

**Bolsover District Council**

**Meeting of the Executive on Monday 31<sup>st</sup> October 2022**

**Risk Management Strategy**

**Report of the Executive Director of Resources and Head of Paid Service**

<b>Classification</b>	This report is Public
<b>Report By</b>	Karen Hanson, Executive Director of Resources
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**PURPOSE/SUMMARY OF REPORT**

- To update Members of the Executive of the current position regarding risk management arrangements and the Council's Strategic Risk Register.
  - To provide Members of the Executive with the refreshed Risk Management Strategy 2022 for consideration and approval.
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**REPORT DETAILS**

**1. Background**

**Risk Management Strategy**

- 1.1 The Council's Audit Committee has previously endorsed the Council's Risk Management Strategy which was then approved by Executive in March 2020. The Strategy has been in place for 2 years and is due to be reviewed and refreshed. This has taken place and is attached, with an updated action plan at **Appendix 1**. The Strategy includes but is not limited to the following;
- The nature of 'risk' both the 'threats' and the 'opportunities'
  - The benefits of a robust risk management approach
  - The Council's risk appetite
  - Risk categorisation – Operational, Governance, Strategic
  - Project and Partnership risk
  - The Council's risk management approach and arrangements including a new 'Risk Management Group'
  - Roles and responsibilities including Senior Risk Officer and Senior Information Risk Officer (SRO and SIRO)
- 1.2 The Strategy also details the work of the Risk Management Group (RMG). This is chaired by the appropriate Cabinet Member and includes the Council's Senior Risk Officer (SRO), Senior Information Risk Officer (SIRO), S151 Officer, Senior

Managers, Internal Audit and Health and Safety. The group provides a comprehensive oversight of risk throughout the organisation.

- 1.3 The Group oversees all Council operational and strategic risk registers ensuring they are up to date and accurate whilst offering challenge to the assessment process itself. It is responsible for risk management reporting to stakeholder groups across the Council, including this Committee and supports the production of the Annual Governance Statement. The Group leads on the development and review of all risk related policies, plans and strategies across the Council and oversees and champions the implementation of the Risk Management Strategy and associated action plan.
- 1.4 Following completion of the previous action plan, a refreshed action plan is contained within the Risk Management Strategy 2022. The actions outlined for the Risk Management Group are as follows:
  - Develop an annual programme of operational risk register reviews to ensure all are reviewed every 12 months
  - Further develop project and partnership risk management arrangements and reporting to the RMG
  - Develop and undertake refreshed risk management awareness training for all staff
  - Develop and undertake risk management awareness training for all Members (as part of the induction training following the Elections in May 2023)

## **2. Details of Proposal or Information**

### **Update of the Risk Management Group (RMG)**

#### **Corporate Strategic Risk Register**

- 2.1 The Risk Management Group is chaired by the Cabinet Portfolio Holder, with the Council's Executive Director of Resources and Section 151 Officer in attendance. Meetings take place quarterly and there is an expectation that all required officer attend. A recent amendment to the Terms of Reference has clarified that, in the absence of an Assistant Director, a substitute (with the ability to make strategic decisions) must attend in their place.
- 2.2 The RMG regularly undertakes a review and gives consideration to the Council's Strategic Risk Register (**Appendix 2**).
- 2.3 Over the last 12 months, the RMG has considered (and continues to consider) the following arising issues and their impact on the Council:
  - The impact of the Autumn Budget and Bolsover's settlement (December 2021) on the Council's Medium Term Financial Plan
  - The impact of the Government's Levelling Up White Paper and Bill
  - The impact of Local Government Reform including a County Deal for the East Midlands and the development of a Combined Mayoral Authority
  - Cyber risks and ransomware attacks
  - Ongoing national issues regarding cost of living, fuel and food prices, annual staff pay rise and inflation

- Housing pressures taking into consideration the Homelessness Duty, the impact of Covid and subsequent Section 21 notices being issued and several refugee and asylum dispersal schemes
- The impact of Climate Change

2.4 These issues will remain under constant review, alongside all risks within the Strategic Risk Register, by the RMG and appropriate additions and/or amendments to the Council's Strategic Risk Register will take place at the appropriate time.

### **Operational Risk Registers**

2.5 In addition to the Corporate Strategic Risk Register, the RMG reviews individual operational risk registers for specific service areas. This is undertaken on a rolling programme to ensure all services have appropriate and up-to-date risk registers in place.

2.6 In the last 12 months, the RMG has received reports on the following operational risk registers:

- Leisure
- Business Growth
- Housing and Community Safety
- Environmental Health
- Payroll

2.7 Service leads provided presentations to the Group to enable appropriate review and scrutiny to take place.

### **Corporate Insurance renewal**

2.8 The Council's insurance portfolio was renewed on 1<sup>st</sup> October 2022 following annual reviews of policies to minimise and mitigate risks. This is normal practice. The Council's Insurance Officer regularly attends the Risk Management Group and also maintains the master copy of the risk registers. It is expected that increasing building costs may result in higher insurance premiums this year.

## **3. Reasons for Recommendation**

3.1 The Audit and Corporate Overview Scrutiny Committee has considered and noted this report from the Risk Management Group as part of the Council's robust approach to risk management. The Risk Management Group provides a comprehensive oversight of risk throughout the organisation.

3.2 The Risk Management Group has made significant progress in ensuring that risk is effectively managed within the Council. By leading on the development and review of all risk related policies, plans and strategies across the Council, the Group provides consistency of approach and alignment of all service areas in relation to risk management.

## **4 Alternative Options and Reasons for Rejection**

4.1 It is good practice for the Council to develop and regularly review its Risk Management Strategy, Strategic Risk Register and associated risk management

processes and policies. Given the importance of these arrangements for the overall performance and governance of the Council the alternative of not providing them is rejected.

**RECOMMENDATION(S)**

1. That Executive consider and approve the refreshed Risk Management Strategy at Appendix 1.
2. That Executive notes the report and Strategic Risk Register as set out in Appendix 2.

Approved by the Portfolio Holder for Finance, Councillor Clive Moesby

<b><u>IMPLICATIONS:</u></b>	
<b><u>Finance and Risk:</u></b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Details:</b> There are no additional financial implications arising out of this report. Whilst, where appropriate, additional mitigation measures have been identified and implemented during the course of preparing the strategic and operational risk registers, the cost of implementing this mitigation is met from within existing service budgets	
On behalf of the Section 151 Officer	
<b><u>Legal (including Data Protection):</u></b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Details:</b> There are no legal or data protection issues arising directly out of this report	
On behalf of the Solicitor to the Council	
<b><u>Staffing:</u></b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Details:</b> There are no human resource issues arising directly out of this report.	
On behalf of the Head of Paid Service	

**DECISION INFORMATION**

<p><b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><b>Revenue - £75,000</b>   <input type="checkbox"/>   <b>Capital - £150,000</b>   <input type="checkbox"/>  <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p><b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<b>District Wards Significantly Affected</b>	None directly
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input checked="" type="checkbox"/> <b>Relevant Service Manager</b> <input checked="" type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input checked="" type="checkbox"/>	Yes  Details: Portfolio Holder  Audit and Corporate Overview Scrutiny Committee

<b>Links to Council Ambition: Customers, Economy and Environment.</b>
All

<b>DOCUMENT INFORMATION</b>	
<b>Appendix No</b>	<b>Title</b>
1	Risk Management Strategy 2022
2	Strategic Risk Register

<b>Background Papers</b>
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>