

Bolsover District Council

Meeting of the Safety Committee on 8th February 2024

Quarter 3 Health & Safety Update (01.10.23-31.12.23)

Classification	This report is Public
Contact Officer	Bronwen MacArthur-Williams, Health & Safety Manager

PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including reports of non-attendance and associated costs.
- An overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 ACCIDENT STATISTICS:

A breakdown below includes accident type, a brief description of the incident and lost time details. **There are no obvious trends indicated.**

- 2.2 The total number of accidents reported involving Members of the Public is **36**. **None** were RIDDOR reportable.

- 2.3 The total number of accidents reported involving employees is **6** (excluding Dragonfly Developments Ltd.). These took place in the following service areas:
- StreetScene - 5
 - Housing - 1

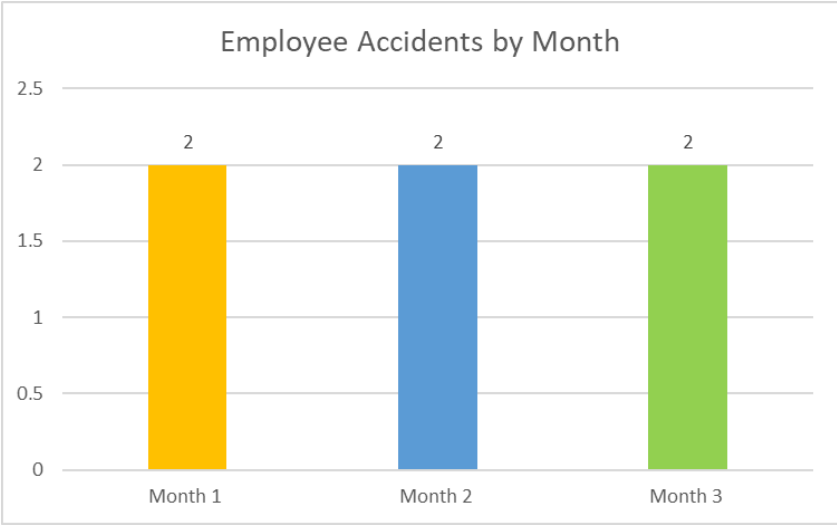
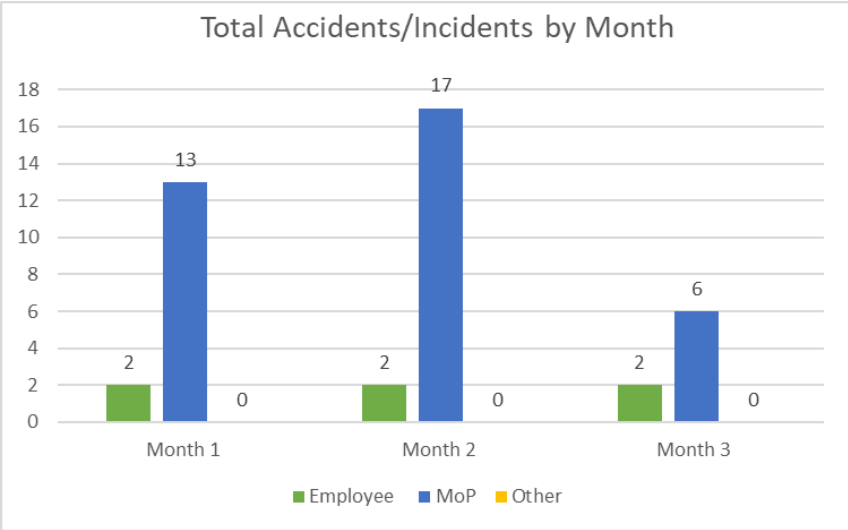
The total number of near misses / hazards reported during this quarter was **2**

The table below shows a brief description of the details of each accident including the circumstances and **4** lost days.

	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days
1	02/10/2023	Housing	Slips, trips and Falls on same level	Minor Injury - No Lost Days	No	While walking from rear of a bungalow IP missed a step covered in weeds, stumbled and twisted left knee.	0
2	23/10/2023	StreetScene	Struck by moving object	Minor Injury - No Lost Days	No	IP closing the back door on the cage lorry when the bar to close it with hit IP in the mouth.	0
3	16/11/2023	StreetScene	Struck by moving object	Minor Injury - No Lost Days	No	Moving a trade bin on to curb, IP trapped left ankle between bin and curb.	0
4	29/11/2023	StreetScene	Struck by moving object	Minor Injury - No Lost Days	No	IP getting assisted bin from a property, went to move something from around the wheels and a sack barrow fell from the hedge and hit IP on the head.	0
5	11/12/2023	StreetScene	Slips, trips and Falls on same level	Lost Time - Up to 7 days	No	Carrying out vehicle checks in Depot. IP fell over block/foot for Heras fencing.	4
6	13/12/2023	StreetScene	Manual handling	Minor Injury - No Lost Days	No	Clearing leaves on pavement with brush/shovel. IP felt some aching in right shoulder.	0
Total Lost Time Days = 4							

2.4 Graphs below show the:

- number of monthly accidents / incidents
- employee and member of the public accidents
- incident types for employees



2 **near misses** and 1 **trespassing** incident were reported by Dragonfly Developments Ltd.

2.5 **TRAINING:**

Training delivery continued through the following courses (excluding to Dragonfly Developments Ltd):

- Fire Safety Awareness = 21
- Fire Procedures at The Arc = 11
- First Aid (full course) = 10

A total of **42** BDC employees were trained in this quarter.

Training delivery to Dragonfly Developments Ltd. employees included the following courses:

- Asbestos Awareness = 25
- Fire Safety Awareness = 3
- Fire Procedures at The Arc = 5
- Scaffold Awareness = 9

A total of **42** Dragonfly Developments Ltd employees were trained during this quarter.

2.7 **INSPECTIONS:**

4 formal biannual BDC inspections occurred (excluding Dragonfly Developments Ltd. sites). These are undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available) – and occurred at:

- Creswell Heritage & Wellbeing Centre
- South Normanton Contact Centre
- Bolsover Contact Centre
- The Arc

Additionally, regular informal walk-arounds of Riverside Depot and The Arc continue between Health and Safety and Facilities Management.

18 Dragonfly Developments Ltd. inspections occurred at:

- Market Close, Shirebrook = 3
- Sunny Brook Close = 2
- Woburn Close = 1
- Moorfield Lane, Langwith = 3
- Bersahill, Haworth = 3
- Harlethorpe, Clowne = 2
- Crematorium = 3
- Sheltered Scheme (North) = 1 (Victoria House)

3. Reasons for Recommendation

- 3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

- 4.1 None

RECOMMENDATION(S)

1. That Safety Committee members note the Health and Safety updates and provide any appropriate advice to officers on this work stream.
2. That Safety Committee members be assured that good Health and Safety management remains a key performance priority for Bolsover District Council.

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	No

<p>District Wards Significantly Affected</p>	N/A
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/></p>	<p>Details: Trade Union Safety Representatives</p>

<p>Links to Council Ambition: Customers, Economy and Environment.</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p>Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i></p>