

EMPLOYMENT AND PERSONNEL COMMITTEE

Minutes of a meeting of the Employment and Personnel Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne on Wednesday 1st November 2023 at 14:00 hours.

PRESENT:-

Members:-

Councillor Duncan McGregor in the Chair

Councillors Mary Dooley, Sandra Peake and Deborah Watson.

Officers:- Karen Hanson (Chief Executive), Steve Brunt (Strategic Director of Services), Theresa Fletcher (Service Director Finance & Section 151 Officer), Jim Fieldsend (Service Director Governance and Legal Services & Monitoring Officer), Pam Brown (Service Director Executive, Corporate Services and Partnerships), Arron Johnson (Partnership and Strategy Manager), and Amy Bryan (Governance and Civic Manager).

EMP8-23/24 APOLOGIES FOR ABSENCE

There were no apologies for absence.

EMP9-23/24 URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

EMP10-23/24 DECLARATIONS OF INTEREST

There were no declarations of interest made.

EMP11-23/24 MINUTES

Moved by Councillor Duncan McGregor and seconded by Councillor Deborah Watson
RESOLVED that the Minutes of the Employment and Personnel Committee held on 28th June 2023 be approved as a correct record.

EMP12-23/24 CREATION OF A CARBON REDUCTION OFFICER POST

Committee considered a report which sought approval for the establishment of a new dedicated Carbon Reduction Officer post.

In its report to Executive on 6th March 2023, the Climate Change and Communities Scrutiny Committee listed a series of recommendations to enable the Council to progress priorities and actions towards being Net Zero by 2050. One of these recommendations was that a dedicated operational post be established and recruited to. The Executive report was attached to the report at Appendix 1.

EMPLOYMENT AND PERSONNEL COMMITTEE

The proposal was to create a new, dedicated post of Carbon Reduction Officer. The post was estimated to be Grade 8 or 9 and would be subject to the Council's Job Evaluation Scheme. The Job Description and Person Specification was attached to the report at Appendix 2. The total cost of the new post to the general fund was estimated to be between £52,162 and £59,775 dependent on the result of the evaluation process and the pay award agreement.

Moved by Councillor Duncan McGregor and seconded by Councillor Sandra Peake

RESOLVED that (1) the establishment of a dedicated Carbon Reduction Officer for the reasons outlined in the report, be supported.

(2) the Committee recommend to Council that a budget be created to fund the new post via the Council's General Fund.

The meeting concluded at 14:07 hours.