

**Bolsover District Council**

**Meeting of the Annual Council on 24<sup>th</sup> May 2023**

**Scheme of Delegation for Officers**

**Report of the Solicitor to the Council and Monitoring Officer**

<b>Classification</b>	This report is Public
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**PURPOSE/SUMMARY OF REPORT**

For Council to approve the Scheme of Delegation as outlined in Part 3 of the Council's Constitution.

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**REPORT DETAILS**

**1. Background**

- 1.1 It is a requirement under Council Procedure Rule 1.1 (o) of the Council's Constitution that the Annual Council Meeting agrees the Scheme of Delegation as set out in Part 3 of the Constitution.
- 1.2 The Scheme of Delegation outlines the specific delegation of Council and Executive functions to officers. The scheme includes general powers delegated to all senior managers together with specific powers delegated to the Chief Executive Officer, the Service Director Finance and Section 151 Officer and Service Director Corporate and Legal Services and Monitoring Officer
- 1.3 The Scheme also outlines Proper Officer Provisions.

**2. Details of Proposal or Information**

- 2.1 The Scheme of Delegation for Officers is shown in Appendix 1. The Scheme has been amended as shown by tracked changes. The majority of the amendments reflect the changes to the senior management structure as approved by Council

on 1<sup>st</sup> February 2023. In addition all references to North East Derbyshire District Council and the Strategic Alliance have been removed.

### **3. Reasons for Recommendation**

- 3.1 That Council approves the Scheme of Delegation for Officers in accordance with Council Procedure Rule 1.1 (o).
- 3.2. The framework outlines the specific delegation of Council and Executive Functions to officers in order for them to undertake their work as officers of the Council.

### **4 Alternative Options and Reasons for Rejection**

- 4.1 It is a requirement of the Council's Procedural Rules that a scheme of delegation is approved.

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## **RECOMMENDATION(S)**

1. That Council approves the Scheme of Delegation for Officers as set out in Appendix 1 to this report.

### **IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:** There are no financial or risk implications arising from this report.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:** It is a requirement under Council Procedure Rule 1.1 (o) of the Council's Constitution, that Annual Council Meeting agrees the Scheme of Delegation as set out in Part 3 of the Constitution.

On behalf of the Solicitor to the Council

**Environment:**            Yes             No

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment. Please speak to the Climate Change lead officer for further advice.

**Details:** There are no environmental implications arising from this report.

**Staffing:** Yes  No

**Details:** There are no human resource issues implications arising from this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> <i>(Only Key Decisions are subject to Call-In)</i>	No

<b>District Wards Significantly Affected</b>	None directly
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input checked="" type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input type="checkbox"/> <b>Relevant Service Manager</b> <input type="checkbox"/> <b>Members</b> <input type="checkbox"/> <b>Public</b> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	Details:

<b>Links to Council Ambition: Customers, Economy and Environment.</b>

DOCUMENT INFORMATION	
Appendix No	Title
1	Scheme of Delegation

<b>Background Papers</b> <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
None