

BOLSOVER DISTRICT COUNCIL

SCRUTINY PROJECT MANAGEMENT – REVIEW SCOPE

NAME OF COMMITTEE:	Healthy, Safe, Clean and Green Communities Scrutiny Committee
SUBJECT TO BE REVIEWED:	Review of Council Policy on Sky Lanterns and Helium Balloons
REASON(S) FOR THE REVIEW:	A number of comments received by Leader and Customer Standards & Complaints Officer in relation to Council's Policy and the suggestion of a Council motion in relation to the matter in line with current national campaigns.
IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS:	CORPORATE PLAN AIM – Environment PRIORITIES – Ensuring a high standard of environmental cleanliness, undertaking appropriate enforcement activity where required. TARGETS – No specific Corporate Target
DIRECTORATE/SERVICES INVOLVED:	Directorate – Environment and Enforcement <ul style="list-style-type: none">• Services – Environmental Health Directorate – Corporate Services <ul style="list-style-type: none">• Services – Governance
AIMS AND OBJECTIVES OF REVIEW:	Aim: To assess the local impact of Sky Lanterns and Helium Balloons and review local Council policy. Objectives: <ul style="list-style-type: none">• Assess national campaigns and neighbouring authorities and consider replicating a similar charter/policy for BDC.• Assess the scale of the local environmental impact via consultation with both residents and local agencies/groups.
KEY ISSUES:	A number of complaints/comments are received per annum from residents in relation to the use of such items and the environmental damage caused. All communications received refer to the national campaigns A number of national organisation's have given weight to a national campaign for legislation changes.
METHOD(S) OF REVIEW:	Document review of neighbouring council's charter/policy. Document review of national campaigns

	<p>Public consultation via website.</p> <p>Targeted consultation with local agencies/groups.</p>
<p>IMPLICATIONS: (legislative, regulatory, etc)</p>	<p>There is no national legal requirement to ban the use of such items so any charter/policy approved would need to be enforceable at a local level. As such the Council would only have authority over their own land and property and could not enforce beyond this remit.</p>
<p>DOCUMENTARY EVIDENCE: (Internal/External)</p>	<p>Committee documents and charter/policy Consultation results Complaints/Comments data National policy National campaigns</p>
<p>STAKEHOLDERS:</p>	<p>*RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</p> <p>Joint Assistant Director of Environmental Health Assistant Director Housing Management and Enforcement Customer Standards & Complaints Officer Improvement Officer (Consultation) Portfolio Holder of Environmental Health & Licensing Leader of the Council</p>
<p>CONSULTATION/ RESEARCH:</p>	<p>Proposed public consultation via website and targeted consultation with specific local agencies/groups.</p>
<p>SITE VISITS:</p>	<p>None planned.</p>

TIMESCALE	ESTIMATED	REVISED	ACTUAL
Commencement	February 2021		
Interim Report/ Recommendations			
Finish (Report to Committee)			
Report to Executive			

SCRUTINY REVIEW OUTCOMES

CONCLUSIONS:	
RECOMMENDATIONS:	
DRAFT REPORT SENT TO DIRECTOR & ANY RELEVANT OFFICERS FOR COMMENT:	*DATE AND OFFICERS RESPONDING
DATE DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:	
DATE SIGNED OFF BY COMMITTEE/CHAIR:	
DATE CONSIDERED BY EXECUTIVE:	
DATE OF EXECUTIVE RESPONSE TO COMMITTEE:	
POST-SCRUTINY MONITORING PERIOD:	
DATE OF EVALUATION OF PROCESS:	