

**BOLSOVER DISTRICT COUNCIL – Audit and Corporate Overview Scrutiny Committee Self -
Assessment Action Plan February 2022**

	Issue Identified	Action Identified	By Date	Action by
1	The Audit Committee hasn't previously reported directly to full Council.	Previously the Audit Committee didn't report directly to full Council but as the new Audit and Corporate Overview Scrutiny Committee this will be part of the annual reporting process of Scrutiny to Council.	October 2022	AD of Finance + Resources/ Scrutiny + Elections Officer
2	The role and purpose of the Audit Committee is not fully understood and accepted across the authority.	Addressed by the production of an annual report as above – could also promote through including on internal training/ promote on intranet.	As above	As above
3	There is no annual evaluation undertaken to assess whether the committee is fulfilling its terms of reference.	Again, this should be addressed by the production of the annual report.	As above	As above
4	The membership of the committee has not been assessed against the core knowledge and skills framework.	Comparison of skills with Appendix C of CIPFA's Audit Committees: practical guidance for local authorities and police 2018 edition. Any gaps in skills identified could be addressed via training or including them in the induction pack for the future.	January 2023	Committee Members / AD of Finance + Resources / IAC Manager/Scrutiny + Elections Officer
5	The Committee hasn't obtained feedback on its performance from those interacting with the committee or relying on its work.	The annual report to request feedback / provide a mechanism for giving feedback. Others to be asked directly for feedback e.g. External Audit, Internal Audit, AD of Finance + Resources.	October 2022	AD of Finance + Resources/ IAC Manager/ Scrutiny + Elections Officer
6	The Committee has not evaluated how it adds value to the organisation.	This will be addressed via the production of an annual report.	As above	As above

	Issue Identified	Action Identified	By Date	Action by
7	The Committee does not have an action plan to improve any areas of weakness.	Production of an action plan arising from the annual self –assessment.	April 2022	AD of Finance + Resources/ IAC Manager / Chair of the Audit Committee
8	The Audit Committee does not publish an annual report to account for its performance and explain its work.	That the Audit and Corporate Overview Scrutiny Committee produce an annual report for Council detailing the work that it has undertaken during the year and how it has added value to the council's governance arrangements – tie in to the Annual Governance Statement.	Each year	Chair of the Committee/AD of Finance + Resources/ Scrutiny + Elections Officer