

## Appendix 3



e-mail: [licensing@ne-derbyshire.gov.uk](mailto:licensing@ne-derbyshire.gov.uk)  
Our Ref: PAL0298  
Please Ask For: Samantha Crossland  
Direct Line: 01246 217884  
Date: 10<sup>th</sup> January 2024

Mrs Tracy Kay



Joint Environmental Health  
Service

Dear Mrs Kay,

**NOTICE – Licensing Act 2003 – s.132A**  
**Personal Licence Number: PAL0298**  
**Licence Holder: Mrs Tracy Kay**

Bolsover District Council (the Council) have received information that you have been convicted of relevant offences (01.03.2016 & 17.07.2023) which fall under Schedule 4 paragraph 19 of the Licensing Act 2003:-

*"A violent offence, being any offence which leads, or is intended or likely to lead, to a person's death or to physical injury to a person, including an offence which is required to be charged as arson (whether or not it would otherwise fall within this definition)."*

If you are charged with a relevant offence after you have been granted a Personal Licence, you must tell the Court you are a Personal Licence Holder no later than your first appearance in Court in connection with the offence.

You also failed to notify the Licensing Team of your convictions.

In accordance with section 132A of the Licensing Act 2003, the Council hereby gives notice that they are considering whether to suspend or revoke your licence.

You are entitled to make representations regarding:

- The relevant offences that you committed;
- Any action the court considered taking in respect of your personal licence; and
- Any other relevant information (including information regarding your personal circumstances).





Should you have any representations to make, please ensure that we receive them by no later than **7<sup>th</sup> February 2024**

This matter will be referred to the Licensing Sub-committee for their consideration. Details of the hearing will follow shortly after the expiration of the above date.

Should you have any queries, please do not hesitate to contact me on the details above.

Yours sincerely

A handwritten signature in black ink, appearing to read "S. Crossland".

Samantha Crossland  
Licensing & Enforcement Officer

