



Bolsover District Council

**Meeting of the Safety Committee on
Thursday, 3rd November, 2022**

Quarter 2 Health & Safety Update (1st July – 30th September, 2022)

Classification	This report is Public
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PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including reports of non-attendance and associated costs.
- An overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 ACCIDENT STATISTICS:

A breakdown below includes accident type, a brief description of the incident and lost time details. There are no obvious trends indicated.

- 2.2 The total number of accidents reported involving Members of the Public is **73**. A large scale leisure event took place in August which accounted for 35 of the Member of the Public accidents reported. None of these were RIDDOR reportable.

2.3 Quarter 2 of 2022/23 has seen **18 employee accidents** compared to Quarter 2 of 2021/22 which saw 9 accidents reported. These 18 accidents took place in the following service areas:

Streetscene - 10

Housing – 5

Planning – 1

Property Services - 1

Leisure – 1

None of these were RIDDOR reportable and only **1 lost time day** was recorded.

18 accidents represents a significant increase on the same quarter last year. A number of changes have happened which may result in an increase. The Streetscene Health and Safety Adviser has now been in post for 18 months and is having a positive impact on the accident reporting culture.

Additionally, the new EARS accident reporting system is much simpler to use than the previous system with training more recently completed and refreshed when requested.

The table below shows a brief description of the details of each accident including the circumstances and any lost days.

	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
1	01/07/2022	StreetScene	Other	Minor Injury - No Lost Days	No	Blowing radiator of ride on mower out to clean fan and a bit of debris went into left eye.	0
2	01/07/2022	StreetScene	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Whilst loading refuse collection vehicle, turned on uneven ground and foot went from underneath, pushed onto ankle.	0
3	21/07/2022	Housing	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Tripped and fell on stairs.	0

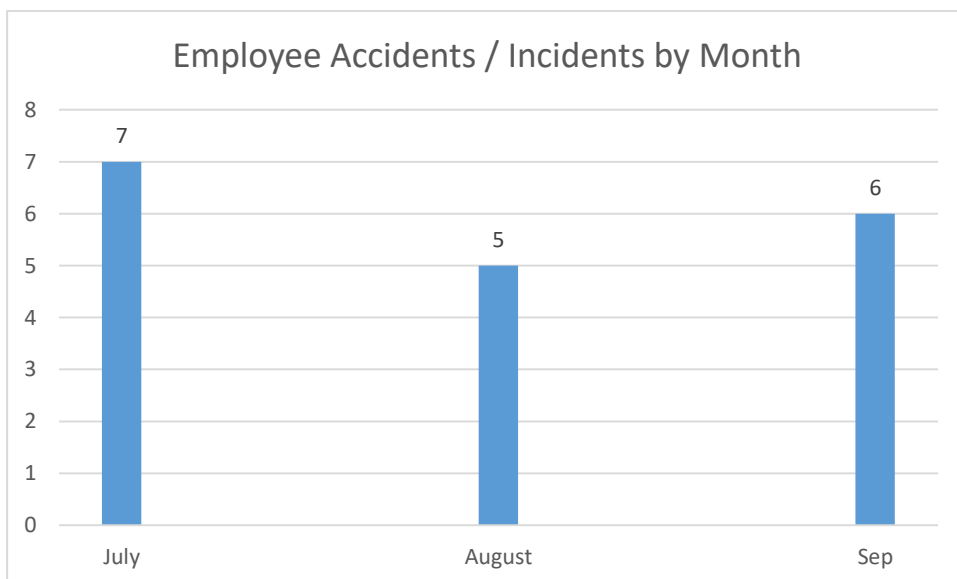
4	22/07/2022	Housing	Striking against a fixed object	Minor Injury - No Lost Days	No	IP bent down and when he stood up he banged his head on the corner of the fixed wall shelving.	0
5	25/07/2022	Housing	Strain	Lost Time - Up to 7 days	No	Twisted his back whilst fitting a smoke alarm.	0
6	25/07/2022	Housing	Contact with moving machinery	Minor Injury - No Lost Days	No	Drilling cupboard door for handle and drill bit came through face of door panel and caught 4th finger of left hand. IP then fainted for a few seconds.	0
7	28/07/2022	StreetScene	Contact with moving machinery	Near Miss - No Injury	No	Shredding tree cuttings using wood chipper and hi-vis vest snagged on branch and started to pull operative towards the machine. IP managed to release vest.	0
8	04/08/2022	StreetScene	Struck by moving object	Minor Injury - No Lost Days	No	Loading roadside seat onto lorry rear tail lift with pallet lifter, while pushing onto the lorry, the upper seat, slipped and trapped IP's right hand first finger causing a cut.	0
9	07/08/2022	StreetScene	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Litter picking A38/M1 J28 roundabout grassed area and tripped on a self-set stem sticking out of ground, stubbed toe and fell onto ground	0

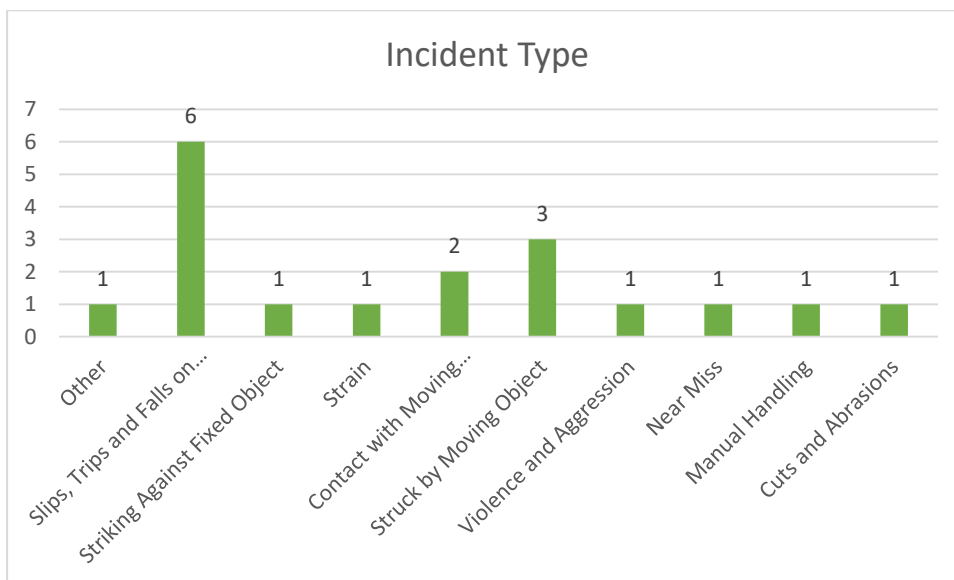
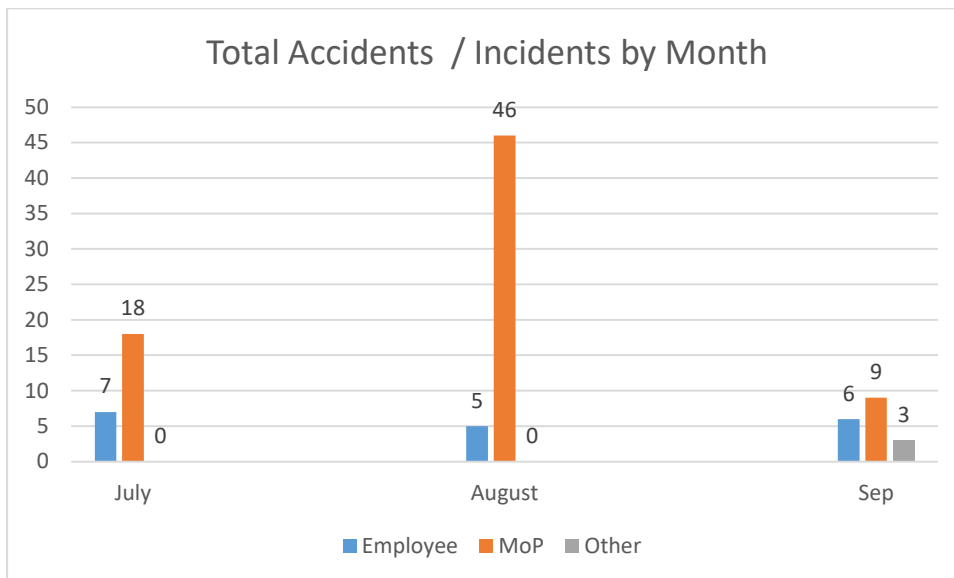
10	12/08/2022	StreetScene	Violence and aggression	Hazard - No Injury	No	Confrontational resident approached team whilst working and again 5 minutes later on another street. He stood to block the van was verbally abusive. The operatives requested he moved away. He then left the scene.	0
	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
11	15/08/2022	StreetScene	Struck by moving object	Lost Time - Up to 7 days	No	Ladder hit IP to rear of head while working on scaffolding pruning trees to the side of BDC bungalow.	1
12	22/08/2022	StreetScene	Near Miss	Hazard - No Injury	No	IP was loading chipper on highway with tree cuttings and his high vis vest was caught with a branch as it went into the chipper, dragging the vest with it. IP stopped the chipper.	0
13	02/09/2022	StreetScene	Manual Handling	Minor Injury – No lost days	No	Trunk snagged on a branch so IP bent down to roll it and felt a twinge in lower back.	0
14	07/09/2022	StreetScene	Cuts and Abrasions	Minor Injury - No Lost Days	No	IP cut index finger on left hand, moving TV around on back of vehicle.	0
15	20/09/2022	Housing	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Large gentleman (approx 25st+) had fallen under the sink and needed to be moved as matter of urgency as it was	0

						affecting his ability to breathe. IP was unable to wait for assistance due to the urgent nature and attempted to move the man, felt her back go immediately and her hip also hurts.	
16	21/09/2022	Planning	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Fell over whilst on a site visit, twisted ankle.	0
17	07/09/2022	Property Services	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	Fell over and bruised my foot grazed knee and elbow.	0
18	29/09/2022	Leisure	Struck by moving object	Minor Injury - No Lost Days	No	Putting together trampolines for classes. Pulled the cord and the cord came loose and caught middle finger with force	0

2.4 Graphs below show the:

- number of monthly accidents / incidents
- employee and member of the public accidents
- combined incident types for both employees and members of the public





2.5 TRAINING:

During Quarter 2, training delivery continued with the following courses taking place:

- Fire Warden training x 1 session with 16 attendees. All those invited, attended the training.
- Health and Safety Awareness for Caretakers x 1 session. The employee invited from Bolsover attended the training.

2.6 There were no failed attendees or lost costs incurred.

2.7 INSPECTIONS:

The new inspection schedule (spreading the inspections across 4 quarters as opposed to 2 quarters currently) is being implemented. Current inspections have begun but none completed in time for writing this report.

2.8 Inspection Programme

The new schedule is below for reference. This will be fully effective from April 2023 for the financial year 23/24.

Quarter 1	<ul style="list-style-type: none">• The Arc• Riverside Depot• Sharley Park Leisure Centre• Dronfield Leisure Centre• Mill Lane & Pioneer House (ICT)• Coney Green Business Park• Midway Business Centre
Quarter 2	<ul style="list-style-type: none">• 3 Pleasley Vale Mills – 07.10.22• Pleasley Vale Archive Store – rescheduled - tbc• Pleasley Outdoor Activity Centre – Arranged 20.10.22• Pleasley Vale Boat House – Arranged 20.10.22• The Tangent – Arranged 20.10.22• Eckington Depot – On hold due to construction• Killamarsh Leisure Centre – On hold due to construction• Eckington Leisure Centre
Quarter 3	As Quarter 1
Quarter 4	As Quarter 2

3. Reasons for Recommendation

- 3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

- 4.1 None

RECOMMENDATION(S)

1. N/A

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No

District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Details: Trade Union Safety Representatives

Links to Council Ambition: Customers, Economy and Environment.

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DOCUMENT INFORMATION

Appendix No	Title

Background Papers

(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).

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