

The Arc
High Street
Clowne
S43 4JY

To: Chair & Members of the Climate
Change and Communities Scrutiny
Committee

Contact: Alison Bluff
Telephone: 01246 242528
Email: alison.bluff@bolsover.gov.uk

Friday 24th November 2023

Dear Councillor

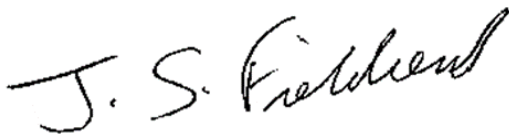
CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Tuesday, 5th December, 2023 at 10:00 hours.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on pages 3 and 4.

Yours faithfully

A handwritten signature in blue ink that reads "J. S. Fielden".

Solicitor to the Council & Monitoring Officer

Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality, and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or **language** or contact us by:

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- **Email:** enquiries@bolsover.gov.uk
- **BSL Video Call:** A three-way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need Wi-Fi or mobile data to make the video call, or call into one of our Contact Centres.
- Call with [Relay UK](#) - a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real-time conversation with us by text.
- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE AGENDA

*Tuesday 5th December 2023 at 10:00 hours taking place in the Council Chamber,
The Arc, Clowne*

| Item No. | | Page No.(s) |
|----------|--|----------------|
| | <u>PART A - FORMAL</u> | |
| 1. | Apologies for Absence | |
| 2. | Urgent Items | |
| | To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972. | |
| 3. | Declarations of Interest | |
| | Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: | |
| | a) any business on the agenda | |
| | b) any urgent additional items to be considered | |
| | c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time. | |
| 4. | Minutes | 5 - 6 |
| | To consider the minutes of the last meeting held on 17 th October 2023. | |
| 5. | List of Key Decisions and Items to be Considered in Private | 7 |
| 6. | New Council Ambition 2024-2028 - Scrutiny Consultation | 8 - 14 |
| 7. | Draft Safeguarding Policy for Adults and Safeguarding Policy for Children - Consultation on Refresh | 15 - 52 |
| 8. | Sustainable Communities Strategy 2020-23 and current Partnership Delivery - monitoring update | 53 - 86 |
| 9. | Review of Council's Approach to Carbon Reduction - Post Scrutiny Monitoring (Interim Report) | 87 - 99 |
| 10. | Climate Change and Communities Scrutiny Committee Work Programme 2023/24 | 100 - 105 |

EXCLUSION OF THE PUBLIC

PART 2 - EXEMPT ITEMS

11. Review of Community Safety Partnership - Deliberate Fires 106 - 109
Group monitoring report

PART B - INFORMAL

12. Review Work

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Climate Change and Communities Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Tuesday 17th October 2023 at 10:00 hours.

PRESENT:-

Members:-

Councillor Catherine Tite in the Chair

Councillors Rob Hiney-Saunders, Cathy Jeffery, Emma Stevenson (for item CLI15-23/24 only), Ashley Taylor and Carol Wood.

Officers:- Jim Fieldsend (Service Director Governance and Legal Services & Monitoring Officer), Laura Duck (Commissioning and Contracts Manager), Arron Johnson (Partnership and Strategy Manager), and Amy Bryan (Governance and Civic Manager).

Also in attendance at the meeting was Councillor Anne Clarke (Portfolio Holder for Environment).

CLI9-23/24 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

CLI10-23/24 URGENT ITEMS

There were no urgent items of business to be considered at the meeting.

CLI11-23/24 DECLARATIONS OF INTEREST

There were no declarations of interest made.

CLI12-23/24 MINUTES

Moved by Councillor Rob Hiney-Saunders and seconded by Councillor Cathy Jeffery
RESOLVED that the Minutes of the Climate Change and Communities Scrutiny Committee held on 4th July 2023 be approved as a correct record.

CLI13-23/24 LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee noted the current List of Key Decisions and Items to be considered in private document.

CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE

CLI14-23/24 REVIEW OF VOLUNTARY & COMMUNITY SECTOR GRANT ALLOCATIONS: POST-SCRUTINY MONITORING (FINAL REPORT)

Committee considered a report which presented the final post-scrutiny monitoring report on the recent Review of Voluntary & Community Sector (VCS) Grant Allocations.

The report stated that to date 11 out of 12 recommendations had been achieved, four of which had been completed but behind schedule, and one had been further extended.

The original recommendations along with Executive's response was attached to the report at Appendix 1. The latest update on the implementation of the scrutiny review's recommendations was attached to the report at Appendix 2.

In answer to a question regarding the social investment or value in monetary terms of any grant funding the Commissioning and Contracts Manager and the Partnership and Strategy Manager explained about the LOOP system that was used to forecast and evaluate projects and to assess the social value outputs from VCS grants.

Moved by Councillor Carol Wood and seconded by Councillor Rob Hiney-Saunders
RESOLVED that (1) the progress against the review recommendations be noted.

(2) the exceptions to delivery be noted.

(3) the report and findings be made public, in accordance with Part 4.5.17(4) of the Council's Constitution.

(4) officers continue to implement the recommendations and submit a further report in six months' time highlighting progress and any exceptions to delivery.

CLI15-23/24 CLIMATE CHANGE AND COMMUNITIES SCRUTINY COMMITTEE WORK PROGRAMME 2023/24

Committee considered its work programme for 2023/24, which was attached to the report at Appendix 1.

Committee also considered the draft scope for the Review of Council's Energy Policy for Local Housing, which was attached to the report at Appendix 2. Committee discussed the proposed scope for the review and the Monitoring Officer confirmed that the scope would be kept to up to date with any changes in legislation.

Moved by Councillor Emma Stevenson and seconded by Councillor Cathy Jeffery
RESOLVED that the (1) Work Programme 2023/24 be noted.

(2) draft scope for the Review of Council's Energy Policy for Local Housing be approved for delivery during 2023/24.

The formal part of the meeting concluded at 10:39 hours and Members then met as a working party to continue their review work. The informal meeting closed at 11:50 hours.

| Matter in Respect of which a decision will be take | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|----------------|-------------------|--|--|--|---|
| Award of Provision of Waste Disposal - Skip Hire Contract | Executive | 4th December 2023 | Report of the Portfolio Holder for Housing | Helena Skeavington Contract Administrator (QS) | Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Public Session |
| To receive £100,000 from DCC Public Health to support the emotional health and well-being of children and young people which will benefit the whole of the district. | Executive | 4th December 2023 | Report of the Portfolio Holder for Partnerships, Health & Wellbeing Executive Member | Laura Duck Partnerships | Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Public Session |
| Bolsover Homes – Request for second tranche of Funding to deliver affordable and social housing | Executive | 4th December 2023 | Report of the Portfolio Holder for Growth | Katie Walters Head of Property Services | Key - It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more. | Public Session |
| Dragonfly Management (Bolsover) Limited Service Level Agreements | Executive | 4th December 2023 | Report of the Portfolio Holder for Growth | Jim Fieldsend, Service Director Governance, Legal Services & Monitoring Officer | Key - It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Public Session |

BDC Performance Framework Scrutiny Consultation

| | |
|----------------------|--|
| Purpose | To engage with Members to give an opportunity to review the draft performance framework to support delivery of the Council ambition for 2024-2028. |
| Dates | <ul style="list-style-type: none"> • 20th Nov - Customer Services Scrutiny Committee • 28th Nov - Finance and Corporate Overview Scrutiny Committee • 5th Dec - Climate Change and Communities Scrutiny Committee • 11th Dec - Local Growth Scrutiny Committee |
| Officers | Karen Hanson - CEO Steve Brunt – Strategic Director of Services Kath Drury – Information, Engagement & Performance Manager Amar Bashir – Improvement Officer |
| Documentation | 1. Draft supporting council ambition performance framework for 2024 – 2028. Please read this document before the workshop |
| Format | At the meeting the following discussion and information will be sought: <ol style="list-style-type: none"> 1. Any comments on the aims? 2. Any comments on the priorities which sit under each aim? Anything missing? 3. Any comments on the draft initiatives/targets which sit under each aim? Anything missing? Any suggested amendments? <p>Ideally, we would like to have around 10 initiative/targets per aim. Others can be monitored as service indicators.</p> <p>Information from the consultation will be used to review and refine the performance framework.</p> |
| Contact | If you have any questions before the meeting, please contact any of the officers. |

Bolsover Ambition 2024 - 2028

Working copy - Key – changes to ambition 2020-2024

| Our Vision | |
|---|--|
| To become a dynamic, self-sufficient, and flexible Council that delivers excellent services, whilst adapting to local aspirations and acting as the economic and environmental driver for Bolsover District. | |
| Our Aims | |
| We will focus on: <ul style="list-style-type: none">○ Our Customers by providing excellent and accessible services○ Our Economy by driving growth, promoting the District and being business and visitor friendly○ Our Housing by delivering social and private sector housing growth○ Our Environment by protecting the quality of life for residents and businesses, meeting environmental challenges, and enhancing biodiversity. | |
| Our Values | |
| We: <ul style="list-style-type: none">○ Will show respect, honesty, openness, care and compassion in everything we do○ Will challenge ourselves and change for the better○ Are proud and passionate about what we do○ Will continue to work as a team and with partners to provide quality services. | |

Aim - Customers

Our Priorities

We are committed to:

- ~~Increasing customer satisfaction with our services~~ Continuous improvement to service delivery through innovation, modernisation and listening to customers.
- Improving the customer contact experience and removing barriers to accessing information and services
- Having an agile, responsive, skilled, and engaged workforce
- ~~Actively engaging with partners to benefit our customers~~ Continue to work with partners from all sectors, ensuring priorities are aligned to benefit the residents of Bolsover district.
- Promoting equality, diversity, and inclusion, and supporting and involving vulnerable and disadvantaged people
- Improving health, wellbeing and increasing participation in sport, leisure, and social activities
- Ensuring good governance and transparency in all we do

To deliver these priorities we will:

1. Measure customer satisfaction for all front facing service areas at least every two years on a rolling programme. Develop real time customer satisfaction measurement for our contact centres and explore rolling this out further.
2. Ensure we achieve a score of 90% or above (Excellent) on all four categories (Content, Accessibility, Marketing and User Experience) for our website using the Silktide software by December 2027
3. Work with partners to deliver the Sustainable Communities Strategy and publish an evaluation report annually. Work with stakeholders, regional and local partnerships to deliver shared strategies and priorities and publish an annual progress and evaluation report in respect of cross cutting themes (skills, aspiration, health, and local rail offer)
4. Monitor performance against the corporate equality objectives and publish information annually. Monitor progress against the Equality Plan and objectives for 2023-2027 and publish information annually.
5. Explore running a residents' survey to gain resident feedback on place-based services and priorities for improvement.
6. Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by X per year. Increase participation in sport, leisure and social activities, by 3,000 attendances per year, through the delivery of a number of physical activity interventions (Active Schools, Active Communities, Active Holidays, Active Clubs, Active Interventions and Active Leisure)

7. Deliver a health intervention programme which provides *** adults per year with a personal exercise plan via the exercise referral scheme. • Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme and aims to retain at least 50% into continued exercise after 12 weeks.
8. *Implement a revised Complaints Procedure in line with the merged Complaints Code of the Housing and Local Government Ombudsman by April 2025?*
9. *Another governance initiative?*

Aim - Economy

Our Priorities

We are committed to:

- *Actively working with partners to support enterprise, innovation, jobs, and skills*
- ~~Unlocking development potential: unlocking the capacity of major employment sites~~ *Unlocking regeneration and development potential of long-term vacant land and buildings, and stalled sites and deliver income-generating capital projects*
- *Ensuring financial sustainability, increasing revenue streams, and making the best use of our assets*
- *Promoting the District and working with partners to increase and support the creative, cultural and tourism sector*

To deliver these priorities we will:

- ~~1. Deliver a Business Growth Strategy by March 2021 that will support enterprise, innovation, jobs and skills and makes the best use of our assets.~~ *Refresh our Business Growth Strategy to enable and empower Dragonfly to support the Council to make best use of our assets, support growth in the local economy, attract inward investment to the District and maximise the District's share of potential funding streams from the Government and the Combined County Mayoral Authority*
2. *Optimise business growth (as measured by gross Business Rates) by £2m by March 2023. New target/initiative needed to link into the financial sustainability priority.*
3. ~~Working with partners to bring forward employment and development opportunities at Coalite and Clowne Garden Village by 2025.~~

4. Working with partners to develop a place-based narrative to encourage inward investment, increase engagement with our key heritage assets and grow the visitor economy, the number of tourists and the amount of tourism spending in the District by 2025.
5. Working with partners to develop innovation and growth in our cultural and creative sectors through active support of an investment in a creative's network, cultural corridor, and maker's hub.
6. Working with Higher Education and Further Education providers and other partners to develop post 16 provision within the District to enable and empower more of our local workforce to find better paid, skilled jobs.
7. Securing investment in improvement of our existing business estate and delivery of new commercial space, including regeneration of Pleasley Mills, to meet the needs of local business, encourage inward investment and support growth throughout the local economy.
8. Deliver a fully operational crematorium by 2024 and manage this facility to generate income from 2025.

Aim – Housing

Our Priorities

We are committed to:

- *Enabling housing growth by increasing the supply, quality and range of housing to meet the needs of the growing population*
- ~~*Providing good quality council housing where people choose to live*~~ *Providing high quality value for money social housing where people choose to live*
- *Preventing and relieving more homelessness cases*
- *Being a good, fair, and effective landlord*
- *Improving property and housing management standards*
- *Maintaining and improving the supply of good quality, well-managed homes in the private rented sector*
- *Ensuring that housing standards and living conditions in the district contribute towards better health outcomes for all*

To deliver these priorities we will:

1. Maintain high levels of tenant satisfaction with council housing and associated services *as assessed under the annual Tenant Satisfaction Measures (TSM) with the aim to be above the national average.*

2. Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.
3. Commission and complete a full council housing stock condition survey by April 2025, upon completion develop an improved rolling programme of stock inspections to inform future repairs and maintenance programme.
4. Deliver annual rolling stock inspection programme of 1250 council properties per annum.
5. Annually review housing delivery in the district and facilitate delivery to **continue to** meet the annual target of 272 new homes (**Local Plan**)
6. Work with partners to deliver an average of ??? units of affordable homes each year. **Work with partners to deliver affordable homes in line with local need, as set out in the adopted Local Plan.**
7. Deliver 200 new homes through a new Bolsover Homes Programme using Dragonfly Development Ltd by March 2028
8. Maximise potential from s106 arrangements to support affordable high-quality value for money social housing.
9. Develop strategies to support the private rented sector in supporting the Council in its duties.
10. Prevent homelessness for more than 50% of people who are facing homelessness each year. **Suitable KPI to be developed.**
11. Reduce average relet times for standard voids (council properties) to X calendar days by X and maintain thereafter – **Suitable KPIs to be agreed under the Dragonfly SLA**

Aim - Environment

Our Priorities

We are committed to: Reducing our carbon footprint whilst supporting and encouraging residents and businesses to do the same.

- *Increasing recycling*
- *Ensuring a high standard of environmental cleanliness, undertaking appropriate enforcement activity where required*
- *Enhancing biodiversity **across the district** and ~~developing attractive neighbourhoods that residents feel proud of and take responsibility for~~*
- *Working with partners to reduce crime and anti-social behaviour*
- *~~Actively engaging with partners to benefit our communities~~ **Work with stakeholders, regional and local partnerships to deliver shared strategies and priorities that support the local environment:***

- *Ensuring all areas, neighbourhoods, and streets in the district, irrespective of housing tenure or type, are places where people want to live and are proud to live*

To deliver these priorities we will:

1. ~~Reduce the District Council's carbon emissions by – 100 tonnes CO2 in 20/21 – 125 tonnes CO2 in 21/22 – 200 tonnes CO2 in 22/23 – 300 tonnes CO2 in 23/24.~~ **Update the Carbon Reduction plan to deliver Net Zero 2050 and publish an annual progress and evaluation report.**
2. **Increase the combined recycling and composting rate to meet government's 65% target by 2035.**
3. **Implement Government Waste Consistency requirements by ending March 2026.**
4. **Introduce separate weekly collection of food waste by ending March 2026.**
5. Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). **Retain as a KPI**
6. Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). **Retain as a KPI**
7. ~~Increase the number of fixed penalty notices issued for litter and dog fouling offences by 20% per year.~~ **Carry out 155 targeted proactive littering/dog fouling patrols per year (in 2023//24 and review number for 2024/25)**
8. **Increase the Council's ratio for fly-tipping fixed penalty notices issued per incident each year. (Draft wording)**
9. Resolve successfully 60% of cases following the issuing of a Community Protection Warning **A KPI around ASB to be developed as noted under the new Social Housing Consumer Standards**
10. **Achieve minimum quality standards of 60% for green spaces identified in the Local Plan**
11. **Develop a Biodiversity Net Gain Policy to meet future development of our urban and rural built environments.**
12. **Support developers and local organisations to deliver Biodiversity Net Gain across our urban and rural environments, realising future opportunities that support and enhance our Local Nature Recovery Strategy**

Updated 14/11/23

Bolsover District Council

Meeting of the Climate Change and Communities Scrutiny Committee on 5th December 2023

Safeguarding Policy and Procedures – Protecting Children and Adults at Risk

Report of the Portfolio Holder for Partnerships, Health & Wellbeing

| | |
|------------------------|--|
| Classification | This report is Public |
| Contact Officer | Deborah Whallett Housing Services Manager |

PURPOSE/SUMMARY OF REPORT

To seek the Scrutiny Committee's comments on the proposed Safeguarding Policy and Procedures, Protecting Children and Adults at Risk.

REPORT DETAILS

1 Background

- 1.1 Safeguarding is an everyday part of all council employee roles, and it is important to have a supportive culture across the Council, so all staff, elected members, volunteers, grant funded organisations and those delivering contracts on behalf of the Council, understand their responsibilities to safeguard against harm and abuse. In turn, this will allow them to support children and adults within our District who receive council services and/or support employees in the workplace.
- 1.2 Derbyshire County Council (DCC) is the statutory lead for safeguarding in Derbyshire as they have responsibility for adult care and children's services.
- 1.3 There is a requirement that the Derbyshire district / borough councils must work in partnership with their upper tier authority (DCC). It was agreed at a recent Derbyshire Safeguarding Leads Group that a Safeguarding Policy would be developed by all district / borough councils across Derbyshire together; this will ensure consistency of service. Therefore, the policy appended to this report has been developed to complement DCC's Safeguarding Policy and procedures and has the approval of the Derbyshire Safeguarding Boards. This policy sets out the procedures for safeguarding children and adults, outlining the responsibilities of the Council and to ensure that an overarching approach to safeguarding is embedded within all our services and across Derbyshire.

- 1.4 The current Adult Safeguarding Policy and Children Safeguarding Policy are separate policies and are not due to expire until 2025. If adopted the proposed policy will act as a single policy document and will replace the two existing safeguarding policies.
- 1.5 The Safeguarding Policy has been adapted in line with the Council's reporting procedures, therefore, the current reporting procedures in place will not be amended.

2. Details of Proposal or Information

- 2.1 The purpose of the proposed Safeguarding Policy is to make explicit the responsibilities of all professionals, volunteers, and agencies working together to protect those adults and children most at risk from harm and abuse with an aim to:
- Implement and maintain systems of working practice to safeguard adults and children during council activities.
 - Ensure that safeguarding is recognised as everyone's business within the council and know how to make a referral.
 - Ensure that concerns about abuse are reported promptly to the appropriate authorities.
 - Offer guidance and support to all employees and Councillors involved in Council activities, to assist them in recognising and responding to the signs of possible abuse, and to protect themselves against allegations.
 - Ensure that the Council's role and responsibility in protecting adults and children from abuse is clear.
 - Raise awareness around safeguarding of adults and children.
 - Work in compliance with the Derby and Derbyshire Safeguarding Policy and Procedures.
- 2.4 The Council will raise awareness of the new policy, along with the associated information sheets, by publishing on the Council's intranet and website.
- 2.5 Safeguarding training will continue to be implemented for all new and existing employees. Training may include internal courses, external courses, seminars, and workshops, which may be attended virtually or in person.
- 2.6 All Safeguarding Link Officers will undertake training on their roles and responsibilities at regular intervals to give updates on any change in legislation.

3. Reasons for Recommendation

- 3.1 It is the responsibility of the Scrutiny Committee to consider or examine proposed Council policies strategies or plans within the remit of the Executive.

4 Alternative Options and Reasons for Rejection

- 4.1 An alternative option is not to adopt the Derbyshire wide policy and continue to have two policies in place, this was rejected due to the partnership approach to provide consistency across Derbyshire for Safeguarding.
- 4.2 Another reason for rejection is that future staff time will be saved reviewing one policy instead of two.
- 4.3 One policy for both adults and children will be more “user friendly” to employees and residents of the district.

RECOMMENDATION(S)

To consider and provide comment on the draft of the Derbyshire wide policy - Safeguarding Policy and Procedures, Protecting Children and Adults at Risk.

Approved by Councillor Mary Dooley Portfolio Holder for Partnerships, Health & Wellbeing

IMPLICATIONS.

Finance and Risk: Yes ☐ No ☒

Details: There is no financial risk to the Council. All Derbyshire County Council multi-agency training on safeguarding is free of charge, however any extra training that may be sought from another provider may incur a charge. An internal training programme is also delivered by the Council and reviewed periodically.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☒ No ☐

Details: The Council has a duty to ensure it places appropriate emphasis on safeguarding Adults and Children through various pieces of legislation. The main legislation for this policy area is the Care Act 2014.

On behalf of the Solicitor to the Council

Environment: Yes ☐ No ☒

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: N/A

Staffing: Yes ☐ No ☒

Details: There are no staffing implications arising from this report

On behalf of the Head of Paid Service

DECISION INFORMATION

| | |
|---|----|
| <p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p> | No |
| <p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p> | No |

| | |
|---|--|
| District Wards Significantly Affected | All indirectly |
| <p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p> | <p>Details: The Safeguarding Leads for each local authority has been consulted and Derbyshire District Council's Safeguarding boards</p> |

| |
|--|
| Links to Council Ambition: Customers, Economy, and Environment. |
| <p>The policy links to the Council's corporate plan by creating;</p> <p>A great place where people can live well;</p> <ul style="list-style-type: none"> • A community with lifelong good health. • A place to live that people value. • A place where people enjoy spending time. <p>A great place to access a good public service:</p> <ul style="list-style-type: none"> • Assist and influence other public partners to improve their services in the district. • Continually improve Council services to deliver excellence and value for money. |

DOCUMENT INFORMATION

| Appendix No | Title |
|--|---|
| 1 | Safeguarding Policy and Procedures - 'Protecting Children and Adults at Risk' |
| 2 | Information Sheet - Children at risk of Exploitation (CRE) |
| 3 | Information Sheet – Domestic Abuse |
| 4 | Information Sheet – Hate Crime |
| 5 | Information Sheet – Modern Slavery |
| 6 | Information Sheet – PREVENT |
| 7 | Guidelines for photography and filming at Council managed facilities and events |
| Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers) | |
| 1.1 | The Current Adult and Children Safeguarding Policies, which are separate documents, do not expire until the year 2025, however this policy is one single document and will replace the existing two. |
| 1.2 | Derbyshire County Council (DCC) is the statutory lead for safeguarding in Derbyshire as they have responsibility for adult care and children's services. |
| 1.3 | There is a requirement that the Derbyshire District / Borough council's must work in partnership with their upper tier authority (DCC), therefore this Policy has been developed to complement DCC's Safeguarding Policy and procedures and has the approval of the Derbyshire Safeguarding Boards. |
| 1.4 | Each Local Authority and their partners must collaborate and work together, therefore one policy across Derbyshire along with the associated information sheets will ensure consistency with a partnership approach for delivering the Council's statutory obligations. |
| 1.5 | The Safeguarding Policy has been adapted in line with the Council's reporting procedures, therefore the current reporting procedures in place will not be amended. |



Safeguarding Policy and Procedures

‘Protecting Children and Adults at Risk’

2023

Equalities Statement

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Access for All statement

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- **Visiting** one of our [offices](#) at Clowne, Bolsover, Shirebrook and South Normanton

CONTROL SHEET FOR Safeguarding Policy and Procedures

| Policy Details | Comments / Confirmation (To be updated as the document progresses) |
|---|---|
| Policy title | Safeguarding Policy and Procedures |
| Current status – i.e. first draft, version 2 or final version | First draft |
| Policy author (post title only) | Housing Services Manager |
| Location of policy (whilst in development) | S Drive |
| Relevant Cabinet Member (if applicable) | Councillor Mary Dooley |
| Equality Impact Assessment approval date | |
| Partnership involvement (if applicable) | |
| Final policy approval route i.e. Executive/ Council | Executive |
| Date policy approved | |
| Date policy due for review (maximum three years) | # 2026 |
| Date policy forwarded to Performance & Communications teams (to include on ERIC, and website if applicable to the public) | |

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1. INTRODUCTION

Bolsover Derbyshire District Council (the Council) recognises the important role it plays in safeguarding, and this is underpinned by a legal responsibility (or 'duty of care') to safeguard and promote the welfare of all who access or receive its services. All local authorities and public services have this duty and should work together to safeguard those within their area. The duty of care is particularly important for children or adults at risk, who may have specific needs or requirements, and the council is committed to ensuring these groups are protected and kept safe from harm and abuse.

For councils, there is a requirement that the district / borough council must work in partnership with their upper tier authority, in this case, Derbyshire County Council; the authority who is responsible for `adult or children's care services.

The purpose of this Safeguarding Policy is to make explicit the responsibilities of the council, and how its employees and representatives will meet the legislative duty.

a) Aim of the policy

The aim of this policy is to outline the safeguarding procedures that are to be followed by the Council, to ensure that legal obligations are met. The council will meet this aim by:

- Ensuring working practices safeguard all who access or receive council services, with specific regard to the needs of children and adults at risk;
- Ensuring children and adults at risk and their parents/guardians/carers have confidence in council employees and representatives through safe policies and practices;
- Promoting the welfare, health and full development of children and adults at risk;
- Working together with partners to support safeguarding processes.

2. SCOPE

The Council will undertake the following actions:

- Ensuring employees and representatives of the Council are clear on the roles and responsibilities for protecting children and adults at risk;
- Raising awareness with all employees or representatives of the Council to support them to recognise safeguarding concerns;

- Ensuring that all employees or representatives of the Council are aware of how to record and report identified concerns promptly and appropriately; and,
- Working in compliance with the Derby and Derbyshire Safeguarding Children Partnership's Safeguarding Children Policy - www.ddscp.org.uk and with the Derbyshire Safeguarding Adults Board's Safeguarding Adults Policy and Procedures - www.derbyshiresab.org.uk

Through these aims, the Council will empower those delivering services to have the confidence to support the Derbyshire response to safeguarding children and adults at risk. This will support the council to meet the following corporate priorities:

- A community with lifelong good health
- A place to live that people value
- A place where people enjoy spending time

b) Definitions

| | |
|----------------------------------|---|
| Child/ren or young person | Anyone under the age of 18 years in accordance with the Children Act 1989. For the purpose of this policy the reference to children therefore means 'children and young person' throughout. |
| Child in need | <p>A child in need is defined under the Children Act 1989 as a child:</p> <ul style="list-style-type: none"> • who is unlikely to achieve or maintain or to have the opportunity of achieving or maintaining, a satisfactory level of health or development without the provision of services; • or who's health or development is likely to be significantly impaired, or further impaired, without the provision of such services; or • or a child is disabled. <p>Under section 47 of the Children Act 1989, where a local authority has reasonable cause to suspect that a child (who lives or is found in their area) is suffering or is likely to suffer significant harm, it has a duty to make such enquiries as it considers necessary to decide whether to take any action to safeguard or promote the child's welfare. Such enquiries, supported by other organisations and agencies, as appropriate, should be initiated where there are concerns about all forms of</p> |

| | |
|--|--|
| | abuse and neglect. This includes Female Genital Mutilation and other Honour-Based Violence , and extra-familial threats including radicalisation and sexual or criminal exploitation; |
| Adult at risk | An adult who is aged 18 and over who: <ul style="list-style-type: none"> • Has needs for care and support (whether or not the local authority is meeting any of those needs) and; • Is experiencing, or at risk of, abuse, harm or neglect and; • As a result of those care and support needs is unable to protect themselves from either the risk of, or the experience of abuse or neglect. |
| Employee or representative of the Council | An employee (including Agency Staff), Elected Member, volunteer or anyone working on behalf of, delivering a service for, or representing the council including contractors or voluntary organisations. |
| Parent | Generic term to include birth parents, step-parents and carers. The term will specify parental responsibility where necessary. |

3. PRINCIPLES

a) Overarching key principles

The guidance given in this policy is based on the following key principles:

- The welfare of children and adults at risk is of paramount concern for organisations working in the area;
- All children and adults, whatever their age, culture, disability, gender, language, race, religion or belief and / or sexual orientation have the right to protection from abuse or neglect;

In order to fulfil the key principles, it is important that the council:

- Provides political and senior management leadership to ensure that all incidents of suspected or alleged poor practice are taken seriously and responded to quickly and appropriately. This includes allegations made against employees, volunteers and contractors;
- Designs and delivers council services with due regard to safeguarding legislation, best practice and protocols;
- Shares data with relevant bodies where appropriate;

- Provides appropriate training for employees or representatives of the Council working directly to deliver council services; and
- Insists on robust safeguarding policies and practices from contractors, partners and voluntary groups delivering council services or using council facilities.

In addition, when supporting adults, the following principles will be used to support local partnership arrangements:

- **Empowerment**
Adults will be supported and encouraged to make their own decisions and have informed consent, whether this is for themselves, or as a parent / carer / guardian of either an adult at risk, or a child or young person. Ensuring that services empower the person to have their voice heard through the process.
- **Prevention**
It is better to take action before harm occurs.
- **Proportionality**
Taking the least intrusive response appropriate to the risk presented.
- **Protection**
Support and representation for those in greatest need.
- **Partnership**
Local solutions found with services working with their communities, acknowledging that communities have a part to play in preventing, detecting and reporting abuse.
- **Accountability**
Accountability and transparency in delivering safeguarding.

b) Confidentiality and Sharing Information

The council will follow its Data Protection and Information Governance policies in all it does to ensure that information is dealt with in line with data protection laws. This includes confidentiality, and the storage and sharing of data with other parties.

Confidentiality is a crucial part of data protection, and all employees have a statutory obligation to safeguard the confidentiality of personal information. Every effort will be made to maintain confidentiality, and information should be shared on a need-to-know basis. This includes the following:

- Members of the team leading the internal investigation;

- The parents/guardian/carer of the person who is alleged to have been abused;
- The person making the allegation;
- DCC Children's Social Care and the police;
- The alleged perpetrator.

Alongside confidentiality, every effort will be made to obtain consent from the individuals involved as appropriate, particularly when considering preventative services.

However, anyone receiving or discussing a potential safeguarding report or disclosure must consider the safety and welfare of the person/s involved. Where there is a concern that a child or adult may be suffering, or is at risk of significant harm, the individual's immediate safety and welfare must be the overriding consideration. This may mean that it is necessary to share information **without** consent from those involved.

Sharing confidential information without consent is allowed in certain circumstances under the Data Protection Act 2018 when it is in the public interest and is normally justified where:

- it is in the interest of the child or young person where reasonable concerns identify that their health or development will be impaired without the provision of services;
- there is evidence that a child or young person is suffering or is at risk of suffering significant harm;
- there is reasonable cause to believe that an individual may be suffering or at risk of suffering significant harm;
- it is to prevent significant harm arising to children and young people, including through the prevention, detection and prosecution of serious crime.

Where consent is not deemed possible, the key factor on deciding whether to share confidential information is proportionality; whether the proposed sharing is a proportionate response to the need to protect the public interest in question. This should also take into account the circumstances of the individual; including whether those who are charged with keeping them safe are the subject of the disclosure and sharing the disclosure with them may put the individual at risk of more harm. The person making a disclosure must be advised that the information they provide will need to be shared with appropriate people and/or agencies.

The representative of the council receiving the disclosure should speak with a Safeguarding Link Officer who will support them to make a decision based on

reasonable judgement and together, record it. Call Derbyshire or Starting Point can also provide advice and can be contacted on **telephone 01629 533 190**.

In all cases, the sharing of data will still need to be carried out in a controlled manner as defined in the Data Protection Act 1998 and the General Data Protection Regulations (GDPR) with any relevant council guidance, policies and practices, including information being stored in a secure place with limited access.

It is acknowledged that the early sharing of information is the key to providing effective help where there are emerging concerns. Fears of sharing information must not stand in the way of promoting and protecting the well-being of children and adults at risk of abuse and neglect.

Further guidance on key points for sharing information is available:

- [For children and young people](#)
- [For adults](#)

4. Statutory Framework

a) Legal Framework – Safeguarding Children

Local authorities have a duty under Section 11 of the Childrens Act 2004 to ensure their functions and services provided on their behalf are discharged with regard to the needs to safeguard and promote the welfare of children.

In addition, July 2018, the Government issued new national guidelines; “[Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children](#)” to provide clarity for what is required and how organisations need to work together in partnership with others.

There is more information on the legislation on the [Derby & Derbyshire Safeguarding Children Partnership](#).

b) Legal Framework - Safeguarding Adults at Risk

Nationally there is a wide range of legislation and regulatory framework relating to adults who may be vulnerable. More information is available on the [Derbyshire Safeguarding Adults Board](#) website. There are specific requirements for upper tier councils such as Derbyshire County Council, who have the statutory lead on adult care services including, but not limited to:

- [The Care Act 2014 and its statutory guidance](#) (this replaces the ‘No Secrets’ Guidance 2000)
- [Human Rights Act 1998](#)

- [Mental Capacity Act 2005](#) and its subsequent amendments [Mental Capacity \(Amendment\) Act 2019](#)
- [SCIE Safeguarding Adults of Risk of Harm: a Legal Framework for Practitioners](#)

Employees will have regard to and are bound to operate within these Acts as appropriate, and will have due regard to any other relevant legislation, statutory guidance and regulations. Other procedures or guidance may apply such as the 'Safeguarding Children' procedures, Domestic Abuse Protocol, MARAC, and Forced Marriage.

This Policy is based on the duties and obligations enshrined in the following Acts and guidance policies:-

- The Children Act 1989 and 2004
- Safeguarding Vulnerable Groups Act 2006
- Public Interest Disclosure Act 1998
- Data Protection Act 1998
- General Data Protection Regulations 2018
- Care Act 2014
- Children and Social Work Act 2017
- European Convention of Human Rights
- No Secrets 2000
- Working Together to Safeguard Children 2015
- Mental Capacity Act 2005
- Disclosure and Barring Service (formerly the Criminal Records Bureau (CRB) and Independent Safeguarding Authority (ISA)
- Equalities Act 2010

c) The Council's responsibility

“Safeguarding is everyone's responsibility”

The services directly provided by, or services commissioned by the Council but delivered by others (including volunteers, partners, contractors, Elected Members or voluntary organisations), have the potential to impact positively upon the lives of children and adults at risk. These include employees or representatives of the Council working directly with individuals or families. Equally, employees or representatives may become aware of safeguarding issues whilst out and about in the borough during their personal lives.

The Council has a Adult and Children Safeguarding Group which is responsible for developing the corporate policy in conjunction with partners and having due regard to local and national policy and legislation. The Group also monitors the application of and effectiveness of the council's policy and procedures. Key officers across the Council sit on the working group.

The group is responsible for:

- Developing, implementing and monitoring the effectiveness of the policy and procedures;
- Ensuring a consistent application of the policy across the Council;
- Working with the relevant Safeguarding Partnerships and Boards through the county-wide governance arrangements;
- Agreeing the content and delivery of training;
- Reporting to the Managing Director and Service Management Team as appropriate any findings, directions or contraventions of the policy and its procedures.
- Disseminating good practice and practice guidance.

The Council has appointed Safeguarding Link Officers to act as contact points for employees, Councillors or members of the public that need to report any incidents or concerns regarding a child's health and wellbeing.

The Safeguarding Link Officers will have a specific responsibility for:

- ensuring the reporting of any allegation or suspicion of safeguarding concerns to appropriate organisations
- being familiar with the requirements set out by Derby and Derbyshire Safeguarding Children's Partnership and Derbyshire Safeguarding Adults Board
- championing the inclusion of robust safeguarding procedures across the council
- continuing professional development to keep abreast of changes in safeguarding practice or legislation.

d) Recruitment and employment

The Council will take all reasonable steps to prevent unsuitable people from working with children and young people. The Council's Policy on Recruitment and Selection must be followed for all appointments. For existing employees and applicants who are offered employment in posts which involve contact with children or undertaking any form of regulated activity, an Enhanced Disclosure and Barring Service (DBS) Check must be undertaken and renewed on an annual basis. This must include a check to ensure that the successful candidate is not barred from working with children and/or adults in vulnerable circumstances. The Council fully complies with the DBS Code of Practice, this policy will be in line with the Council's Disclosure and Barring Service (DBS) Policy, which can be viewed via the Council's internal website or a copy requested from the Human Resources department.

e) Dealing with allegations against employees

Any concerns about the welfare of a child or an adult at risk due to the actions of an employee of the Council must be reported immediately.

It can often be difficult to report a fellow employee, but the Council will ensure that all employees are fully support and protect anyone who, without malicious intent, reports their concerns about a colleague's behaviour towards a child or adult at risk. The Council has a Whistle Blowing Policy, which complements the reporting procedures referred to in this policy and can be viewed via the Council's internal website or a copy requested from the Human Resources department.

If there is an allegation about an employee, there may be three types of investigation:

- Criminal, led by the police;
- Child or Adult Social Care, led by Derbyshire County Council;
- Disciplinary, led by the line manager and appropriate senior manager at the Council's, following internal disciplinary procedures.

Civil proceedings could also be taken by the person or family who are alleging the abuse or harassment. It may be that one or more of the above investigations are ongoing at similar times.

Where it is suspected that abuse has taken place, the normal safeguarding reporting routes should be followed and the concern reported to an immediate line manager, Safeguarding Link Officer, or to a member of the Senior Leadership Team (SLT).

Advice will be sought from appropriate officers or external organisations as to the way to proceed, which may involve reporting the concerns to Derbyshire County Council or the Police.

Whilst any allegation will be treated seriously and investigated immediately and thoroughly, it is possible for an employee to become a victim of false accusations. Employees are encouraged to protect themselves from false accusations by adopting good practice at all times.

Further information about dealing with allegations made against staff or representatives can be found:

- [For children](#)
- [For adults](#)

5. Abuse and harm

The following sections go through the different types of abuse and harm. Whilst there are a number of similarities between children and adults, there are difference and the responses and pathways to support are different. Therefore, the following sections are separated into Children and Adults.

What is abuse or harm to children?

a) Types of abuse

In July 2018 the Government issued new national guidelines;
“Working Together to Safeguard Children: A guide to inter-agency working to safeguard and promote the welfare of children”

This document provides clarity for what is required and how organisations need to work together in partnership with others. Safeguarding and promoting the welfare of children is defined in the guidance as:

- protecting children from maltreatment
- preventing impairment of children's health or development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes

This can include preventing and protecting a child from:

- Abuse
- Physical abuse
- Emotional abuse
- Sexual abuse
- Child sexual or criminal exploitation
- Neglect
- Extremism

b) Barriers to disclosure

There may be a number of barriers that exist which prevent a child from telling others about abuse. Some of the main barriers are:

- Have communication or learning difficulties;
- Not yet have the vocabulary to describe what has happened;
- Don't understand that what they have or are experiencing is wrong;
- Be scared because they feel they have been threatened;
- Think they will be taken away from home;
- Believe they are to blame, or they may feel guilty;
- Think it happens to others;
- Feel embarrassed;
- Not want their abuser to get in trouble;
- Be afraid that they won't be believed;
- Think they have already told e.g. by dropping hints;
- Have told someone before and weren't believed, so think there is no point in trying again.

c) Factors that increase the risk of abuse

There are many issues that may contribute to child abuse, but some factors increase the risk to children and young people and make them more vulnerable to abuse. They can be found in the background of parents, in the environmental situation and in attributes of the child or young person themselves.

These factors can be significant in alerting a bystander or family member to offer support to a family and keep a caring eye out.

Caregivers factors:

- Caregivers with drug or alcohol issues
- Caregivers with mental health issues, including depression
- Caregivers who don't understand children's needs or development
- Caregivers who were abused or neglected as children
- Caregivers who are young or single parents or parents with many children
- Caregivers have unrealistic expectations of the child and lack parenting knowledge
- Caregivers with low education or income
- Caregivers experiencing high levels of parenting stress or economic stress
- Caregivers who use spanking and other forms of corporal punishment for discipline
- Caregivers in the home who are not a biological parent
- Caregivers with attitudes accepting of or justifying violence or aggression

Family factors

- Families that have household members in jail or prison
- Families that are isolated from and not connected to other people (extended family, friends, neighbours)
- Families experiencing other types of violence, including relationship violence
- Families with high conflict and negative communication styles

Community factors

- Communities with high rates of violence and crime
- Communities with high rates of poverty and limited educational and economic opportunities
- Communities with high unemployment rates
- Communities with easy access to drugs and alcohol
- Communities where neighbours don't know or look out for each other and there is low community involvement among residents
- Communities with few community activities for young people
- Communities with unstable housing and where residents move frequently
- Communities where families frequently experience food insecurity

Environmental Factors:

- Overcrowding in the house
- Poverty or lack of opportunity to improve the family's resources
- Family violence is present
- A non-biological adult living in the house
- Family is experiencing multiple stresses

Child Factors:

- Baby is sickly, colicky or unwanted
- Child is younger than 4 years of age
- Child has additional needs which may increase caregiver burden
- Child is the product of an abusive relationship
- Lack of attachment between child and parent

6. Dealing with allegations or suspicions

All employees have a duty to discuss any concerns they may have about the safety or welfare of a child with their line manager or one of the Safeguarding Link Officers and ensure an appropriate referral is made as outlined in this policy.

There are 5 steps employees or representatives should take:

1. **RECOGNISE** concerns as they are identified.
2. **RESPOND** to disclosures in an appropriate way and deal with immediate safety or crime concerns.
3. **REPORT** allegations or suspicions to line managers on the same day.
4. **REFER** to appropriate organisations on the same day.
5. **RECORD** incidents to share concerns with appropriate organisations, ensure data management policies and facilitate investigations or case reviews.

1. Recognise

It is not always easy to recognise when abuse has taken place or a situation that may develop to become abusive. Council employees are not expected to be experts at recognising such situations but they do have a responsibility to act if they have **any** concerns about the behaviour of a child, or *towards* a child.

Harm and abuse can happen in a range of different ways, and in any setting, including:

- a person's home (including a care or nursing home)
- at work
- at an education setting, including a school or college
- in a hospital
- at a day centre
- at organised clubs or groups
- anywhere else people spend their time in the community (e.g. leisure centres, open spaces).

2. Respond

It is important that you respond in the right way to anyone who may disclose a concern. Remember:

- Stay calm
- Listen carefully
- Ask questions for clarification

- Believe
- Reassure
- As a child, you will need to inform them you will have to pass information on to the right people to help them
- Don't promise to keep secrets. All allegations of harm or potential harm will be acted upon.

When responding to a disclosure or suspicion about a situation, you need to assess the situation:

- Does it need an immediate response?

It is important that we deal with any situation where someone is immediately at risk of harm or in danger, or if there is a crime in progress at that moment. If this is the case, you need to dial 999 to alert the emergency services, remembering to also dial a 9 first if you are ringing from an internal council phone.

- Has a crime taken place?

If someone is saying that a crime has taken place (but not in progress), you will need to support the person to report this to the police. You can do this in a number of ways:

- **Phone number:** 101
- **Website reporting form:** www.derbyshire.police.uk
- **Twitter:** Sending a Direct Message to @DerPolContact

You will still need to follow the steps below.

3. Report

You will need to share your concerns with your Line Manager and contact one of the Safeguarding Link Officers on the same day as the concern was noted.

The Safeguarding Link Officers are officers who can help you to consider what needs to be done next and by who.

4. Refer

The Safeguarding Link Officers] act as contact points for any employees, Councillors or members of the public that need to report any incidents or concerns they may have with a child's health and wellbeing.

If professionals (usually the Safeguarding Link Officer) are unsure about whether to refer, they should telephone Starting Point Consultation and Advice Service for Professionals (Tel: 01629 535 353). The service operates Monday to Friday from 08:00 – 18:00.

Making a Referral to DCC's Children Social Care

When speaking with the Safeguarding Link Officers, they will work with you to decide what appropriate action needs to be taken, which may be:

- **Phoning Call Derbyshire on 01629 533 190**

Call Derbyshire Customer Care Assistants (CCAs) receive all telephone calls from professionals working with children in Derbyshire where there are concerns for the immediate welfare of a child/ren. Call Derbyshire CCAs will record the detail of the referral on an Initial contact record and task this immediately to **Starting Point**.

Call Derbyshire CCAs will advise referrers to follow up their verbal referral within 24 hours with written confirmation through the completion of an electronic referral document which can be found at: www.derbyshire.gov.uk/startingpoint.

Children's Social Care (through Starting Point) operates their service both on the phone and through the Online Referral Forms from Monday to Friday 8am - 6pm. To report immediate child protection issues or safeguarding concerns out of these hours telephone:

- Call Derbyshire on Tel: 01629 532 600.

Starting Point has links with Derbyshire Constabulary, Derbyshire Health Services, as well as Children's Social Care, each with access to their own information systems. It is important to make clear that you wish to discuss an individual child and ensure you get the name and job title of the person you speak to. Any immediate courses of action can be discussed to address any concerns. The response time will vary depending on the situation, however it is expected that you are kept informed, but if this does not happen within three working days a follow up call should be made by the Link Officer (or person making the referral).

If you are not a Safeguarding Link Officer and have had to contact Starting Point please ensure you pass full details of the referral to the Safeguarding Link Officer for recording purposes.

There is more information available on the services that [Derbyshire County Council provide for children and families](#) on their website.

- **Speaking to workers already involved**

If you are aware the child already has an allocated Early Help Team worker or social worker do not fill out this form and liaise directly with the allocated worker.

5. Record

You will need to write detailed notes on what happened and when, including who was there, what was said or done, what your suspicions are and anything else you remember about the situation. The referral form will help you to record the right information but should always include:

- Name, address and date of birth of the person concerned
- Date and time of the situation
- Your name, signature and job title
- A factual account of what happened

- The location where the incident took place
- The actual words spoken by the individual if possible and how they acted
- A note of any other people involved e.g. as witnesses

7. What is harm or abuse to adults at risk?

a) Types of abuse

Abuse is a violation of an individual's human or civil rights, by any other person or persons. Professionals should not limit their view of what constitutes abuse or neglect, as they can take many forms and the circumstances of the individual case should always be considered. The following types of abuse and neglect are identified within the Care Act 2014, but should not be considered exhaustive;

- **Physical abuse**
Including assault, hitting, slapping, pushing, kicking, misuse of medication, restraint or inappropriate physical sanctions.
- **Domestic abuse**
An incident or pattern of incidents of controlling, coercive or threatening behaviour, violence or abuse by someone who is or has been an intimate partner or family member regardless of gender or sexuality. Includes psychological, physical, sexual, financial, emotional abuse, so called 'honour' based violence, Female Genital Mutilation and Forced Marriage.
- **Sexual abuse**
Including rape, indecent exposure, sexual harassment, inappropriate looking or touching, sexual teasing or innuendo, sexual photography, subjection to pornography or witnessing sexual acts, indecent exposure and sexual assault or sexual acts to which the adult has not consented or was pressured into consenting.
- **Sexual exploitation**
Involves exploitative situations and relationships where people receive 'something' (e.g. accommodation, alcohol, affection, money) as a result of performing, or others performing on them, sexual activities
- **Psychological abuse**
Including emotional abuse, threats of harm or abandonment, deprivation, of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, cyber bullying, isolation or unreasonable and unjustified withdrawal of services or supportive networks
- **Financial or material abuse**
Including theft, fraud, internet scamming, coercion in relation to an adult's financial affairs or arrangements, including in connection with wills, property, inheritance or financial transactions, or the misuse or misappropriation of property, possessions or benefits.
- **Modern slavery**

Encompasses slavery, human trafficking, forced labour and domestic servitude. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhuman treatment.

- Discriminatory abuse
Including forms of harassment, slurs or similar treatment; because of race, gender and gender identity, age, disability, sexual orientation or religion.
- Organisational abuse
Including neglect and poor care practice within an institution or specific care setting such as a hospital or care home, for example, or in relation to care provided in one's own home. This may range from one off incidents to on-going ill-treatment. It can be through neglect or poor professional practice as a result of the structure, policies, processes and practices within an organisation.
- Neglect and acts of omission
Including ignoring medical, emotional or physical care needs, failure to provide access to appropriate health, care and support or educational services, the withholding of the necessities of life, such as medication, adequate nutrition and heating.
- Self-neglect
This covers a wide range of behaviour neglecting to care for one's personal hygiene, health or surroundings and includes behaviour such as hoarding.

b) Adults not meeting safeguarding criteria

Where there is concern that someone is being abused, neglected or is being affected by abuse, but they do not meet the definition of an 'adult at risk' as outlined in 'Definitions, 2 b), the Vulnerable Adult Risk Management (VARM) procedures may be applicable. More information about the VARM process is available on the [Derbyshire Safeguarding Adults Board website](#).

In addition, there are other areas of community safety that may apply, each with policies, procedures and support available. These may include:

- Derbyshire Domestic Abuse Policies including MARAC, Female Genital Mutilation and Forced Marriage
- Multi Agency Public Protection Arrangements (MAPPA)
- Anti-Social Behaviour
- Hate crime
- Prevent
- Modern Slavery

For more information on these, please see the [VARM Policy](#) or the associated information sheets which can be found on the Council's intranet, or contact a VARM Champion or your local Community Safety Team.

In all cases, information will be supplied to the person about universal safety services.

c) Recognition of mental ill health

Everyone has mental health, like everyone has physical health, both change throughout our lives. Minds like bodies can become unwell. Mental ill health can range from mild stress-related symptoms, to acute conditions such as bipolar, depression, psychosis and schizophrenia. The following can often be indicators that someone may need help: Suicidal thoughts, social withdrawal, delusions, paranoia, confusion, self-harm, marked mood swings and severe anxiety.

Further information on Mental Health is available on the Council's website or the Rethink Mental Illness website.

d) Barriers to disclosure

There may be a number of barriers that exist which prevent a child or adult from telling others about abuse. Some of the main barriers are:

- Be scared because they may have been threatened;
- Think they will be taken away from home;
- Believe they are to blame, or they may feel guilty;
- Think it happens to others;
- Feel embarrassed;
- Not want their abuser to get in trouble;
- Have communication or learning difficulties;
- Not yet have the vocabulary to describe what has happened;
- Be afraid that they won't be believed;
- Think they have already told e.g. by dropping hints;
- Have told someone before and weren't believed, so they believe there is no point in trying again.

e) Factors that increase the risk of abuse

There are a number of factors that can increase the risk of an adult being at risk of abuse. These can include:

- be getting older.
- have a physical or learning disability, or have trouble seeing or hearing.
- not have enough support.
- have mental health problems.
- be socially isolated.
- live in inappropriate accommodation.
- misuse alcohol or drugs.
- have financial circumstances which make them higher risk.

8. Dealing with allegations or suspicions regarding adults

There are 5 steps for employees or representatives to undertake:

1. **RECOGNISE** concerns as they are identified.
2. **RESPOND** to disclosures in an appropriate way and deal with immediate safety or crime concerns.
3. **REPORT** allegations or suspicions to line managers on the same day.
4. **REFER** to appropriate organisations on the same day.
5. **RECORD** incidents to share concerns with appropriate organisations, ensure data management policies and facilitate investigations or case reviews.

1. Recognise

It is not always easy to recognise when abuse has taken place or a situation that may develop to become abusive. Council employees are not expected to be experts at recognising such situations but they do have a responsibility to act if they have **any** concerns about the behaviour of an adult or child, or *towards* an adult or child.

Harm and abuse can happen in a range of different ways, and in any setting, including:

- a person's home (including a care or nursing home)
- at work
- at an education setting, including colleges or adult education settings
- in a hospital
- at a day centre
- at organised clubs or groups
- anywhere else people spend their time in the community (e.g. leisure centres, open spaces).

You need to assess the situation:

- Does it need an immediate response?

It is important that we deal with any situation where someone is immediately at risk of harm or in danger, or if there is a crime in progress at that moment. If this is the case, you need to dial 999 to alert the emergency services, remembering to also dial a 9 first if you are ringing from an internal council phone.

- Has a crime taken place?

If someone is saying that a crime has taken place (but not in progress), you will need to support the person to report this to the police. You can do this in a number of ways:

- **Phone number: 101**
- **Website reporting form: www.derbyshire.police.uk**

- **Twitter: @DerPolContact**

2. Respond

It is important that you respond in the right way to anyone who may disclose a concern. Remember:

- Stay calm
- Listen carefully
- Ask questions for clarification
- Believe
- Reassure
- If it is a child, inform them you will have to pass information on to the right people to help them
- Don't promise to keep secrets. All allegations of harm or potential harm will be acted upon.

If no-one is in immediate danger, record the details of the situation and follow the next stages.

Actions to be avoided:

- Panic
- Allow shock and/or distaste to show
- Probe to find out more information than offered
- Speculate or make assumptions
- Make negative comments about the alleged abuser
- Make promises to agree to keep it a secret
- Discussing the issue with anyone other than the appropriate line Manager or Senior Manager.

It is not the responsibility of any employee, Councillor, or contractor of the Council to decide whether or not abuse has taken place. There is, however, a responsibility to act on any concerns and to protect adults in order that appropriate agencies (in the Council's case this is normally DCC's Adult Service or the Police) to make enquiries and take necessary action to protect the Adult.

3. Report

You will need to share your concerns with your Line Manager and contact one of the Safeguarding Link Officers on the same day as the concern was noted.

Employees will complete a referral form (see appendix 1), or the online form which can be found on the Council's intranet. As soon as possible, telephone / email the Officer who will contact Call Derbyshire and forward the referral form.

NOTE: In the event that a Safeguarding Link Officer is not available the referral should not be delayed. A call should be made to Call Derbyshire during the same working day.

4. Refer

The Safeguarding Link Officers act as contact points for any employees, Councillors or members of the public that need to report any incidents or concerns they may have with an adult's health and wellbeing.

When speaking with the Safeguarding Link Officer, they will work with you to decide what appropriate action needs to be taken, which may be a referral to Adult Social Care. This needs to be completed by;

- **Telephoning Call Derbyshire on Tel: 01629 533 190**

Call Derbyshire operates their service (both on the phone and through the Online Referral Forms from Monday to Friday 8am - 6pm. To report adult safeguarding concerns out of these hours telephone Call Derbyshire on Tel: 01629 532 600.

When referrals are made via telephone to Call Derbyshire, the referring officer should confirm in writing within 24 hours to contactcentre@derbyshire.gov.uk or as directed by the Call Derbyshire officer. If you are not the council's Safeguarding Link Officer and have had to contact Call Derbyshire, please ensure you pass full details of the referral to the Safeguarding Link Officer for recording purposes.

Call Derbyshire has representatives from Derbyshire Constabulary, Derbyshire Health Services, as well as Adult Social Care, each with access to their own information systems. Any immediate courses of action can be discussed to address any concerns. The response time will vary depending on the situation, however it is expected that you are kept informed, but if this does not happen within three working days a follow up call should be made by the Safeguarding Link Officer (or person making the referral).

More information found on [the Derbyshire Safeguarding Adults Board website](#).

- **Speaking to an allocated worker**

If you are aware the adult already has an allocated Social Worker, do not fill out this form and liaise directly with the allocated worker.

5. Record

You will need to write detailed notes on what happened and when, including who was there, what was said or done, what your suspicions are and anything else you remember about the situation. The referral form will help you to record the right information but should always include:

- Name, address and date of birth of the person concerned
- Date and time of the situation
- Your name, signature and job title
- A factual account of what happened
- The location where the incident took place
- The actual words spoken by the individual if possible and how they acted

- A note of any other people involved e.g. as witnesses

9. Responsibility for Implementation

Emergency

In an emergency **you** must call the police and/or ambulance service on **999**, and then speak to Call Derbyshire immediately on **01629 533190 or 01629 532600 (out of hours)** explaining your concerns. If you can, and it is safe to do so, stay with the adult until help arrives.

Non-Emergency Contacts

The tables show the Safeguarding Link Officers name and contact details for Bolsover Derbyshire District Council.

Bolsover Derbyshire District Council Link Officers

| Name | Job Title | Telephone Number |
|------------------|--------------------------------|------------------|
| Karen Hanson | Chief Executive Officer | 01246 242224 |
| Deborah Whallett | Housing Services Manager | 01246 593057 |
| Lesley Botham | Customer Services Manager | 01246 242230 |
| Ellie Bircumshaw | ASB Caseworker | 01246 242232 |
| Sally Banner | Contact Centre Manager | 01246 242280 |
| Maxine Marriott | Contact Centre Manager | 01246 242602 |
| Lisa Reeves | Contact Centre Manager | 01246 242662 |
| Steve Brunt | Strategic Director of Services | 01246 217245 |
| Mel Osborne | Senior Parenting Practitioner | 01246 593024 |

All referrals to Derbyshire County Council should then be passed to deborah.whallett@bolsover.gov.uk for monitoring purposes.

There is a wealth of information available to access through the Boards, Partnerships and organisations involved. Please visit:

- [Derbyshire Safeguarding Adults Board](#)
- [Derby & Derbyshire Safeguarding Children Partnership](#)
- [Derbyshire County Council](#)
- [Derbyshire Police](#)

10. Appendices



**Derby Safeguarding Adults Board and
Derbyshire Safeguarding Adults Board
Referral Form**



When completing the referral form please consult the Derby and Derbyshire Safeguarding Adults Procedures.

FOR ALL SAFEGUARDING REFERRALS PLEASE TELEPHONE the relevant local authority to make the referral before submitting this form.

For Derby City, please call 01332 642855 or 01332 956606 outside of office hours.

For Derbyshire County, please contact Call Derbyshire on 01629 533190 or 01629 532600 outside of office hours.

The email addresses below are secure. However, you should seek assurance from your IT team that you have the correct security to email securely to 'gov.uk' addresses. If in doubt, please send an encrypted email. Please note: these email inboxes are not monitored out of hours.

| | |
|--|--|
| Derby City | AdultsMASH@derby.gov.uk |
| Amber Valley Area (Ripley, Alfreton, Belper) | ASCH.BSAmbervalley@derbyshire.gov.uk |
| Bolsover Area (Clowne, Whitwell) | ASCH.BSBolsover@derbyshire.gov.uk |
| Chesterfield Area | ASCH.BSChesterfield@derbyshire.gov.uk |
| Erewash (Long Eaton, Ilkeston) | ASCH.BSErewash@derbyshire.gov.uk |
| High Peak Area (Glossop, Buxton, Matlock) | ASCH.BSHighpeak@derbyshire.gov.uk |
| North East Area (Clay Cross, Dronfield, Eckington) | ASCH.BSNorthEast@derbyshire.gov.uk |

| | |
|---|--|
| South Dales Area (Ashbourne, Swadlincote, Shardlow, Willington, Hilton, Etwell) | ASCH.BSSouthDales@derbyshire.gov.uk |
|---|--|

Please note: sending person identifiable information using the above email addresses may amount to a breach of Data Protection legislation if you do not send from a secure email address to a secure email address.

ALL QUESTIONS MUST BE COMPLETED IN FULL TO ALLOW ASSESSMENT OF RISK

Any incomplete forms will be reported to agency safeguarding leads for quality assurance.

| 1. DETAILS OF THE ADULT | |
|---|--|
| Name of relevant adult: Click or tap to enter text. | Date of birth: Click or tap to enter a date. |
| Gender: Choose an item. | If Other, please state: Click or tap to enter text. |
| Ethnicity: Choose an item. | If Other Ethnic Group, please state: Click or tap to enter text. |
| Address: Click or tap to enter text. | Telephone number: Click or tap to enter text. |
| Present location of the adult, if different from above: Click or tap to enter text. | |
| Has the referral been discussed with the adult? Choose an item. | If 'No', why not? Click or tap to enter text. |
| Have you assessed the adult's capacity (Mental Capacity Act) to make a decision about the safeguarding referral? Choose an item. | |
| If 'Yes', what was the outcome? Choose an item. | |
| If 'No', why not? Click or tap to enter text. | |
| Date of capacity assessment: Click or tap to enter a date. | |
| Has the adult consented to the referral? Choose an item. | |
| If 'No', why not? Click or tap to enter text. | |
| Where the adult consents to the referral what do they want to happen as an outcome of the referral? Click or tap to enter text. | |

Where the adult has not consented to the referral, what legal grounds are there to override consent?

Consent should be sought by explaining to the customer the benefits of sharing information which is relevant and proportionate to the safeguarding concerns, and that sharing information will enable all agencies to work together with the adult to create a safety plan

- ☐ Not applicable
- ☐ Lacks capacity to consent (MCA 2005)
- ☐ Prevention and Investigation of Crime (CDA 1998)
- ☐ Prevent serious harm/distress/threat to life (GDPR 2016)
- ☐ Risk to other people
- ☐ Risk to children (CA 1989)
- ☐ The adult is under duress or coercion
- ☐ Domestic abuse meets MARAC criteria
- ☐ Alleged abuser needs care and support/may be at risk
- ☐ Staff are implicated
- ☐ Court order/other legal authority
- ☐ Other: [Click or tap to enter text.](#)

Is the adult able to independently represent their views and wishes?

[Choose an item.](#)

Would the adult like someone to support or represent them? If so, please provide details:

[Click or tap to enter text.](#)

Where there is a representative supporting the adult, are they aware of the safeguarding concerns?

[Choose an item.](#)

Does the adult need referral to formal advocacy support or services?

[Choose an item.](#)

2. STATUTORY SAFEGUARDING CRITERIA

What care and support needs does the adult have?

[Click or tap to enter text.](#)

- For example, does the adult have any medical conditions or disabilities such as learning disability, dementia, physical disability, mental ill health etc. Please describe how these conditions impact the adult's day-to-day life.
- Are there any conditions which impact on the person's ability to make

decisions for themselves? If you have completed a capacity assessment, please provide more information here?

- Please also explain whether the adult has experienced any trauma, do they have any leaving care status, previous experience of abuse, experiencing coercion or control, etc.
- Please also state if the adult is a carer.

Reflecting on the care and support needs above, how do these needs prevent the adult keeping themselves safe?

3. CATEGORY OF ALLEGED ABUSE/RISK OF ABUSE

- | | | |
|--|---|--|
| <input type="checkbox"/> Physical | <input type="checkbox"/> Sexual | <input type="checkbox"/> Psychological/emotional |
| <input type="checkbox"/> Financial/material | <input type="checkbox"/> Discriminatory | <input type="checkbox"/> Domestic abuse |
| <input type="checkbox"/> Sexual exploitation | <input type="checkbox"/> Neglect/acts of omission | <input type="checkbox"/> Modern slavery |
| <input type="checkbox"/> Organisational | <input type="checkbox"/> Self-neglect | |

4. DOES THE ABUSE/NEGLECT INVOLVE ANY OF THE FOLLOWING FACTORS?

- | | | |
|--|--|---|
| <input type="checkbox"/> Ageism | <input type="checkbox"/> Gender discrimination | <input type="checkbox"/> Sexual orientation/Homophobia |
| <input type="checkbox"/> Religious intolerance | <input type="checkbox"/> Racism | <input type="checkbox"/> Disability |
| <input type="checkbox"/> Pregnancy/maternity | <input type="checkbox"/> Hate crime | <input type="checkbox"/> Anti-social behaviour |
| <input type="checkbox"/> Forced marriage | <input type="checkbox"/> Honour-based violence | <input type="checkbox"/> Radicalisation |
| <input type="checkbox"/> Caring responsibilities | <input type="checkbox"/> Mate crime | <input type="checkbox"/> Criminal exploitation |
| <input type="checkbox"/> Female Genital Mutilation | <input type="checkbox"/> Cuckooing | <input type="checkbox"/> Cross-border/county lines issues |
| <input type="checkbox"/> Homelessness | <input type="checkbox"/> Substance misuse | <input type="checkbox"/> Rough sleeping |
| <input type="checkbox"/> Cost of living | <input type="checkbox"/> Not Known | |

5. DETAILS OF ALLEGED ABUSE/RISK OF ABUSE

Details of alleged abuse/risk of abuse/concerns Click or tap to enter text.

Please give as much detail as possible about what the concerns are, what has happened and what risk of future abuse/harm has been identified (who is involved, what has happened, how has it happened), are they at risk now?

What immediate safeguarding action has been taken? Click or tap to enter text.

If you suspect a crime has occurred, please contact the Police:

For emergency – call 999

For non-emergencies – call 101 or via the online portal link: [Report a crime | Derbyshire Constabulary](#)

Have the Police been informed? Choose an item.
Click or tap to enter text.

If 'Yes', what is the incident or crime number?

Where has the alleged abuse occurred or is likely to occur? Click or tap to enter text.

If this is a regulated setting, please provide the full address and postcode.

Date of suspected abuse: Click or tap to enter a date.

Time of suspected abuse: Click or tap to enter text.

If specific date/time is unknown, please provide details:

Click or tap here to enter text.

Has the adult died? Choose an item.

If yes, what was the date of death? Click or tap to enter a date.

Has the death been referred to HM Coroner? Choose an item.

Think Family: is anyone else at risk including other adults or children? Choose an item.

If you have concerns for the welfare or safety of a child, **If 'Yes', please detail:** Click or tap to enter text.

make a referral to children's services.

[Derbyshire County Council Childrens Services](#)

[Derby City Council Childrens Services](#)

Has the abuse or neglect been directly observed?

Choose an item.

If 'Yes', by whom? [Click or tap to enter text.](#)

6. DETAILS OF THE PERSON WHO HAS ALLEGEDLY CAUSED HARM

Do not complete this section where self-neglect is identified

Name of person alleged to have caused harm:

[Click or tap to enter text.](#)

Date of birth:

[Click or tap to enter a date.](#)

Address: [Click or tap to enter text.](#)

Has the person who has allegedly caused harm/abuse got care and support needs? [Choose an item.](#)

If yes, please provide details of their care and support needs. For example, does the alleged source of risk have any disabilities, physical and/or mental health conditions, substance misuse, neurodiversity considerations, or are there any concerns about their decision-making ability?

[Click or tap to enter text.](#)

Is the person who has allegedly caused harm/abuse aware of the referral?

[Choose an item.](#)

Is this person:

- ☐ A carer
- ☐ Family member
- ☐ Partner
- ☐ Professional
- ☐ Stranger
- ☐ Unknown/other

Details of relationship: [Click or tap to enter text.](#)

7. DETAILS OF THE PERSON MAKING THIS REFERRAL

Name of referrer and referring agency: Click or tap to enter text.

Address: Click or tap to enter text.

Telephone: Click or tap to enter text.

Email: Click or tap to enter text.

Signature of referrer: Click or tap to enter text.

Print name: Click or tap to enter text.

By typing your name, you are signing this electronic form.

Date safeguarding concern raised in referring agency: Click or tap to enter a date.

Date form completed: Click or tap to enter a date.

Time: Click or tap to enter text.

Do you consent to the Local Authority disclosing to the adult that you have made this referral?

Choose an item.

Contact details for the Local Authority to send feedback about the outcome of the referral:

Click or tap here to enter text.

8. ADDITIONAL INFORMATION

Please provide any relevant information about the adult's circumstances e.g. mobility/sensory/communication needs; access to mobile/landline phone; best time for contact/visit; anyone who supports the adult.

It will help in the communication/contact with the adult and the safeguarding process.

Click or tap to enter text.

How is your information used?

The information we collect will be used so that we can assess the risk to your wellbeing in line with our Safeguarding Adults duties, to provide you with information, advice, and safety planning services to help you to maximise your independence and stay safe.

The information may also be used to carry out multi-agency case file audit for the purpose of assuring the quality of local systems and services in place to safeguard adults.

Who will your information be shared with?

If you are referred under safeguarding adults criteria, the information you provide may be shared with other professionals who may or may not be involved with you for similar purposes. We may also ask government departments and agencies to give us information they have about you.

The council may be legally obligated to share the referrer's details with the adult subject to the referral.

If you live in **Derby (excluding Derbyshire)** and would like further information about how your personal information will be used, please see the full copy of our [Privacy Notice](#). Alternatively, you can request a hard copy from the Contact Support Team, Business Support, Derby City Council, Council House, Derby DE1 2FS. Email: contact.support@derby.gov.uk, tel: 01332 640825.

If you live in the **Derbyshire (excluding Derby)** and would like further information about how your personal information will be used, please see the full copy of our [Privacy Notice](#). Alternatively, you can request a hard copy by emailing adultcare.info@derbyshire.gov.uk or writing to the Adult Care Information Team, County Hall, Matlock, DE4 3AG.

Bolsover District Council

Meeting of the Climate Change and Communities Scrutiny Committee on 5th December 2023

Sustainable Community Strategy 2022/23

Bolsover Partnership Annual Monitoring Report

Report of the Portfolio Holder for Partnerships, Health & Wellbeing

| | |
|------------------------|--|
| Classification | This report is public |
| Contact Officer | Arron Johnson, Partnership and Strategy Manager Laura Duck, Commissioning and Contracts Manager |

PURPOSE/SUMMARY OF REPORT

- The attached report titled 'Bolsover Partnership Annual Report April 2022 to March 2023' aims to provide a comprehensive overview of the various programmes, initiatives, and activities that the Leader's Executive and Partnership Team have been involved with during the last financial year (2022/23) and provide a resource document for members, officers, and partners.

REPORT DETAILS

1. Background

1.1 The attached report looks back and provides an overview of some of the activities and key achievements that Bolsover Partnership have been involved with over the past 12 months and aims to highlight how local communities, schools, young people, and local businesses have been supported. The report contains:

- An overview of funding streams that the Partnership Team manage, including the UK Shared Prosperity Fund, Rural Development Fund, and Public Health Locality Funding;
- A summary of how the Grants to Voluntary Organisations programme have been impacting their local communities;
- An overview of how the Partnership responded to the Cost of Living and the various initiatives that were put in place to support local communities and businesses;
- An overview of the progression of the Community Rail Partnership and its achievements to date;
- An update on the Building Resilience Programme previously funded by the Controlling Migration Fund and the legacy that has been left;

- An overview of the various initiatives that have support our schools and young people, including an insight into some of the challenges being faced and how that is influencing the Partnership's priority setting for future years;
- Case studies demonstrating the impact of project activity to local people.

1.2 Key achievements highlighted throughout the report include:

- A collective response to supporting communities during the Cost of Living and ongoing pressure post pandemic, which included working closely with local communities, small and large local businesses, and the launch of the social prescribing platform Treacle.me;
- The successful submission of an Investment Plan securing £1,963,993 through the UK Shared Prosperity fund, and the inclusive process to work up priorities and the allocation towards projects;
- The additional award of £427,888 through the Rural Development Fund
- The implementation of the Councillor Community Grants, which resulted in 111 awards being made;
- A rapid response to the Cost of Living crisis involving a wide range of partners to identify and address some of the most pressing issues;
- The implementation of Treacle.me for the Bolsover District, a social prescribing platform that provides access to information about local support groups and services.

2. **Details of Proposal or Information**

- 2.1 The report provides a comprehensive overview of projects, funding, and initiatives that the Leader's Executive and Partnership Team is involved with and aims to provide a resource document for members and officers and to ensure Council/Partnership funding is targeted to best effect.

3. **Reasons for Recommendation**

- 3.1 To note the contents of this report.

4 **Alternative Options and Reasons for Rejection**

- 4.1 Options are considered as an integral element of all commissioning processes.

RECOMMENDATION(S)

That the contents of this report and the attached 'Bolsover Partnership Annual Report 2022-23' be noted.

Approved by Councillor Mary Dooley, Portfolio Holder for Partnerships and Health & Wellbeing

IMPLICATIONS:**Finance and Risk:** Yes ☐ No ☒

Details: As detailed within the report the Partnership Team manages a range of different funding streams. This includes external funding, i.e. UKSPF, Rural Fund, and Public Health Locality funding; as well as internal budgets such as the Grants to Voluntary Organisations Programme and Councillor Community Grants scheme. With respect to these funding streams, the Partnership Team are proactive in contingency planning and evolving, as necessary.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☐ No ☒

Details: The Partnership Team minimises data protection risks by not keeping personal data as part of its agreed monitoring processes. All projects are required to obtain consent for use of case studies/photographs. Contracts/Service level agreements are in place with all providers of activity commissioned by the Partnership Team and activity is monitored quarterly.

On behalf of the Solicitor to the Council

Environment: Yes ☐ No ☒

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: Not applicable

Staffing: Yes ☐ No ☒

Details: Not applicable

On behalf of the Head of Paid Service

DECISION INFORMATION

| | |
|--|----------------|
| Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i> | No |
| Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In) | Not applicable |

| | |
|--|--|
| District Wards Significantly Affected | All indirectly |
| Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/> | Details: Leader, Director Executive, Corporate Services and Partnerships |

| Links to Council Ambition: Customers, Economy, and Environment. |
|--|
| <p>Actively engaging with partners to benefit our customers. Actively engaging with partners to benefit our communities.</p> <ul style="list-style-type: none"> • Promoting equality and diversity and supporting vulnerable and disadvantaged people • Improving health, wellbeing and increasing participation in sport and leisure activities disadvantaged people • Working with partners to support enterprise, innovation, jobs, and skills • Promoting the District and working with partners to increase tourism • Working with partners to reduce crime and anti-social behaviour • Actively engaging with partners to benefit our communities • Reducing our carbon footprint whilst supporting and encouraging residents and businesses to do the same |

DOCUMENT INFORMATION

| Appendix No | Title |
|--------------------|---|
| 1 | Bolsover Partnership Annual Report April 2022 to March 2023 |

| Background Papers |
|---|
| <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i> |
| None |



BOLSOVER
PARTNERSHIP

Annual Report

April 2022 to March 2023

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Equalities Statement

Bolsover District Council is committed to equalities as an employer and when delivering the services it provides to all sections of the community.

The Council believes that no person should be treated unfairly and is committed to eliminating all forms of discrimination, advancing equality and fostering good relations between all groups in society.

Access for All statement

You can request this document or information in another format such as large print or language or contact us by:

- **Phone** – 01246 242424
- **Email** – enquiries@bolsover.gov.uk
- **BSL Video Call** – a three way video call with us and a BSL interpreter. It is free to call Bolsover District Council with Sign Solutions, you just need wifi or mobile data to make the video call, or call into one of our Contact Centres.
- **Call with Relay UK** via textphone or app on 0800 500 888 – a free phone service provided by BT for anyone who has difficulty hearing or speaking. It's a way to have a real time conversation with us by text.
- **Visiting one of our offices** at Clowne, Bolsover, Shirebrook and South Normanton.

Bolsover Partnership Overview

Our Vision

“Our Sustainable Community Strategy has a vision of a diverse, healthy, fair and prosperous district, building on the strengths of our industrial past to become a vibrant, thriving community capable of meeting the challenges and the opportunities of the future”

Introduction

Welcome to Bolsover Partnership's Annual Report for the period April 2022 to March 2023. As always, this report provides an overview of some of the activities and key achievements that Bolsover Partnership have been involved with over the past 12 months and aims to highlight how local communities, schools, young people and local businesses have been supported. It has certainly been another busy year, as we continue to respond and adapt to new challenges. However, undoubtedly, the strength of the Partnership will continue to grow.

This year has been dominated by the cost-of-living crisis both in terms of rising fuel bills and increasing food costs, but more recently the impact of interest rate rises. These things have affected us all and we also know that these external factors impact some of our most vulnerable residents even more. As always, partners have responded with a 'can-do' approach and in May we set up a task and finish group to identify and address some of the most pressing issues. The Resilient Bolsover Group worked quickly to agree actions to help people with the challenges they were already facing and which we all knew would worsen as the year progressed. Our aim was to ensure that support was targeted where it was needed most and to join up our services to improve access and the flow of support available for people. All partners put their 'shoulders to the wheel' at this critical time, ensuring efforts were co-ordinated and momentum was maintained.

Another important focus has been the ongoing management of the consequences

of the Covid-19 pandemic, particularly its impact on our children and young people, in terms of their education, their mental health and subsequent life chances. Towards the end of the year, one of our partners, DEBP CIO, carried out a rapid appraisal of the challenges facing our local schools, working with leaders from all local schools as well as other partners including colleges and the Department for Work and Pensions (DWP). The report presented to our Board members was incredibly powerful, provoking a strong reaction from partners, who made it clear they wanted to work together to find solutions, so our work as we look into the year ahead and beyond will have a strong focus on supporting schools and our young people.

We have been fortunate this year as we have secured funding for the District. Through the work of the partners, our Investment Plan for the UK Shared Prosperity Fund (UHSPF) was approved in January 2023, which will see investment of nearly £2m between 2022 and 2025 to address priorities focusing on communities and place, local businesses, and people and skills. A further £428,000 was secured as a top-up to the UKSPF to support rural businesses and rural communities. We also continue to receive Public Health Locality Funds and as always partners have actively participated in allocating resources based on priority setting and our inclusive and robust commissioning system.

Our heartfelt thanks to everyone who supports Bolsover Partnership, and gives their time, energy, and ideas.

Funding Update

The Leader's Executive and Partnership Team manages a range of different funding streams, enabling initiatives and services to be delivered against the priorities within the Sustainable Community Strategy. These include:

- UK Shared Prosperity Fund
- Rural Fund
- DCC Public Health Locality funding
- Councillor Community Grants
- Grants to Voluntary Organisations



UK Shared Prosperity Fund

The UK Shared Prosperity Fund (UKSPF) is part of the UK Government's levelling up agenda, and is the successor to the previous European Social Investment Fund. All areas of the UK have received an allocation via a funding formula and for Bolsover District that is £1,963,993 over a 3 year period April 2022 – March 2025.

- **2022/23:** £238,349
- **2023/24:** £476,697
- **2022/23:** £1,248,947
- **Total:** £1,963,993

There are three Investment Priorities the UKSPF is aimed at addressing:

Community and Place

- Strengthening our social fabric and fostering a sense of local pride and belonging.
- To build resilient and safe neighbourhoods.

Supporting Local Businesses

- Creating jobs and boosting community cohesion by supporting local businesses.
- Promoting networking and collaboration and stimulating innovation and growth.
- Targeted support to help businesses grow eg. innovation, productivity, energy efficiency, low carbon and exporting.

People and Skills

- Boosting core skills and support adults to progress in work.
- Supporting disadvantaged people to access the skills they need.
- Funding local skills needs and supplementing local adult skills provision.
- Reducing levels of economic inactivity and supporting those furthest from the labour market.

In order to access the UKSPF allocation, an Investment Plan needed to be submitted setting out what interventions would be prioritised and what measurable outcomes would be delivered.

It was agreed by the Leader of the Council, (also Vice Chair of Bolsover Partnership), that the existing Bolsover Partnership structure was the best vehicle for effective engagement with partners and for developing the Investment Plan. Special Executive Board meetings comprising workshops around the three main priorities for targeting the SPF took place in May 2022. These were attended by nearly 50 representatives. A 'long list' of interventions was developed by partners using the "Interventions, Objectives, Outcomes, and Outputs" document produced by the Department for Levelling Up, Housing and Communities (DLUHC), and a working group

was established by the Chair of the Partnership and leads identified for progressing each of the priority strands. A proforma template for each 'long list' intervention was completed, and a two-stage assessment criteria was developed, agreed and implemented to agree a shortlist of interventions that formed the final UKSPF Investment Plan that was submitted on the 29th July 2022.

The Investment Plan developed with partners identified interventions against each of the three UKSPF priorities, and the priority allocations over the three-year period are:

- **Communities and Place:** £644,221
- **Supporting Businesses:** £711,212
- **People and Skills:** £530,000
- **Management and Admin (4%):** £78,560
- **Total:** £1,963,993

Appendix 1 summarises the interventions that were identified and included within the Investment Plan, along with indicative allocations.

A decision from DLUHC was later than expected, and confirmation that our Investment Plan had been approved was received in January 2023. This meant that the original 2022/23 allocation of £238,349 could not be spent in time, resulting in agreement that £204,313 would be carried forward into 2023/24.



Rural England Prosperity Fund

The Rural Fund is a top up to the UKSPF and provides capital funding for small businesses and community infrastructure to help improve productivity and strengthen the rural economy and rural communities.

The total funding available under the Bolsover Rural Fund is:

Rural Businesses

- **2023/24:** £126,000
- **2024/25:** £51,000
- **Sub-total:** £177,000

Rural Communities

- **2023/24:** £51,000
- **2024/25:** £199,884
- **Sub-total:** £250,884

Total: £427,884

To access Rural Fund allocations, an addendum to the UKSPF investment plan was submitted which set out local challenges, market failure and opportunities for the rural economy.

A summary of eligible interventions was outlined in the Rural England Prosperity Fund and these were included within the addendum as potential areas of investment for the District. They are:

Rural Businesses

- Small scale investment in micro and small enterprises in rural areas. Including diversification of farm businesses outside of agriculture to encourage start up, expansion or scale up of these businesses

- Growing local social economy and supporting innovation
- Development and promotion of the visitor economy

Rural Communities

- Digital infrastructure for local community facilities
- Investment in capacity building and infrastructure support for local civic society and communities groups
- Local arts, cultural, heritage and creative activities
- Active travel enhancements in local area
- Rural circular economy projects
- Impactful volunteering and social action projects
- Creation of and improvements to local rural green spaces
- Existing cultural, historic and heritage institutions that make up the local cultural heritage offer

The grant scheme was launched in May 2023, and was in two parts:

1. For smaller scale investments and/or equipment up to £20,000 with an intervention rate of 80%
2. For larger capital investments of up to £75,000 with an intervention rate of 70%, to support for example building conversion into other business/tourism uses.



Public Health Locality Funding

Derbyshire County Council's (DCC) Public Health Localities and Place-based work is seen as integral to addressing the wider determinants of health; in particular, employment and skills, financial inclusion, community cohesion and social isolation.

Bolsover District receives an annual allocation of Public Health Locality Funding from DCC, as well as other funding identified to address certain needs. The total amount of funding received from Public Health in 2022/23 was £288,597:

- £115,500 for Raising Aspirations across Derbyshire
- £10,000 Small Grants
- £78,097 Locality funding

- £10,000 Cost of Living Grants
- £25,000 Social Connectedness funding
- £50,000 Emotional Wellbeing for Young People

The Bolsover Partnership Commissioning Group agrees how to allocate the Public Health locality funding based on evidence of need, impact and available funding. Details of projects and case studies funded by Public Health are contained later on in this report and we would like to take this opportunity to acknowledge the ongoing commitment and support from Public Health.

Grants To Voluntary Organisations Programme

We have awarded grants to third sector/ voluntary organisations over a number of years, each receiving an agreed amount annually to support the objectives of that organisation.

- **Derbyshire Law Centre (DLC):** £18,000
- **Derbyshire Unemployed Workers Centre (DUWC):** £19,900
- **Junction Arts:** £16,000
- **Citizens Advice North East Derbyshire:** £19,000

- **TRUST:** £3,650
- **Rural Action Derbyshire:** £2,265
- **Total:** £78,815

The sections that follow summarise the outputs achieved by each organisation and a case study to highlight how the District has been utilised to support Bolsover residents. From 2023/24, the new LOOP social value tool will be used to measure impact of the outcomes achieved.



Derbyshire Law Centre (DLC)

Outputs achieved April 2022 to March 2023:

- 650 Enquiries from Bolsover District residents
- 228 Law Centre cases from Bolsover District

Case Study

A client came to us 48 hours before a possession hearing at court. One of our housing solicitors took her call and referred her to the Homeless Prevention Project who applied to Bolsover's Housing Support Fund and submitted a Discretionary Housing Payment application. The solicitor

liaised with the landlord to reach an agreement without going to court. The tenant has remained in the property as her rent arrears were significantly reduced and we continue to work with the tenant to support her.

Outcome: homelessness prevented.

Derbyshire
Law Centre

Derbyshire Unemployed Workers Centre (DUWC)

Outputs achieved April 2022 to March 2023

- £520,338 recovered from appeals tribunals
- £1,238,601 of additional benefits claimed
- 1,500 volunteer hours

Case Study

A female from Tibshelf met with one of our advisors at the food bank session and reported that she was experiencing a deteriorating mobility issue. She was already in receipt of PIP for her daily living problems at the 'enhanced' rate of payment and for her mobility issues at the 'standard' rate of payment. The woman had previously requested that the DWP change her award to the 'enhanced' rate for mobility, due to the increased costs she was incurring mobilising. Rather than dealing with her application on its merits, the whole of her entitlement was removed. The client had asked for a mandatory reconsideration, but the decision was not changed. By the time she met with our

advisor, she was deeply distressed.

Our advisor, having undertaken a full assessment of the client's situation, assisted her in making an appeal to the independent tribunal service and gathering a wealth of supporting medical evidence. Prior to the hearing, the DWP changed its decision and restored the original award. On her behalf, a second challenge was made to the Independent Tribunal Service and only then, after proceedings had been issued, did the DWP change its decision and award the enhanced rate for mobility. The client was awarded arrears of £11,412 and an additional weekly income thanks to her 'enhanced' mobility rate of payment.



Junction Arts

Outputs achieved April 2022 to March 2023

- 5,000 people have attended events and exhibitions in the District
- 70,115 members of a social group
- 190,476 feel belonging to neighbourhood



Case Study

In October 2022, the 29th season of lantern making in Bolsover commenced. This year, additional funding from the County Council was secured for the Shine A Light programme which involved a series of puppetry masterclasses for our more-seasoned lantern makers. We worked with City Arts to deliver these classes over two dates in October, where participants could learn how to make moving lanterns. One lantern went on to win "Most Magical" lantern at the parade!

We then went on to run an additional six days of regular lantern workshops at the Assembly Rooms in Bolsover where we hosted a total of 274 lantern makers. We also worked with six primary schools across Bolsover District, to deliver lantern making workshops for 380 pupils aged from 5-11 years. This years' school paper and willow lanterns were inspired by

Mexico's Day of the Dead Festival.

Approximately 1,300 people carrying 400 lanterns took to the streets of Bolsover on Saturday 26th November, where they were applauded and cheered on by thousands of people, for the entire kilometre-long procession. The event is a real highlight of the year for us, and for the community over the past 29 years.

"Loved it, as always. I love nothing more than spending time with my lad making our lantern each year. We'll see you next time!" – Jo Kacperski, lantern maker.

"Wonderful... I am really glad that it went ahead. Always heart-warming to see everyone coming together. Proper family times. Thank you for the event" – Mark Batty, attendee.



Citizens Advice North East Derbyshire

Outputs achieved April 2022 to March 2023

- 3,818 debt/benefits enquiries received
- 545 housing specific (including homelessness) enquiries received
- 1,300 volunteer hours



**citizens
advice**

Case Study

Background

In January 2023, Jamie contacted Citizens Advice via Adviceline as he had been out of work for four weeks and was struggling financially. He is a solo parent of two children aged 12 and 13. Jamie had initially hoped to find alternative work quickly; however, his wages were about to run out and he had not secured another job. Jamie had some debts including credit cards, bank loans, gas/electricity arrears and rent arrears. The debts had been accruing since separating from his partner. His situation (relationship breakdown and loss of job) was having a negative impact on his mental health, and he felt unable to cope with contacting creditors and form filling etc. Although he had hoped to find alternative employment, he was feeling too anxious and low to apply for jobs. Having previously having a wage and a partner who worked, he was now unemployed and single and he was concerned as to how he would pay his bills.

How did we help?

The Adviceline adviser supported Jamie to use a local foodbank as he had no money for food to feed his family; we also made a successful application on his behalf to the Household Support Fund for an emergency cash grant. An application was made to Marches Energy Agency for top-up vouchers as Jamie had no money to top up his pre-payment meters for electricity and gas. The Adviceline worker assisted Jamie to apply to the Severn Trent Big Difference Scheme to reduce his on-going water bill.

A benefit check was carried out and we

identified that Jamie would qualify for New Style Employment and Support Allowance with a top up Universal Credit with Housing Element and Child Element. We assisted Jamie over the phone to make an application for Council Tax Reduction and we referred Jamie to UC Help to Claim to support him with the application for Universal Credit. An appointment for face-to-face advice was made with Citizens Advice at Bolsover Library to assist Jamie complete a form (work capability questionnaire) for ESA. The adviser did a conference call with Jamie's landlord (a housing association) and was able to negotiate an affordable payment plan for his rent arrears thus avoiding a notice seeking possession.

The Adviceline adviser completed a debt assessment and referred him to our internal MaPS funded debt advice for help to deal with his creditors. The debt team are assisting Jamie to deal with his creditor and are currently in the process of setting up a Debt Relief Order for Jamie thus giving him a clean break.

Outcomes of advice

- Foodbank parcel x 3
- Household Support Fund grant (£104 x 2)
- Top up energy vouchers (£98 x 2)
- ESA £77 per week
- Universal Credit £203.17 per week + passporting benefits (cost of living grants, free health costs, free school dinners)
- Maximum Council Tax Reduction
- Debt Managed £17,545

TRUST

Outputs achieved April 2022 to March 2023

- 53 enquiries from people experiencing ill health or health and safety issues
- 10 people supported with tinnitus
- £70,158.56 recovered in benefits and compensation

Case Study

We were contacted by a man who was struggling with his tinnitus. He also wanted to join a group to meet other people suffering from the condition. He also suffers from Vestibular Meniere's for which he was under QMC in Nottingham. He was due for an appointment at QMC, but the tinnitus was causing him to feel anxious and depressed. We were able to do a self-referral to our Senior Specialist Audiologists at the Royal Hospital and made contact on his behalf with them. They then contacted QMC for his records so that they had a full history of his audiological condition, on receipt of which he went along to the Royal Hospital for an appointment. He hadn't been wearing hearing aids and on

testing his hearing, he was fitted with hearing aids, and this helped his tinnitus. He joined our group and brought his wife along.

We were able to help his wife also because she had hearing problems. We did another self-referral for his wife and she too had an appointment to go along to the Royal Hospital. We are able to do the self-referrals and have a criteria to which we adhere to, as provided by the audiologists and this helps to minimise patients having to go through their GP and so is successful for both patient and GP services.

Rural Action Derbyshire

Outputs achieved April 2022 to March 2023

- 12 residents assisted with transport through 'Ways to Work'
- 21 households benefitted from a community oil buying scheme
- 41 residents benefited from suicide awareness training
- 15 Community/Neighbourhood Planning Support promoted to Parish Council



Case Study

Rural communities often lack reliable transport options: the Department for Transport found that 50% of rural people live in areas with the poorest accessibility to services. This creates barriers to work, training and education. Wheels to Work breaks down these barriers by providing bicycles, e-bikes and mopeds for those in need.

In the past 12 months, across Derbyshire:

- We supplied 42 beneficiaries with moped loans
- We supplied 18 beneficiaries with bicycle loans
- We attended 20 public engagement events (including jobs fairs, community meetings and our Peaks & Dales E-Bike Holiday Hire launch)
- We reached over 60,000 people through our engagement with local media outlets

Feedback on the service from 11 end-of-loan beneficiaries found that, after joining the Wheels to Work programme:

- 10 were still in work, 1 was still accessing training/education
- 81% felt happier and less isolated

- 72% felt more independent

JSH applied to W2W for support to access employment. JSH attended an event I was presenting at, which had been organised by Chatsworth to promote their vacancies. JSH recognised that if he could secure transport it would open up, not only employment opportunities, but the chance to get back on top of his finances. JSH had previously been unemployed and had been struggling to manage his finances, until he was offered a KickStart placement as a drystone waller. We recently met JSH and he explained how he wouldn't have been able to accept the role if it hadn't been for Wheels to Work as it was a 26 mile round trip from his home in Bolsover. JSH has thrived in his role and has now been offered a permanent full-time position, leading him to being in a better financial position. JSH has extended his loan by a further six months and is now in the process of purchasing his own bike.

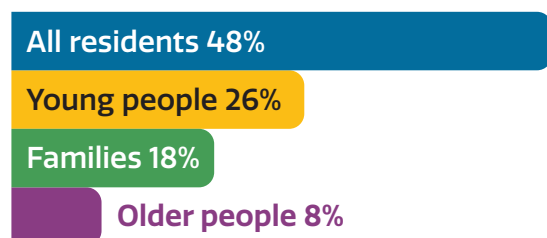
"I managed to get a job as a drystone waller at Chatsworth Estate; without Wheels to Work, this wouldn't have been possible. Before, I would have to catch two buses just to get there, starting at 5.30am, which took a long time and cost too much money."

Councillor Community Grant Scheme

During 2022/2023, a one-off budget of £37,000 was agreed by Bolsover District Council. This enabled each district councillor to support their local community groups and organisations for services and activities within their ward, up to a value of £1,000 each, for all 37 councillors.

The grant scheme was well utilised by members and numerous local communities have benefited. In total, 111 awards of funding were made.

The chart shows how the funding was distributed and who benefited from the funding.



The majority of awards were for less than £250 (68); between £251–£500 (29) and between £501–£1000 (14).

Grants were used for a wide variety of activities including:

- Christmas events
- Community events (e.g. outdoor family theatre shows, Coronation celebrations and dance events)
- Warm spaces/meals
- Physical activity sessions
- Equipment (e.g. pool, snooker and cricket equipment, toys, youth club provision)
- Capital expenditure (e.g. outdoor spaces, repair of paths, creation of a peace garden)
- Transport
- Youth activities

Summary of Spend 2022/23

- **Raising Aspirations:** £123,000 (Public Health/Partnership Funding)
- **I-Venture:** £44,124 (Other)
- **Bolsover Countryside Partnership:** £10,000 (Public Health/Partnership Funding)
- **Digital Connect:** £19,960 (Public Health/Partnership Funding)
- **Financial Inclusion:** £14,788 (Public Health/Partnership Funding), £4,644 (Other), total of £19,432
- **Creswell Heritage and Wellbeing:** £5,000 (Public Health/Partnership Funding)
- **Grants to Vol Organisations:** £78,115 (Bolsover District Council)
- **VCS Support:** £38,438 (Public Health/Partnership Funding), £23,000 (Bolsover District Council), total of £61,438
- **Small grants/COL grants:** £21,000 (Public Health/Partnership Funding)
- **Business Growth Fund:** £29,900 (Bolsover District Council)
- **Six Pillars:** £50,000 (Public Health/Partnership Funding)
- **UKSPF:** £34,036 (UKSPF)
- **Councillor Community Grants:** £33,830 (Bolsover District Council)
- **Community Rail Partnership:** £32,955 (Other)

Totals

- **Public Health/Partnership Funding:** £282,186
- **Bolsover District Council:** £164,845
- **UKSPF:** £34,036
- **Other:** £81,723

Supporting Our Communities

Treacle.me – Helping you through those sticky times

Treacle.me is a quick and easy to use website and app where you can find all kinds of help and support. By working closely with the founder of Treacle, the website now includes information specifically for Bolsover District residents. All in one place, it provides access to information about local support groups and services, as well as national charities and organisations. It includes services that are tailored to specific groups like carers or teenagers, or which relate to specific areas of physical or mental health such as weight loss or mood issues.

The Partnership Team worked extensively to research support services locally so that the website and app could be populated. It can be read in seven different languages and is really simple to use. Check out Treacle today and you might be surprised at what you can find, right on your doorstep.



Impact

An impact study was undertaken to establish how far Treacle has been able to reach, engage and support people living and working in Bolsover District area from October 2022 and March 2023. The findings show that Bolsover is gaining significant and above-expected impacts for individuals.

In excess of £100,000 of combined financial benefits had been created in the first six months of operating with over 150 residents being identified as to now being able to:

- Better self-manage their physical health
- Access additional mental health supports
- Improve family relationships and parenting
- Better manage personal debt
- Increase volunteering activity in the local community

It has also become a highly important resource for health professionals to support patients through better signposting to services appropriate to their needs and the District such professionals are more reliant on it than their counterparts are in other parts of the country:

"it's enhanced the impact of our social prescribing team"

"increases the range of signposting we can offer to clients to help them enhance their wellbeing"



Voluntary Community Sector (VCS) support and social connectedness

Bolsover Partnership and Bolsover District Council have a contract with Bolsover CVS to provide infrastructure support to the voluntary community sector. 2022/23 was the fourth year of that contract, and delivery has gone from strength to strength, especially in this last year.

Key Performance Indicators:

Volunteering KPIs Year 4 Bolsover District Council

- Number of volunteers engaged with or brokered to organisations: Target: 50 Outcome: 48
- Number of organisations supported with volunteer brokerage or volunteer development: Target: 25 Outcome: 28
- Number of times organisations supported – including volunteer resources developed, opportunities shared and marketed, DBS checks completed, example volunteer policy forms shared e.g. risk assessment/ volunteer agreement: Target: 100 Outcome: 77

Residents across Bolsover District enquired about the following volunteer opportunities:

- | | |
|---|----------------------------|
| ■ Befriending x3 17% | ■ Working with children 6% |
| ■ Dementia/care 17% | ■ Walking group 5% |
| ■ Outdoor work/gardening x3 17% | ■ Ex services 5% |
| ■ Adult reading help/learning support 11% | ■ Digital ICT 5% |
| ■ Arts and crafts 6% | ■ Decorating 5% |
| ■ Admin work 6% | |

Group support

- | | | |
|---|-----------------|------------------|
| ■ Number of groups supported: | Target: 70 | Outcome: 109 |
| ■ Number of individuals supported: | Target: 100 | Outcome: 311 |
| ■ Number of new groups developed: | Target: 10 | Outcome: 6 |
| ■ Number of groups supported to produce development plans: | Target: 10 | Outcome: 6 |
| ■ Number of groups supported to identify funding opportunities: | Target: 50 | Outcome: 56 |
| ■ Number of applications submitted: | Target: 30 | Outcome: 24 |
| ■ Amount of funding secured by groups supported: | Target: £10,000 | Outcome: £84,146 |
| ■ Amount of funding secured by VCS for infrastructure: | Target: £10,000 | Outcome: £44,500 |
| ■ Number of stakeholders engaged with: | Target: 350 | Outcome: 423 |
| ■ Number of networks developed, online or offline: | Target: 5 | Outcome: 4 |
| ■ Number of events delivered online or face-to-face: | Target: 8 | Outcome: 11 |
| ■ Number of strategic board representations: | Target: 30 | Outcome: 21 |

Bolsover Memory Cafe

In early 2023 – Debbie Fennell the social connect lead met with Julie from Hillstown Village hall to discuss using the hall to create a new Memory Cafe. The idea had come from a Bolsover resident who was passionate about setting up a place for people with all forms of dementia, to meet, undertake some fun activities and feel socially connected. It would also in turn offer respite and some peer support for carers of those with dementia. Julie agreed that this was a fabulous idea and agreed to host the memory cafe once a month. The success went further with us supporting the cafe to receive start up funds of £500 from Spar.

The first memory cafe took place in February with 15 attendees, plus four new volunteers.

- ✓ **New group in Bolsover**
- ✓ **Successful in applying for start up funding**
- ✓ **Four new volunteers placed in the area**

"BCVS provided us with fantastic support and information to be able to make the best decision about the setting up the memory café .

The introduction to the wonderful Julie at Hillstown Village hall was amazing. BCVS help us promote the Café around the town too, which has been invaluable to its incredible take up. Without this support we would have really struggled for volunteers, so I am pleased we had the opportunity to recruit three plus myself. They are an absolute joy to work with. The March Café was even more successful than February and we are keen to grow it further."

Debbie Fennell, Bolsover Memory Café Lead Volunteer



Bolsover Community and Voluntary Service

Digital Connect

Bolsover Partnership have partnered with Citizens Advice Mid-Mercia to deliver the Bolsover Digital Connect project. It provides digital awareness, advice, training and support to people who are digitally excluded, equipping people with the skills and confidence to effectively use IT. There is also support through the loan of tablets and access to internet. The main aims of the project are to:

- Improve connectedness, reduce isolation and enhance health and wellbeing by providing access to support, information, services and networks.
- Provide signposting and access to opportunities for people to improve their computer skills and enhance their employability skills.

There are currently outreach venues in Shirebrook, South Normanton, Bolsover libraries and The Arc, Clowne.

| | | |
|---|-------------|-----------------|
| ■ Number of individuals supported: | Target: 20 | Outcome: 30 |
| ■ Digital support sessions delivered: | Target: 110 | Outcome: 189 |
| ■ Number of volunteers (Digital Champions): | Target: 4 | Outcome: 6 |
| ■ Number of referrals: | Target: 30 | Outcome: 46 |
| ■ Volunteer hours: | Target: 70 | Outcome: 267.75 |

"Excellent programme. Great help in learning how to use my new computer."

"I have gained a great deal of confidence and knowledge. I appreciate Martin's patience and expertise feel I am able to contact him in the future should I need his help."

"The course has been brilliant, so helpful and has encouraged me to explore my devices on my own with confidence. Thank you!"





Physical activity and lifestyles (PALS) programme

The PALS programme is aimed at changing behaviours and finding solutions to help people face their daily challenges in order that they can concentrate more on their health and wellbeing. Council staff create a package/personal plan to enable a path to a more active and healthier lifestyle; working with other agencies to navigate through what is available for the individual or family.

Although the benefits of physical activity and exercise are widely acknowledged and understood in the main, many children, adults and the elderly within our target wards remain sedentary. It is important to recognise this and understand why so many people remain inactive before solutions can be identified. Creswell piloted the PALS programme and received referrals from GP's, Social Prescribers, Local Area Co-ordinator, residents and community groups. In May 2021, the PALS programme was rolled out across the District and the Bolsover Partnership committed to contributing funding over a three year period to March 2025.

- Individuals supported:
Target: 200 Outcome: 232
- Sessions delivered:
Target: 800 Outcome: 1248
- Volunteers:
Target: 50 Outcome: 52
- Individuals completing 12 week programme:
Target: 110 Outcome: 239*

*Figure is greater than the number of individuals supported as some started before the reporting period.

Danielle Symmonite (pictured) is 34 years old and came to the centre at Clowne with her auntie who was also on the 12 week

programme. She was very shy at first and wasn't sure if the wellness programme was going to be for her. Danielle has arthritis, aortic stenosis, pulmonary tuberculosis, psoriasis and Singleton Merton Syndrome.

This syndrome is characterised by extreme calcification deposits in the aorta as well as thinning of the bones (osteoporosis); it can also cause skin problems and degenerative muscle weakness.

Danielle said that she would like to attend the wellness hub and after an induction, she was booked in.

Danielle said 'I started at the wellness hub because I had been told about it from a family member that had already been attending. They said that it would benefit me with all the conditions that I have, including the arthritis, dyspraxia and mobility problems. The programme also enables me to get out more and meet people. This in turn improves my mental health. I enjoy socialising with everyone and seeing all the friendly staff. Everyone has made me feel welcome and I enjoy coming'.

Danielle continues to come to the wellness hub after completing her 12 weeks and she has come out of her shell even going on trips organised by other members of the group. She contributes to all the conversations and is good fun.



Community Rail Partnership

The Robin Hood Line (RHL) provides a direct service from Worksop Train Station to Nottingham City Train Station with a total of 13 stations along the line. It crosses through several parish, district, county and city council wards and provides a strategic gateway for all the authorities that host a train station in terms of skills and employment, leisure and tourism and sustainable travel.

A dedicated Community Rail Partnership (CRP) Officer has been in place since September 2021. In July 2022, the RHL CRP hosted the Community Rail Partnership Officers catch up day, organised by East Midlands Rail to showcase the Creswell Craggs Rail Discovery Trail and go in the caves. The trip was an enjoyable day out for fellow CRP officers from up and down the country and really sparked the creative thinking to develop such educational trails along their respective lines.

The Community Rail Officer along with the station adopter provided a Halloween themed train day for passengers giving out sweets and generally raising the spirits of the patrons. It was very well received with patrons asking for themed trains days in the future.

The CRP received accreditation status recognised by the Department for Transport in just 12 months of operation. This was due to the success of the work and projects that have been undertaken. This allows the CRP to bid for larger pots of funding through the community rail network achieving the aspirations of the partnership with creative projects aligning with wider partnerships visions and priorities.

Below is one example of the work through the CRP. The annual report for the RHL CRP will be published in October 2023.

Distraction Project

After a highly successful 24 months of delivery through the You vs Train initiative, the project has continued to be funded for a further 24 months through joint funding, including EMR, Community Safety Partnership, Whitwell Parish Council, Elmtown with Creswell Parish Council, Langwith Parish Council, Shirebrook Town Council, and funds through the UK



Shared Prosperity Fund. The project has seen attendances of 5,633 since its inception in December 2021 engaging 182 individuals.

The project has built the trust of the young people involved by engaging with them through sport and physical activity, showing a reduction in anti-social behaviour. Here's a fantastic news story of one of the participants...

Kian from Creswell has been attending regularly for over a year and has an interest in refereeing. Kian has become a "mini assistant" to council staff delivering the project, organising teams, and officiating sessions. Kian has used his initiative and has completed a refereeing qualification and started refereeing grassroots football. Staff have signposted him to contacts at Chesterfield Football Club to see how he can be supported to gain paid work and Continuous Professional Development (CPD). Kian attends Heritage High School, and he has been encouraged to take part in the Sports Leaders Level 2 that is delivered in the school. This qualification could help Kian to join the team as an Activity Assistant and enable him to deliver these sessions in his own community.

New Bolsover in Colour

Karen Parker, Policy Officer, accompanied Tracey Garner, CAN Ranger for the Bolsover Town area, to visit areas where the team were experiencing anti-social behaviour and other issues. During a walk around the New Bolsover estate Tracey expressed regret that although millions of pounds had been spent on improving the houses, that the genal end areas which had once housed trees, had been left with some weed supressing membrane and bark. These looked somewhat unloved with residents using the areas for dog toileting and for large items of waste. Karen was aware of the tree planting which the council was undertaking and made contact to enquire whether these areas could be suitable for tree planting.

This was the first step in collaborative partnership working to create a sustainable community group who will maintain and drive collective efforts to improve the area and lives of residents of the New Bolsover Estate. The New Bolsover In Colour project had begun, it's longer term aim is to increase and encourage community cohesion and reduce isolation, by encouraging a small residents group to form who can direct the efforts of the group and ultimately be able to draw on funding with the support of BCVS to improve the area further.

Katherine Church, Community Woodlands Project Officer, and Richard Camps from Streetscene became involved. Site visits were arranged and Debbie Fennell from BCVS was invited to get involved. Debbie liaised with Natalie Evans from Timeswap and it was agreed that Timeswap would be a perfect way to co-ordinate any volunteer involvement or interest. Contact was made with New Bolsover Primary



and Nursery School, who agreed to send three groups of children throughout the planting day.

Despite the heavy rain, the New Bolsover In Colour team made up of partner organisations and volunteers, got stuck in digging and planting an abundance of plants donated by local companies and charities.

Tom and Josh from a local landscaping company, Roots Arboriculture & Landscaping, attended the entire day offering their expert knowledge and help – they are true community heroes!

Many residents engaged with the group on the day to find out what was happening and why; all were positive and appreciative. The inclement weather was most definitely a barrier and prevented all but the most enthusiastic residents from getting involved. However, many pledged to take pride in the improved areas and lend a hand in maintaining them.

In summary the New Bolsover In Colour Community Planting Day was fantastic day of community, colour and collaboration!



Bolsover Countryside Partnership

A grant is paid to enable the Bolsover Countryside Partnership to continue to deliver community based environmental improvement projects, including the Archaeological Way and Visit. Sleep. Cycle. Repeat programmes.

A summary of the work completed during the year includes:

- All outstanding works completed on the Rural England Development Programme for England (RDPE) and Skegby Phase I programme, including 200m of flexipave at Batley Lane
- Delivery of the Skegby Phase II Programme and an additional 1.5km resurfaced
- Drawing up of plans with DCC Highways Safety and Engineers to improve the Archaeological Way through Shirebrook and undertaking consultation with BDC. The scheme has now become part of the Market Place Regeneration Programme. £105,000 remains in the budget. An additional £10,000

Building Resilience

The legacy of the Building Resilience Programme which received funding through the Controlling Migration Fund has been the mainstreaming of job roles in February 2022. This reflects the Council's support and recognition of the benefits of working more closely with the migrant community within the NG20 area. Although support continues to be focused in the NG20 area, other areas of the District where there are pockets of migrant communities have also been able to receive support over the last 12 months.

The 2021 Census Data showed that 5.7% of people living in Bolsover District were born outside the UK (www.ons.gov.uk/census/maps/choropleth/population/country-of-birth/country-of-birth-3a/born-outside-the-uk). Data from the EU Settlement Scheme also shows that there were 4,620 successful applications for EU Settlement Status in Bolsover District (www.gov.uk/government/statistics/eu-settlement-scheme-quarterly-statistics-march-2023).



has been secured to deliver a Shirebrook Town Trail.

- Visit Sleep Cycle Repeat App is in development and will be ready to launch in 2023/24.
- The Archaeological Way project delivered 20 sessions with 12 individuals throughout the year.
- Two additional volunteers are working on the project supporting the development of the App and carrying out a signage audit of the Pleasley Hub
- Bolsover Countryside Partnership is a member of the newly established Walk Bolsover Consortium, who hope to deliver a pilot programme in the Shirebrook Schools' Catchment Area over the next two years.



Building Resilience Programme

The knowledge and experience of the two dedicated Policy Officers enabled a quick response to the Russian invasion in Ukraine. Following the launch of the 'Homes for Ukraine' scheme, Policy Officers were involved in helping services (housing, police, NHS, DWP) with managing the needs from guests and hosts, helping to understand how services work and how to contact them. By the summer of 2022, the District homed around 25 Ukrainian families, and approximately 60 guests. The pace of the scheme resulted in situations where guests and hosts were often found in difficult situations with minimum information and facing issues that impacted their mental health. Policy Officers were able to visit Ukrainian guests explaining the role of the local authority and clarifying the support available. Guests were provided with printed materials in Ukrainian



about life in the UK, helped with applications for benefits, opening a bank account, applying for school, requesting free SIM card, finding language classes, volunteering and job opportunities. Often visits were arranged and accompanied by advisers and Ukrainian volunteers from Derbyshire Unemployed Workers Centre.

The District's 'Welcome Pack' was amended and materials in Ukrainian have been added.

Packs were distributed during individual meetings and to Frasers Group for Ukrainians employed at Sports Direct warehouse.

Policy Officers promoted meetings and events set up for Ukrainian guests to create a supportive environment. An example of this was the successful Christmas celebration in January (according to the Ukrainian calendar), which was set up in Chesterfield by Links CVS and many Ukrainian families from Bolsover District joined the event.

The Partnership Team is continuing to cooperate with Frasers Group to engage with workers, either British or migrants. Following the initial NHS event in June 2022, which focused on increasing the update of vaccinations, the team arranged another drop-in session at Sports Direct in January 2023. This time, the event was held in the warehouse and focused on promoting the Treacle.me online site. Policy Officers used this opportunity to engage with workers at the warehouse canteens and were able to help workers from various backgrounds around things like housing, waste management,



community safety and financial advice.

On a daily basis Policy Officers offer general support to all residents. Having bi-lingual officers within the team results in a higher number of cases being reported by members of migrant communities and positive feedback in comparison to paid services from private companies includes higher standards, more affordable, and ability to deal with complicated cases. The range of support needed is wide-ranging, but the key issues are the language barrier and the lack of awareness and understanding of processes and procedures. Policy officers work with partners like the NHS, police, probation office, DWP, HMRC, DCC, employment agencies, and private landlords.

Mrs Krystyna G. (Polish)

Mrs K is single, of pension age, and lived in shared accommodation rented from a private landlord. Policy Officers got involved at the stage when Mrs K was struggling to get repairs completed by her landlord. Initial assessment provided a wider picture of issues, including mental health problems, financial problems, and safety risks. Mrs K was encouraged to use the local library and chair-based exercises which had a positive impact on her wellbeing. With advice and help from Policy Officers Mrs K was able to fix her finances and is now a happy tenant of one of the supporting housing organisations.



Mr Ivan M. (Slovak)

Mr M's case highlights the impact of a lack of understanding of UK rules and regulations. A long-lasting medical condition left Mr M with no income for a long time. The language barrier meant he had difficulty in understanding the procedure to claim health-related support which resulted in significant financial problems. With support from the Policy Officers, Mr M was able to successfully claim backpay of the entitled support (£10,400).

The Partnership Team have been working very closely with Frasers and providing support to their warehouse staff. The team have held over six engagement events providing support around housing, financial inclusion, and the wider determinants of health. The events involved various partners from all sectors including:

- Public Health
- Fire Service
- Housing
- Chesterfield College

Due to the number of employees being non-English speaking nationals, the Partnership Team were able to engage through their multi-lingual officers. They have also engaged Chesterfield College and the Frasers development team to provide English as a Second or Other Language (ESOL) classes in the workplace. This is a very strategic approach as English is one of the main barriers to the workforce accessing services such as G.P.'s and will help build the resilience within the community.



Frasers are now a valued partner within the partnership, providing support to all sectors and working collaboratively. Charlotte Jones, Warehouse Training and Engagement Lead at Frasers has expressed her gratitude of the work from the Partnership.

'The support from Bolsover Partnership to Frasers Group and our Warehouse Colleagues is invaluable – Arron and his team truly understand the power of effective partnering and what good looks like for those living in Bolsover District. Supporting with onsite initiatives and events to encourage our 4,000+ colleagues to utilise local services and understand fully how the Council can support and guide them at all times. Particularly valuable has been the introduction of the Treacle app to our Warehouse Colleagues. Piotr has provided support to non-English speaking colleagues ensuring they are welcomed into the local community and guided to all provisions and services; ensuring a smooth transition and a successful ongoing partnership.'

'Bolsover Council worked tirelessly throughout the pandemic, providing vaccination and wellbeing surgeries and drop-in sessions in multiple languages to support our colleagues at the most vital times. We have been supported to improve local links with our surrounding communities – Rhubarb Farm, BLAST, Shirebrook Salvation Army and The Brook of particular note. Links that have truly united our colleagues to the community allowing for multiple internal initiatives such as food hub donations, reverse advent calendars and Christmas present donation schemes allowing for over 900 presents to be shared amongst our community and Council partners.'



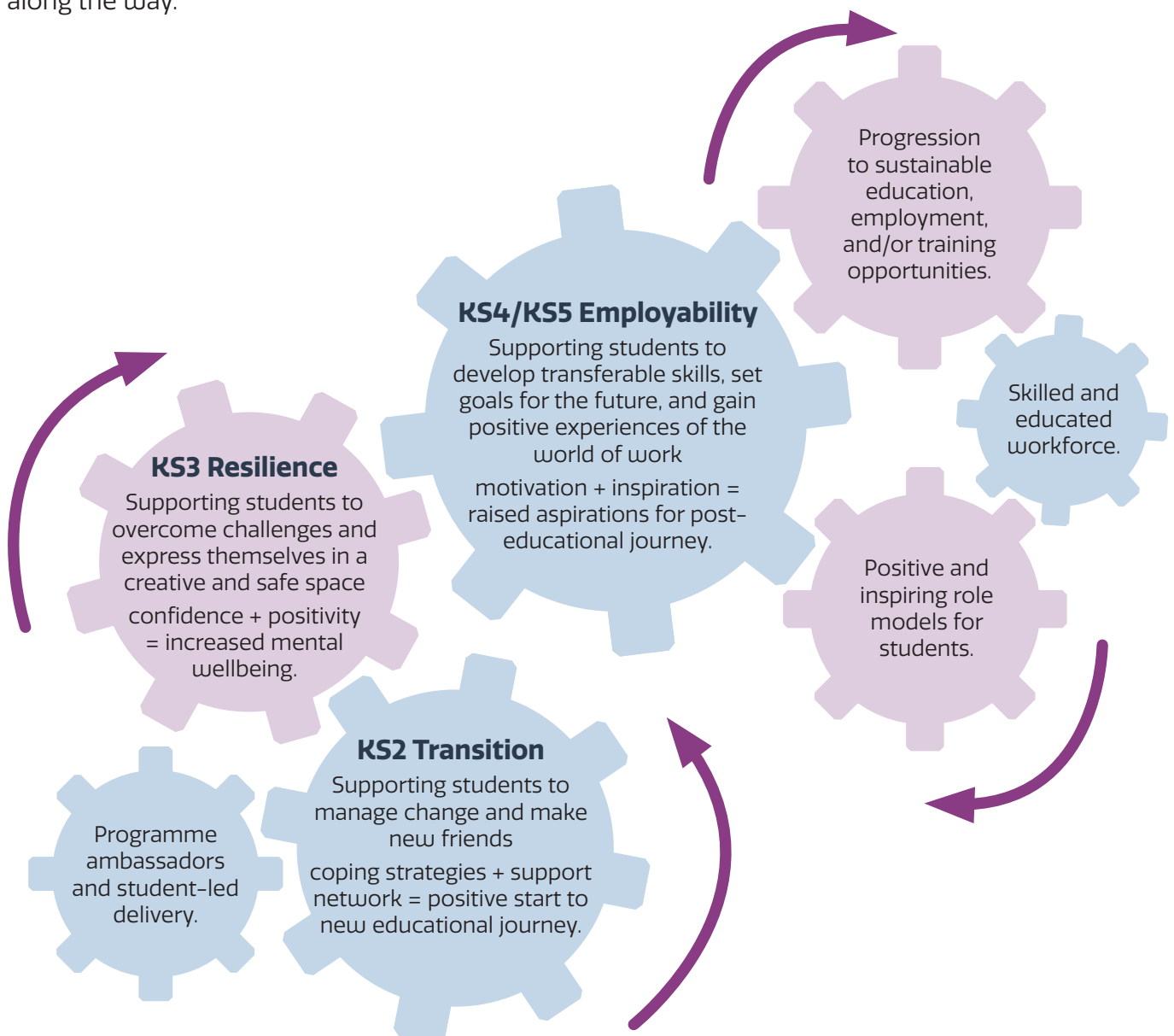
Supporting Our Schools and Young People

Raising Aspirations



The Raising Aspirations (RA) programme, delivered by Direct Education Business Partnership (DEBP), aims to provide all children and young people involved with personal development opportunities that will equip them with the foundational skills and knowledge they need to positively transition into the next phase of their education, employment, and/or training.

Through bespoke interventions, children and young people are encouraged to think about who they are as individuals, what their skills and interests are, and what they want to achieve in the future. They are connected with relatable role models who can provide real insights into the world of work and motivate them to pursue their ambitions, no matter what challenges they may face along the way.



Delivery from April to August 2022

During the 2021/22 academic year, 64 students across the District benefited from targeted support provided through Raising Aspirations. Through a combination of in-school delivery and off-site visits, DEBP careers and employability workers delivered 118 sessions to students, reaching a total of 383 participations.

The Social Return on Investment data for the KS3 Shine programmes delivered in the 2021/22 academic year can be seen below:

Heritage High School

- Budget: Social Impact value (per group): 1:43
- Net benefit: £76,076

Tibshelf Community School

- Budget: Social Impact value (per group): 1:7
- Net benefit: £9,372

Delivery from September 2022 to March 2023

During the 2022/23 academic year to the end of March 2023, 71 young people from schools across Bolsover District participated in Raising Aspirations. DEBP has delivered 59 sessions through a combination of interactive group workshops, targeted one-to-one meetings, employer-led activities, and site visits, resulting in a total of 311 participations.



I-Venture

I-Venture is a life enhancing partnership initiative, usually spanning 18 months from selection through to final expedition phase. However, the current cycle was heavily impacted by the pandemic and the participants have remained committed for in excess of three years.

The project provides young people from Bolsover District with a personal development opportunity that culminates in an expedition phase in South Africa. The project, focusing on conservation and community involvement, provides young people the opportunity to broaden their experiences, with an impact that is long lasting.

Over the last year the participants, representing Shirebrook Academy, Frederick Gent School, and Stubbin Wood School, have engaged in a programme dedicated to their preparation for the final expedition phase.

April and May were focused on the preparation for one of the team's conservation projects in South Africa – the school teams worked together preparing a presentation around 'World Giraffe Day', ready for their presentations at part of the programme for the camping weekend in June '22.

The team spent two nights away, camping for the first time. Held at Pinecones Forest School in Shirebrook, it was the first opportunity for the entire team to meet face to face.

The First Aid session, led by Dr Steve Lloyd and Paramedic Claire Kirk, is an essential part of

the I-Venture programme and was attended by all participants and the leader team.

February '23 saw a team building day centred around conservation and risk assessments. The group discussed the importance of conservation, and how they will be playing a huge part in this when they travel to South Africa and monitor the declining giraffe population.

Students also learned that whilst they are in South Africa, they will be releasing Rock Hyrax into the area. This is not just an especially important project for conservation and for the biodiversity of the area but will give the I Venture team a species unknown to them to focus on, to research, and ultimately release into the wild, re-establishing a colony in the area.

The last 12 months has seen a group of individuals becoming a team, despite many having now left their compulsory education phase and entered their post 16 destinations. They have continued to come together and are now close to achieving their goal of the expedition phase of I-Venture in July 2023.





Amy Fallon

Graduate of I-venture 2019

Amy was 17 when she applied to be a part in the 2019 programme. At the time of application Amy was a quiet and shy participant and lacked the confidence to communicate with her teammates from the other schools. However, after several meetings, Amy soon started to make friends.

"I was a bit scared at first because I didn't know any of the students that were going and then when I started talking to them, I was less scared."

Amy had the full support of her family behind her, even if mum Katie was initially a little apprehensive:

"I was so proud of her determination to take part, but when looking at what the venture entailed, it filled me with apprehension...I knew I couldn't refuse to give her this opportunity, but it required a huge leap of faith, trusting that she could survive without me and would be safe in the care of others".

"Seeing the photographs of her on the trip, happy and smiling, talking with other young people, being accepted amongst her peers and doing everything they were doing, reinforced that whatever my fears, it was absolutely the right decision to let her go. Amy grew a lot during that time".

Post expedition:

Post pandemic, Amy began working at Heeley City Farm, a voluntary position in the kitchen. It was from this experience, and due to a partnership in place with Landmarks, a local

specialist college Amy was now attending, that Amy secured a place on a Supported Internship pathway hosted by Greene King.

This meant that Amy was meeting lots of new people and her confidence in her communication skills increased, and although the job itself was not what she wanted to pursue, her independence skills flourished and with travel training Amy was travelling to and from her host business independently.



"I had never slept outside before and looking up at the stars was nice. I want to go again; it made me be braver and try new things".

"The experiences through I-Venture gave her the belief that she can achieve". Katie, Mum

"I-Venture helped Amy to build up her confidence and gave her the ambition to secure paid employment. On the day of her graduation Amy secured paid employment as a Lunchtime Supervisor at Unstone Infants School."

"She is now more willing to try things herself, open to new experiences, and has even talked about moving out in the future. It truly was the opportunity of a lifetime, and I am forever grateful to all involved that she was able to have this amazing experience which will stay with us all for the rest of our lives."

"The experiences through I-Venture gave Amy the belief that she can achieve".

"It was the best thing I have ever done!"

Creswell Junior School – Big Cook Little Cook Sessions

The current cost of living crisis is particularly challenging for families and the Head Teacher at Creswell Junior School approached the Bolsover Partnership and Elmtun with Creswell Parish Council to help fund Big Cook Little Cook sessions for parents and children at the school.

These sessions provided an opportunity for parents and children to learn to cook, quick, tasty, nutritious and cost-effective meals in an enjoyable and safe environment. Over eight sessions, with the support of a qualified nutritionist, the children learnt basic cooking and chopping skills, tried new foods such

as halloumi, pesto and courgette, and made healthier versions of foods, such as pizza.

The children learned, and were able to name, what macronutrients are (carbohydrates, fats and protein) and micronutrients (vitamins and minerals).

"I loved making faces on the pizzas and the all the different colours of the vegetables"

"I enjoyed chopping all the ingredients up".

"I liked all the different colours of the vegetables because they help us stay healthy".



Young people in Bolsover: thriving or surviving in 2023?

In March 2023, one of our partners, Clare Talati from Direct Education Business Partnership (DEBP) CIO, presented to Bolsover Partnership's Executive after undertaking a rapid appraisal of the current education sector in Bolsover District. This followed an Education Context Paper, which had been provided by DEBP, setting out the national challenges faced within the sector.

The presentation titled 'Young People in Bolsover: Thriving or Surviving in 2023?' outlined the findings from interviews with senior school leaders across Bolsover District and focused on current challenges, priorities for supporting learners and areas of support that would be welcomed.

The unseen legacy of Covid-19, compounded by the Cost of Living (COL) and experiences within education, as reported by senior leaders within Bolsover District schools include fear of failure, lower resilience levels, anxiety of group settings, low self-esteem, reduced expectations and aspirational decline.

The slide below taken from DEBP's presentation highlights some of the impacts of the current educational system in Bolsover District schools.

DEBP CIO have also been undertaking surveys with secondary learners around the cost of living. Of the 144 young people who shared their views:

- 94% have heard of the cost of living and have a clear idea of the factors included
- 81% have stated they and /or their peers will be seeking paid employment as soon as possible.
- 86% said that they are more anxious about money.
- 72% are participating in less school trips and extra curricular activities.
- 68% are taking on more responsibilities at home.

The requests from schools and recommendations for consideration are summarised overleaf.

Let's look at some impacts

Staff wellbeing is a concern; we need better support for learners, so that staff can focus on their roles.

We have a legacy in persistent absenteeism – where attendance is below 50%, but families don't engage.

Behaviour and attitude wise is off the charts now.

A total lack of alternative provision to offer meaningful intervention, so the learners are contained and fixed term exclusions are at a record high.

Less desirable school (to work at, or attend)

Exhibiting behaviours increase

Anxieties across learners

We are seeing lower resilience, more 'fears', less ability to self-regulate, and its hard to support.

Long term absences and unfilled vacancies

We have 7-8 agencies we ring for supply, and its high cost and poor quality.

Students could have seen 3 supply staff in their day, meaning they are unchecked and unknown.

Knowledge gaps from covid are now being extended, meaning learners are unprepared for the phase they are in.

Supply staff – inconsistent teaching and learning experience

We have high levels of SEMH needs and SEN – we need to be able to support better.

KS3 & 4: Emotional Well-being Support – shared resource to help address a lack of capacity reported across secondary schools. ALL schools viewed this a priority.

KS3 & 4: Raising Aspirations and Motivational input – addressing the reported apathy of learners and future planning. ALL schools viewed this a priority.

Yr10 / 11 Alternative Provision – meaningful provision to stabilise educational experiences of young people and reduce exclusion rate. Described as a potential 'game-changer' by three schools.

Family Engagement – outreach work with a focus on attendance and positive engagement with school.

Pre 16 to Post 16 Transition Mentoring – to address 'readiness' issues and maintenance of post 16 destinations and/or managing changes between courses.

Based on the findings of this work, the Partnership will have a real focus in the coming year and beyond on young people and generational shift, working collaboratively with partners, aligning funding opportunities and interweaving education, to improve health, skills, and employment.

Appendix

Priority 1 Communities and Place

| Intervention Ref and Name | | Yr 1 | Yr 2 | Yr 3 | Total |
|---------------------------|--|---------|----------|----------|----------|
| E1 | VCS/cultural hub | | 55,806 | 249,789 | 305,595 |
| E5 | CCTV redeployable cameras | 23,835 | 6,165 | | 30,000 |
| E6 | Engagement Activities through Arts | 3,000 | 26,087 | 48,000 | 77,087 |
| E8 | Active Travel | 6,918 | 6,918 | | 13,836 |
| E8 | Place audit and Visit Bolsover website | 18,000 | 25,000 | 35,000 | 78,000 |
| E9 | ASB distraction project | | 6,721 | 7,982 | 14,703 |
| E9 | Engaging youth through creative activities | 15,000 | 15,000 | 45,000 | 75,000 |
| E12 | Engaging girls in STEAM through Heritage | | 25,000 | 25,000 | 50,000 |
| | | £66,753 | £166,697 | £410,771 | £644,221 |

Priority 2 Supporting Businesses

| Intervention Ref and Name | | Yr 1 | Yr 2 | Yr 3 | Total |
|---------------------------|---|----------|----------|----------|----------|
| E17 | Visitor economy business support | 18,000 | 35,000 | 35,000 | 88,000 |
| E22 | Business growth grant scheme | 30,036 | 70,000 | 128,176 | 228,212 |
| E23 | Hyper local small business support | | 45,000 | 50,000 | 95,000 |
| E29 | Hyper local Net Zero innovation programme | | | | 300,000 |
| | | £108,036 | £230,000 | £373,176 | £711,212 |

Priority 3 People and Skills

| Intervention Ref and Name | | Yr 1 | Yr 2 | Yr 3 | Total |
|---------------------------|--|------|---------|----------|----------|
| E33 | Employability support | | 100,000 | 100,000 | |
| E35 | Community grants scheme | | 80,000 | 220,000 | 300,000 |
| E35 | Supported internship for SEND young people | | | 40,000 | 40,000 |
| E36 | Increase digital essential skills | | | 30,000 | 30,000 |
| E41 | Digital inclusion for the workforce | | | 60,000 | 60,000 |
| | | | £80,000 | £450,000 | £530,000 |



Department for Levelling Up,
Housing & Communities



Bolsover District Council

Meeting of the Climate Change & Communities Scrutiny Committee on 5th December 2023

Review of Council's Approach to Carbon Reduction – Post-Scrutiny Monitoring (Interim Report)

Report of the Chair of Climate Change & Communities Scrutiny Committee

| | |
|------------------------|-----------------------|
| Classification | This report is Public |
| Contact Officer | Scrutiny Officer |

PURPOSE/SUMMARY OF REPORT

- To present the Interim Post-Scrutiny Monitoring Report on the recent Review of Council's Approach to Carbon Reduction.

REPORT DETAILS

1. Background

- 1.1 The Climate Change Act 2008 commits the UK government by law to reducing greenhouse gas emissions by at least 100% of 1990 levels (net zero) by 2050. This includes reducing emissions from the devolved administrations (Scotland, Wales, and Northern Ireland), which currently account for about 20% of the UK's emissions. The 100% target was based on advice from the CCC's 2019 report, 'Net Zero – The UK's contribution to stopping global warming'.
- 1.2 Scrutiny has previously received updates on progress against the Carbon Reduction Plan 2019-30 (CRP) with reports presented to the Customer Service & Transformation and Healthy, Safe, Clean & Green Scrutiny Committees. The original CRP set out 8 thematic areas by which the authority aimed to reduce its carbon emissions.
- 1.3 Following structural changes in 2021/22 and a change in lead officers, the Assistant Director of Property Services & Housing Repairs reviewed the existing action plans and those in use with regional funders. In consultation with the Assistant Director of Development & Planning, a 10 point framework used by the Midlands Engine was identified which would allow the Council's existing themes to be transferred/captured, but would also allow the streamlining of bids for schemes to be aligned with regional and national funders.

- 1.4 It was felt that the framework would allow better compatibility with funders both regionally and nationally. It included additional themes which represented new and emerging technologies that the Council were keen to explore. It also allowed a number of different polices and groups to be brought together so progress could be clearly identified and evidenced, with greater opportunities offered to partners through the Low Carbon Thematic Group and the Bolsover Partnership.
- 1.5 In March 2022, Executive agreed to accept these proposed changes to the CRP and move away from more traditional monitoring to a live document that tracked and evidenced progress across all schemes and or initiatives.
- 1.6 The Climate Change & Communities Scrutiny Committee received a further update in May 2022, following the operational changes to the Council's approach during the Covid-19 pandemic.
- 1.7 Committee Members agreed to complete further detailed work in relation to carbon reduction as part of the 2022/23 work programme in order to evaluate work completed within the current municipal cycle 2019-23, to guide incoming Members on potential future action.

2. Details of Proposal or Information

- 2.1 The Committee put together nine recommendations, as outlined in the appendices, which will hopefully enable the Council to clarify immediate priorities for action, as well as longer term plan to ensure the Council and District is net zero by 2050.
- 2.2 This report acknowledges progress to date by Officers implementing the recommendations.
- 2.3 To date 4 out 9 recommendations have been achieved, and 5 were on track.

3. Reasons for Recommendation

- 3.1 Members are required to make their report and findings public, in accordance with Part 4.5.17(4) of the Constitution.
- 3.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution.
- 3.3 Members must review progress on the approved recommendations. A progress report is submitted at six and twelve months' intervals, with any exceptions to expected delivery highlighted.

4 Alternative Options and Reasons for Rejection

- 4.1 There are no alternative options. Members are required to note the service's response to progress against the review recommendations.
- 4.2 Committee is required to monitor implementation of their recommendations in accordance with Part 3.6(1) of the Constitution and as such the report cannot be rejected.

RECOMMENDATION(S)

1. That Scrutiny Members note the progress against the review recommendations.
2. That Scrutiny Members acknowledge any exceptions to delivery and clarify the additional action required by the service.
3. That Scrutiny Members make its report and findings public, in accordance with Part 4.5.17(4) of the Council's Constitution.
4. That Officers continue to implement the recommendations and submit a further report in six months' time highlighting progress and any exceptions to delivery.

IMPLICATIONS:

Finance and Risk: Yes ☐ No ☒

Details:

The recommendations will have cost implications outside of current budgets related to staffing resource. Any proposed changes to facilities/energy management or targeted projects would be subject to a separate report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☐ No ☒

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

The Council is committed to achieving net zero carbon emissions by 2050 as a result of the Climate Change Act 2008.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

The recommendations from Scrutiny seek to ensure there is greater clarity on the Council's approach to carbon reduction, with improved data quality, clear objectives and reporting, additional staffing resource and improved communications internal and external.

Staffing: Yes ☐ No ☒

Details:

Any changes to the Council's establishment resulting from these recommendations will require approval by the Council's Employment and Personnel Committee. Any budgetary growth implications will require further approval from Council. The Council's policies and procedures will be followed for any recruitment or restructure required.

On behalf of the Head of Paid Service

DECISION INFORMATION

| | |
|--|---|
| Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i> | No |
| Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i> | No |
| District Wards Significantly Affected | None |
| Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/> | Yes Details: Relevant Service Managers and Portfolio Holder engaged during the review process. |

| |
|---|
| Links to Council Ambition: Customers, Economy, and Environment. |
| The Carbon Reduction Plan clearly links into the Environment Ambition but can also have an impact on both Customer and Economy. |

| DOCUMENT INFORMATION | |
|----------------------|--|
| Appendix No | Title |
| 10.1 | PSM of Review of Council's Approach to Carbon Reduction – Original Recommendations from Review and Executive's Response |
| 10.2 | PSM of Review of Council's Approach to Carbon Reduction – Interim Response to Scrutiny Committee on implementation following scrutiny review |

| |
|---|
| Background Papers |
| <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i> |
| Please contact Scrutiny & Elections Officer where further information is required. |

Original Recommendations from Review and Executive's Response

| PERFORM Code | Recommendation | Desired Outcome | Target Date | Lead Officer | Resources | Service Response | Executive Response |
|----------------|--|---|-------------|--|---|------------------|--------------------------|
| CCCSC22-23 2.1 | That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred. | That the current restructure following the creation of Dragonfly Development Limited keeps this function in-house so the Council can take a clear lead. | May 2023 | Chief Executive | Officer time | | Recommendation Approved. |
| CCCSC22-23 2.2 | That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target. | Increased and dedicated resource to ensure progress in the short and medium term. | TBC | Chief Executive Director of Executive, Customer Services, Communications, Governance and Partnerships | Officer time Approval of a new post and associated budget will require a further report to Employment Committee and Executive/ Council for approval. | | Recommendation Approved. |

| PERFORM Code | Recommendation | Desired Outcome | Target Date | Lead Officer | Resources | Service Response | Executive Response |
|--------------------------|--|---|------------------------|---|--|-------------------------|-------------------------------|
| CCCSC22-23 2.3 92 | That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting. | Improved data quality | Mar 24 | TBC – need lead officer in post. | Officer time Potential requirement of technical software – to be determined and would be subject to a further report to Executive/ Council for approval and budget. | | Recommendation Approved. |
| CCCSC22-23 2.4 | That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development. | A review of current activity, and a clearer account moving forward of the Council's activity to ensure the 2050 target will be met. | | Director of Executive, Customer Services, Communications, Governance and Partnerships New officer post - TBC | Officer time | | Recommendation Approved. |
| CCCSC22-23 2.5 | That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full | Improved documentation processes, clearer communication internally and externally. | | New Officer post Communications, Design & Marketing Manager | | | Recommendation Approved. |

| PERFORM Code | Recommendation | Desired Outcome | Target Date | Lead Officer | Resources | Service Response | Executive Response |
|----------------------|--|---|-------------|--|--|------------------|--------------------------|
| | review of the website to ensure the Council's activity, and progress towards the target, is clearly documented. | | | | | | |
| CCCSC22-23 2.6 63 | That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the Executive, post-election May 2023. | A clear lead Member to champion the Council's approach to carbon reduction. | May 2023 | Leader of the Council | | | Recommendation Approved. |
| CCCSC22-23 2.7 | That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that | Improved communication between Executive and Scrutiny on carbon reduction. | July 2023 | Leader's Executive & Partnerships team | Officer time Member time (meeting attendance) | | Recommendation Approved. |

| PERFORM Code | Recommendation | Desired Outcome | Target Date | Lead Officer | Resources | Service Response | Executive Response |
|----------------------|--|--|-------------|--|--------------|------------------|--------------------------|
| | the cross-party representation remains going forward as this is seen as a positive way of working. | | | | | | |
| CCCSC22-23 2.8 94 | That the Council website is reviewed and updated to provide clear guidance on current Council activity. | Improved public facing communication of the Council's priorities and achievements in relation to carbon reduction. | TBC | New Officer post Communications, Design & Marketing Manager | Officer time | | Recommendation Approved. |
| CCCSC22-23 2.9 | That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery. | Completion of outstanding elements of the 2019 Council Motion which may be deliverable. | July 2023 | Leader's Executive & Partnerships team | Officer time | | Recommendation Approved. |

RESPONSE TO SCRUTINY COMMITTEE ON IMPLEMENTATION FOLLOWING SCRUTINY REVIEW

| | | | | | | |
|---|--|---|---------------------------------|------------------------------|-----------------|---|
| Title of Review: | Review of Council’s Approach to Carbon Reduction | | | | | |
| Timescale of Review: | November 2022 – January 2023 | | Timescale of Review: | November 2022 – January 2023 | | |
| Date agreed by Scrutiny: | January 2023 | | Date agreed by Scrutiny: | January 2023 | | |
| Total No. of Recommendations and Sub Recommendations | Achieved | 4 | On track | 5 | Extended | 0 |
| | Achieved (Behind target) | 0 | Overdue | 0 | Alert | 0 |

96
95

Key Achievements:

- A strategic lead officer has now been identified and significant progress has been made towards the recruitment of an operational officer.
- Following the elections in May 2023, there is now a clear lead for Carbon Reduction through the Portfolio Holder for Environment.
- The Low Carbon Thematic Group has been reviewed and is now focussing on the findings from the review as part of its remit.

Reasons for non-implementation of Recommendations:

- A number of recommendations require the new operational officer to be in post to enable them to progress. These recommendations are still expected to hit target delivery timescales.

| PERFORM Code | Recommendation | Lead Officer | Target Date | Completion Date | Status | Resources | Progress/Action |
|----------------|--|--|-------------|-----------------|--------|---|--|
| CCCSC22-23 2.1 | That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred. | Chief Executive | May 2023 | May 2023 | | Officer time | The Service Director of Executive, Corporate Services and Partnerships is now the climate lead for the Council responsible for the strategic approach to carbon reduction. |
| CCCSC22-23 2.2 | That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target. | Chief Executive Service Director Executive, Corporate Services and Partnerships | Feb 2024 | | | Officer time Approval of a new post and associated budget will require a further report to Employment Committee and Executive/ Council for approval. | A new post entitled Carbon Reduction Officer has been approved by the Employment and Personnel Committee. Council will consider putting the post on the establishment on 6 December 2023 prior to recruitment. |
| CCCSC22-23 2.3 | That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the | Carbon Reduction Officer (when in post). | April 2024 | | | Officer time Potential requirement of technical software – to be determined and would be subject to a | Will be undertaken when the Carbon Reduction Officer is in post. |

| PERFORM Code | Recommendation | Lead Officer | Target Date | Completion Date | Status | Resources | Progress/Action |
|-----------------------------|---|---|-------------|-----------------|--------|---|--|
| | corporate performance reporting. | | | | | further report to Executive/ Council for approval and budget. | |
| CCCSC22-23 2.4 97 | That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development. | Service Director Executive, Corporate Services and Partnerships Carbon Reduction Officer (when in post). | Mar 2024 | | | Officer time | Will be undertaken when the Carbon Reduction Officer is in post. |
| CCCSC22-23 2.5 | That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full review of the website to ensure the Council's activity, and progress towards the target, is clearly documented. | Carbon Reduction Officer (when in post). Communications, Design & Marketing Manager | Mar 2024 | | | | Will be undertaken when the Carbon Reduction Officer is in post. |
| CCCSC22-23 2.6 | That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the Executive, post-election May 2023. | Leader of the Council | May 2023 | May 2023 | | | Councillor Anne Clarke – Cabinet Member for Environment appointed since Elections in May 2023. |

| PERFORM Code | Recommendation | Lead Officer | Target Date | Completion Date | Status | Resources | Progress/Action |
|-------------------|---|--|-------------|-----------------|--------|--|--|
| CCCSC22-23 2.7 | That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that the cross-party representation remains going forward as this is seen as a positive way of working. | Leader's Executive & Partnerships team | July 2023 | July 2023 | | Officer time Member time (meeting attendance) | Low Carbon Thematic Group reviewed with appointment of Chair and Vice Chair. Meetings have taken place and priorities set. |
| CCCSC22-23 2.8 | That the Council website is reviewed and updated to provide clear guidance on current Council activity. | Carbon Reduction Officer (when in post). Communications, Design & Marketing Manager | June 2024 | | | Officer time | Will be undertaken when the Carbon Reduction Officer is in post. |
| CCCSC22-23 2.9 | That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding | Leader's Executive & Partnerships team | July 2023 | September 2023 | | Officer time | Low Carbon Group have had sight of this. |

| PERFORM Code | Recommendation | Lead Officer | Target Date | Completion Date | Status | Resources | Progress/Action |
|--------------|----------------------------|--------------|-------------|-----------------|--------|-----------|-----------------|
| | areas capable of delivery. | | | | | | |

Bolsover District Council

Meeting of Climate Change & Communities Scrutiny Committee on 5th December 2023

Scrutiny Committee Work Programme 2023/24

| | |
|------------------------|---|
| Classification | This report is Public |
| Contact Officer | Joanne Wilson Scrutiny & Elections Officer |

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2023/24.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2023/24 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes submitted will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 1.5 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 1.6 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.7 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached at Appendix 1 is the meeting schedule for 2023/24 and the proposed agenda items for approval/amendment.
- 2.2 Attached at Appendix 2 is the draft scope agreed by Committee following the last meeting. This has been circulated to relevant stakeholders for comment and requires formal approval by Committee as part of the process of commencing the review.

3. Reasons for Recommendation

- 3.1 This report sets the formal Committee Work Programme for 2023/24 and the issues identified for review.
- 3.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6(1) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

RECOMMENDATION(S)

1. That Members review this report and the Programme attached at Appendix 1 for approval and amendment as required. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

IMPLICATIONS:

Finance and Risk: Yes ☐ No ☒

Details:

None from this report.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☒ No ☐

Details:

In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F(2) of the Local Government Act 2000.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: The Committee considers climate change and carbon reduction as part of its core remit.

Staffing: Yes ☐ No ☒

Details:
None from this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

| | |
|--|--|
| Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i> | No |
| Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i> | No |
| District Wards Significantly Affected | N/A |
| Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/> | Yes Details: Committee Members |

Links to Council Ambition: Customers, Economy, and Environment.

All

DOCUMENT INFORMATION

| Appendix No | Title |
|-------------|------------------------------|
| 1. | CCCSC Work Programme 2023/24 |

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).

Previous versions of the Committee Work Programme.

Climate Change and Communities Scrutiny Committee

Work Programme 2023/24

| Performance Review | Policy Development | Policy/Strategy/Programme Monitoring | Review Work | Call-In/Review of Executive Decisions | Petition |
|--------------------|--------------------|--------------------------------------|-------------|---------------------------------------|----------|
| | | | | | |

Items to add

Community Woodlands Project – Monitoring Update

Carbon Reduction Plan – Monitoring Report

Leisure Services Delivery – Performance Update

Environmental Health

3

| Date of Meeting | Items for Agenda | | Lead Officer |
|-----------------|-------------------|--|---------------------------------------|
| 4 July 2023 | Part A – Formal | • Agreement of Work Programme 2023/24 | Scrutiny & Elections Officer |
| | | • Review of Council's Approach to Carbon Reduction – Executive Response | Scrutiny & Elections Officer |
| | | • Review of Council's Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Interim Report) | Scrutiny & Elections Officer |
| | Part B – Informal | • Review work | Scrutiny & Elections Officer |
| 17 October 2023 | Part A – Formal | • Review of Voluntary & Community Sector Grant Allocations: Post-Scrutiny Monitoring (Final Report) | Scrutiny & Elections Officer |
| | | • Work Programme 2023/24 | Scrutiny & Elections Officer |
| | Part B – Informal | • Review work | Scrutiny & Elections Officer |
| 5 December 2023 | Part A – Formal | • New Council Ambition 2024-2028 – Scrutiny Consultation | Senior Management Team/Performance |
| | | • Sustainable Community Strategy 2020-23 and current Partnership delivery – Monitoring Update | Leader's Executive & Partnership Team |

| Date of Meeting | Items for Agenda | | Lead Officer |
|-----------------|--------------------------|--|--|
| 104 | | <ul style="list-style-type: none"> Review of Community Safety Partnership – Deliberate Fires Group Monitoring Report | Community Safety Officer/ Derbyshire Fire & Rescue Service |
| | | <ul style="list-style-type: none"> Safeguarding Policy for Adults and Safeguarding Policy for Children – Consultation on Refresh | Safeguarding lead – Service Director Executive, Corporate Services and Partnerships |
| | | <ul style="list-style-type: none"> Review of Council's Approach to Carbon Reduction – Post-Scrutiny Monitoring (Interim Report) | Scrutiny & Elections Officer |
| | | <ul style="list-style-type: none"> Work Programme 2023/24 | Scrutiny & Elections Officer |
| | Part B – Informal | <ul style="list-style-type: none"> Review work | Scrutiny & Elections Officer |
| 6 February 2024 | Part A – Formal | <ul style="list-style-type: none"> Health and Wellbeing Strategy – Monitoring Update | HR Business Partner |
| | | <ul style="list-style-type: none"> Review of Statement of Licensing Policy | Licensing Team |
| | | <ul style="list-style-type: none"> Review of Council's Policy on Sky Lanterns and Helium Balloons – Post-Scrutiny Monitoring (Final Report) | Scrutiny & Elections Officer |
| | | <ul style="list-style-type: none"> Work Programme 2023/24 | Scrutiny & Elections Officer |
| | Part B – Informal | <ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership | Scrutiny & Elections Officer |
| | | <ul style="list-style-type: none"> Review work | Scrutiny & Elections Officer |
| 26 March 2024 | Part A – Formal | <ul style="list-style-type: none"> Annual Review of Community Safety Partnership | Assistant Director of Housing Management and Enforcement/ Housing Enforcement Manager/ Community Safety Team |

| Date of Meeting | Items for Agenda | | Lead Officer |
|--------------------|--------------------------|--|------------------------------|
| | | <ul style="list-style-type: none"> Work Programme 2023/24 | Scrutiny & Elections Officer |
| | Part B – Informal | <ul style="list-style-type: none"> Review Work | Scrutiny & Elections Officer |
| 21 May 2024 | Part A – Formal | <ul style="list-style-type: none"> Review of Council's Approach to Carbon Reduction – Post-Scrutiny Monitoring (Final Report) | Scrutiny & Elections Officer |
| | | <ul style="list-style-type: none"> Work Programme 2023/24 | Scrutiny & Elections Officer |
| | Part B – Informal | <ul style="list-style-type: none"> Review Work | Scrutiny & Elections Officer |

Agenda Item 11

By virtue of paragraph(s) 1, 2, 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted