

Bolsover District Council

Meeting of the Executive on 15th April 2024

Award three-year Idox software maintenance contract

Report of the Portfolio Holder for ICT

Classification	This report is Public.
Contact Officer	Nicola Astle, Assistant Director ICT

PURPOSE/SUMMARY OF REPORT

To seek approval to renew a three-year software support and maintenance contract to Idox for its Uniform planning and environmental health software.

REPORT DETAILS

1 Background

- 1.1 The planning and environmental health teams at Bolsover District Council use Idox's software to enable them to provide services to the Council and its constituents.
- 1.2 The existing maintenance contract is due to expire in April 2024 and to continue to use the software the Council needs to enter a new maintenance and support contract with the supplier Idox.

2 Details of Proposal or Information

- 2.1 To sign a three-year maintenance and support contract with the software supplier, Idox procured from the Crown Commercial services framework. The total of the contract over the three-year period is £99,320 split annually over the three years.

3 Reasons for Recommendation

- 3.1 This software is essential for the planning and environmental health departments to continue to provide services.
- 3.2 A move to an alternative product would take many months of planning, staff resource and additional implementation costs, therefore it is not in the interest of the Council to go out to market.

- 3.3 The new contract is available via the Crown Commercial services procurement framework RM6259.
- 3.4 By entering into a three-year agreement, the prices are fixed.

4 Alternative Options and Reasons for Rejection

4.1 None

RECOMMENDATION(S)

That Executive approve awarding the three-year software support and maintenance contract to Idox for its planning and environmental health software.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

<u>IMPLICATIONS.</u>	
<u>Finance and Risk:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: The new contract can be afforded from within existing budgets.	
On behalf of the Section 151 Officer	
<u>Legal (including Data Protection):</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details: By using the Crown Commercial Service’s procurement framework the Council is complying with the Council’s Contract Procurement Rules.	
On behalf of the Solicitor to the Council	
<u>Environment:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.	
Details:	
<u>Staffing:</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Details:	
On behalf of the Head of Paid Service	

DECISION INFORMATION

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards, or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue - £75,000 <input checked="" type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	<p>Yes</p>
<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes</p>

<p>District Wards Significantly Affected</p>	<p>N/A</p>
<p>Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input checked="" type="checkbox"/> SLT <input checked="" type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/></p>	<p>Details:</p>

<p>Links to Council Ambition: Customers, Economy, and Environment.</p>
<p>Making the Best of our assets. Ensuring financial sustainability.</p>

DOCUMENT INFORMATION	
Appendix No	Title

<p>Background Papers</p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>