Tenant satisfaction will now be measured through the Tenancy Standard Survey methodology (this is a national survey which all housing providers are required to undertake from 01/04/23. At the year end the Council will need to submit results and, also publish). Housing and the Performance Team are running this survey in house using a sample approach by Contact Centre area. For the Q2 update we will provide some initial findings to inform Members.

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
CUS.09 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Services Directorate <i>Cllr Dooley</i>	On Track	During quarter 1 we attracted 103,975 attendances to leisure facility-based activities, community outreach programmes and school delivery. This exceeds our quarterly target of 89,000.
CUS.10 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme	Services Directorate <i>Cllr Dooley</i>	On Track	The total number of people that started a health referral programme in the first quarter is 140. This exceeds our quarterly target of 125.

**Aim: Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity**

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
ENV.01 - Develop an externally facing climate change communication strategy targeting communities and stakeholders by October 2020 and	Executive, Governance and Partnerships Directorate <i>Cllr Fritchley</i>	On track	<p>April 2023            Bolsover TV - Cockshut Lane tree planting, Shirebrook Butterfly conservation, Creswell Crags bird song            Environment newsletter - 5 April - Green Easter, International Mother Earth Day, Donate unused furniture            19 April - International Dark Sky Week, Stop Food Waste Day, International Dawn Chorus Week</p> <p>May 2023</p>

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
deliver an annual action plan			<p>Bolsover TV - May 2023 - Pleasley Pit nature day, New Bolsover planting day Environment newsletter - 3 May - National Gardening week, Sun Awareness Week, World Fair Trade Day, Walk to School Week 17 May - Water Saving Week, National Children's Gardening Week, New Bolsover enjoys new trees. June 2023 Bolsover TV - June 2023 - Fly tip FPN, grass verge maintenance, Fly tip Shirebrook, Environment newsletter - 1 June - World Environment Day, Garden Wildlife Week, National Growing for Wellbeing Week. 15 June - International Clean Air Day, Thank you to our latest volunteers, Plastic free beauty day, 30 Days Wild 29 June - Plastic Free July, Don't Step on a Bee Day, International Plastic Bag Free Day Social Media - used to support all of the above stories and to continue to drive traffic to the TV and newsletters. Website - Press releases written for the bigger of the above stories and included on the news page. In Touch - No In Touch published during this period.</p>
ENV.02 Reduce the District Council's carbon emissions by - 100 tonnes CO2 in 20/21 - 125 tonnes CO2 in 21/22 - 200 tonnes CO2 in 22/23 - 300 tonnes CO2 in 23/24	Executive, Governance and Partnerships Directorate  <i>Cllr Clarke</i>	On track	Mapping of works has taken place regarding Low Carbon, involving all departments. Due to the Creation of Dragon Fly, Low Carbon needs to be picked up again. A meeting will take place internally regarding the reporting measures needed, officer time and capacity to drive the agenda forward. The Low Carbon thematic Group within the Partnership is due to take place on the 02/10/23.
ENV.03 - Achieve a combined recycling and composting rate of 43% by March 2024.	Services Directorate  <i>Cllr Clarke</i>	On Track	Q1 (2023\234 performance is estimated based on Q1 2022\23 Waste Data Flow figures of 4,147 tonnes of recyclable\ compostable material collected, equating to a combined recycling and composting rate of 44.7%. This will be updated ending September when official Waste Data Flow (WDF) information becomes available. Actual for 2022/23 - 36%

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
ENV.04 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Services Directorate  <i>Cllr Clarke</i>	On Track	Q1 (2023\24) LEQS's established 1% of streets and relevant land surveyed fell below grade B cleanliness standards representing 99% falling within the 96% target standard set.
ENV.05 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Services Directorate  <i>Cllr Clarke</i>	On Track	Q1 (2023\24) LEQS's established 0% of streets and relevant land surveyed fell below grade B cleanliness standards and within the 2% target standard set.
ENV.06 - Carry out 144 targeted proactive littering/dog fouling patrols per year (in 2022/23 and review number for 2023/24)	Services Directorate  <i>Cllr Clarke</i>	On Track	We exceeded the original quarterly target of 36 by 23, with 59 proactive patrols carried out. The overall annual target of 144 is likely to be exceeded. A review of performance achievement has taken place and this annual target will be stretched from 144 to 155, with quarterly targets of 39 for quarters 1 to 3 and 38 for quarter 4  New Q1 target = 39; Q1 actual = 59
ENV.11 - Resolve successfully 60% of cases following the issuing of a	Services Directorate  <i>Cllr Peake</i>	On track	12 CPW's have been issued in Quarter 1 We currently, have 63 CPW's in force - These cases are continually monitored for the duration of the case (now with an 18-month review unless stipulated otherwise). They are only deemed to be failures if the case progresses to a Community Protection Notice (CPN)



Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
Community Protection Warning by 2024			10 of the 63 have progressed to CPN (deemed failures) – therefore a success rate of 84%

### Aim: Our Economy – by driving growth, promoting the District, and being business and visitor friendly

08

Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
ECO.02 - Optimise business growth (as measured by gross Business Rates) by £2m by March 2024.	Finance Directorate <i>Cllr Ritchie</i>	On Track	Outturn Q1 23/24 = Rateable value £74,127,933. Baseline (Outturn 22/23) = £66,342,311= difference £7,785,622, +11.74%. Significant increase due to 2023 Revaluation (previous revaluation was 2017)
ECO.03 - Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village strategic sites by 2023.	Dragonfly <i>Cllr Ritchie</i>	On track	Horizon 29 - Q1 2023/24 - Phase 1A (units 1, 2, and 3) - unit 3 now has a prelet of Wolseley Group, with Phase 1b coming on stream in Q2 2023/24. Phase 2 is units 7 and 8 and these are to follow on late 2023/24.  Clowne Garden Village - the planning application will be considered at the Planning Committee in August 2023.
ECO.05 - Annually review housing delivery in the district and facilitate delivery to meet the annual target of 272 new homes	Services Directorate <i>Cllr Ritchie</i>	Achieved 2022/23	The number of net housing completions between April 1st 2022 and March 31st 2023 is 491.



Council Plan Target (Target date 31/03/24 unless stated otherwise)	Directorate/ Portfolio Holder	Q1 2023/24 Progress Update	
ECO.06 - Work with partners to deliver an average of 20 units of affordable homes each year.	Services Directorate <i>Cllr Ritchie</i>	Achieved 2022/23	The number of gross affordable housing completions between April 1st 2022 and March 31st 2023 is 78.
ECO.07 - Deliver 150 new homes through the Bolsover Homes Programme by March 2024	Dragonfly <i>Cllr Ritchie</i>	On track	We have planning permission for the Woburn scheme and are currently costing the scheme for the viability phase. Work continues at Market Close, Hereward close, West Street and Moorfield Lane to deliver a further 40 properties.
ECO.10 - Working with partners to grow the visitor economy, the number of tourists and the amount of tourism spending in the district by 2023.	Dragonfly <i>Cllr Ritchie</i>	On track	<p>Accessible UK are nearing completion of an audit of 30 attractions and premises to support the promotion of accessible tourism with a focus on the businesses in and around Bolsover town.</p> <p>The Tourism and Place Manager, since starting in post on 26 June 2023 has started to deliver on the activities, including:</p> <ul style="list-style-type: none"> <li>- started to establish a key attractions network (Creswell Crags, Hardwick Hall, Pleasley Pit, Bolsover Castle);</li> <li>- has attended the Culture and Tourism Partnership meeting, starting to engage partners with the tourism strategy and action plan delivery;</li> <li>- drafted the Growth Scrutiny Report to take to meeting in August, on the tourism Strategy and action plan;</li> <li>- completed some data mapping and workshops with High Streets Task Force Mentor to inform the place narrative being formulated to increase the impact of the destination and promotion of the tourism offer;</li> <li>- started to engage consultants on the levelling up fund round 3, using the feedback of the round 2 bid, the input of the Understanding Your Place Potential mentor input, as well as the stakeholder engagement group for Bolsover.</li> </ul>

## **Bolsover District Council**

### **Meeting of the Finance & Corporate Overview Scrutiny Committee on 7<sup>th</sup> September 2023**

#### **Finance & Corporate Overview Scrutiny Committee Work Programme 2023/24**

#### **Report of the Scrutiny Officer**

<b>Classification</b>	This report is Public.
<b>Report By</b>	Jim Fieldsend Service Director Governance, Legal Services and Monitoring Officer
<b>Contact Officer</b>	As above

#### **PURPOSE/SUMMARY OF REPORT**

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2023/24.

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#### **REPORT DETAILS**

##### **1. Background**

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.

- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

## **2. Details of Proposal or Information**

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.

## **3. Reasons for Recommendation**

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

## **4 Alternative Options and Reasons for Rejection**

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

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## **RECOMMENDATION(S)**

- 1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

**IMPLICATIONS:****Finance and Risk:** Yes ☐ No ☒**Details:**

None from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):** Yes ☒ No ☐**Details:**

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

**Environment:**

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:**

None from this report.

**Staffing:** Yes ☐ No ☒**Details:**

None from this report.

On behalf of the Head of Paid Service

**DECISION INFORMATION**

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No
<b>District Wards Significantly Affected</b>	N/A
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Yes  Details: Committee Members

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
All

## DOCUMENT INFORMATION

<b>Appendix No</b>	<b>Title</b>
1.	FCOSC Work Programme 2023/24

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
Previous versions of the Committee Work Programme.

## Finance & Corporate Overview Scrutiny Committee

### Work Programme 2023/24

#### Formal Items – Report Key

Treasury Management	Capital	Borrowing & Investment	Budget Monitoring	Performance	Update from Scrutiny Chairs

Date of Meeting	Items for Agenda	Lead Officer
<b>16 June 2023</b>	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24 – Approval of Programme</li> </ul>	Scrutiny & Elections Officer
	<ul style="list-style-type: none"> <li>Member Briefing on Bolsover District Council's Performance Management Framework (Verbal report)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – January to March 2022 (Q4 – 2022/23)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Member Training 2022/23 – Member Discussion (Verbal report)</li> </ul>	Feedback from Committee Members on training requirements
<b>26 July 2023</b>	<ul style="list-style-type: none"> <li>Annual Corporate Debt Monitoring Performance Report 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
<b>7 Sept 2023</b>	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Financial Outturn 2022/23</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Quarter 1 – April to June 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – April to June 2023 (Q1 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
<b>28 November 2023</b>	<ul style="list-style-type: none"> <li>Budget Monitoring Report – Quarter 2 – July to September 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Revised Budgets 2023/24</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Setting of Council Tax 2024/25</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – July to September 2023 (Q2 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda	Lead Officer
23 January 2024	<ul style="list-style-type: none"> <li>Proposed Budget – Medium Term Financial Plan 2024/25 – 2027/28</li> </ul>	Treasurer and Section 151 Officer
	<ul style="list-style-type: none"> <li>Treasury Strategy Reports 2024/25 – 2027/28 Including:</li> </ul>	Treasurer and Section 151 Officer / Principal Accountant
	<ul style="list-style-type: none"> <li>Treasury Management Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>Capital Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>Corporate Investment Strategy</li> </ul>	
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
	<ul style="list-style-type: none"> <li>Update from Scrutiny Chairs (Verbal report)</li> </ul>	Scrutiny & Elections Officer
27 February 2024	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2023 (Q3 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer
23 May 2024	<ul style="list-style-type: none"> <li>Corporate Ambitions Performance Update – October to December 2023 (Q4 – 2023/24)</li> </ul>	Information, Engagement and Performance Manager
	<ul style="list-style-type: none"> <li>Finance &amp; Corporate Overview Scrutiny Committee Work Programme 2023/24</li> </ul>	Scrutiny & Elections Officer