

Bolsover District Council

Meeting of the Executive on Monday 3rd October 2022

Provision of Scaffolding Services for the Council's Domestic Housing Stock

Report of the Portfolio Holder for Housing

Classification	This report is Public
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PURPOSE/SUMMARY OF REPORT

To seek approval to award the contract for the provision of scaffolding services following a procurement exercise.

REPORT DETAILS

1. Background

- 1.1 The existing contract for the provision of scaffolding services for the Council's Housing Repairs Service expired on 3rd September 2022.
- 1.2 The Housing Repairs Service delivers responsive repairs to Council properties within the District to 4996 properties (as at 21st September 2023). This contract will provide scaffolding in order to facilitate the in-house repairs service undertaking essential repairs to, for example, roofs, gutters and high-level windows.
- 1.3 The service will apply to residential properties and communal areas. The contractor will be required to maintain the scaffolding during use ensuring that legislative requirements are met. This contract is for the replacement of an existing contract and will be let for a period of two years with the option to extend it for two further periods of one year each.

2. Details of Proposal or Information

- 2.1 Procurement has recently been undertaken in line with the Council's procurement rules and the Public Contracts Regulations 2015. The procurement was undertaken using a competitive tender procedure.

- 2.2 Following advertisement of the contract, only one submission was received from the incumbent contractor. Upon assessment, the submission met the suitability assessment and is considered to be economically advantageous based on the award criteria set at 60% cost and 40% quality.
- 2.3 The evaluation process identified an increase in the schedule of rates of 9% which represents current inflation rates and continues to provide value for money.
- 2.4 The 40% quality element is divided into the following criteria:
- Approach to managing the delivery of the service, meeting work volumes and having the necessary resources
 - Approach to cost and quality to ensure quality standards and value for money are maintained
 - Approach to health and safety in keeping with current legislation
 - Approach to customer services, equality and communication
- 2.5 The total estimated value of the contract is approximately £40,000 per annum.

3. Reasons for Recommendation

- 3.1 After carrying out a comprehensive tender process, only one submission was received which was from the incumbent contractor.
- 3.2 The evaluation process identified a 9% uplift in the schedule of rates which is in line with current inflation rates and good value based upon their previous rates.

4 Alternative Options and Reasons for Rejection

- 4.1 To undertake a further procurement exercise which may not provide any more submissions but would add additional delay, officer time and expense.

RECOMMENDATION(S)

1. Dark Scaffolding be awarded the contract for the provision of Scaffolding Services to the Council.
2. Delegated powers be given to the Assistant Director of Property Services and Housing Repairs for extension to the contract after the first 2 years should service provision continue to meet the agreed standards and provide value for money.

Approved by Sandra Peake, Housing Portfolio Holder

<u>IMPLICATIONS:</u>

Finance and Risk: Yes No

Details:

The contract costs for the supply and installation of scaffolding for housing repairs and improvements will be met through the Housing Rent Account.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details:

The Council is responsible for undertaking the repair, maintenance and improvement of its housing properties in line with Part 2 of the Housing Act 1985 and section 111 of the Local Government Act 1972. The Council has the power to enter into contracts with suppliers of scaffolding services under section 1 of the Local Government (Contracts) Act 1997.

The total estimated value of the contract is approximately £40,000 per annum. The procurement of this contract was carried out in compliance with the Council's Procurement Rules. Only one tender was received which met the requirements of the Council. Therefore the contact may be awarded to Dark Scaffolding Ltd as recommended in the report.

The contract is for a period of two years with the option to extend it by a further 2 periods of 1 year each.

On behalf of the Solicitor to the Council

Staffing: Yes No

Details:

There are no staffing implications in relation to this report.

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input checked="" type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	Yes
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	Yes

District Wards Significantly Affected	None
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Details: Yes

Links to Council Ambition: Customers, Economy and Environment.
This decision links to the following priorities within the Council Ambition: <ul style="list-style-type: none"> • Providing good quality council housing where people choose to live

DOCUMENT INFORMATION	
Appendix No	Title
	None

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>