

**Bolsover District Council**

**Council on 22<sup>nd</sup> May 2024**

**Review of the Council's Policy under the Licensing Act 2003**

**Report of the Portfolio Holder for Environment**

<b>Classification</b>	This report is public
<b>Report By</b>	Lindsey Delamore, Licensing and Enforcement Officer Charmaine Terry, Environmental Health Team Manager (Licensing)

**PURPOSE/SUMMARY OF REPORT**

To invite Council to adopt the revised draft Statement of Principles under the Licensing Act 2003.

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**REPORT DETAILS**

**1. Background**

- 1.1 Under the Licensing Act 2003 ('the Act'), Bolsover District Council ('the Council') is responsible for the administration and regulation of licences and certificates which authorise the following activities:
- The sale and supply of alcohol;
  - The provision of regulated entertainment; and
  - The provision of late night refreshment.

- 1.2 The Act contains four licensing objectives which are central to the regulatory regime created by the Act, and are:

- The Prevention of Crime and Disorder
- The Prevention of Public Nuisance
- The Protection of Children from Harm
- Public Safety

When discharging its functions, the Council, as a statutory Licensing Authority, must make decisions with a view to promoting these objectives.

- 1.3 The Licensing Act 2003 imposes a statutory requirement upon the Council, to prepare and publish a Statement of Principles (alternatively referred to as a 'Policy') every five years.
- 1.4 In 2018 a review was undertaken to ensure that the Council's Policy was consistent with statutory guidance and in a format common to neighbouring authorities to

enable consistency and transparency. The Act requires the Council to republish its Policy every five years. The current Policy was published in 2019 and is now due for renewal.

- 1.5 The Policy establishes a set of controls which the Council considers appropriate for the effective management of licensable activities within the district. The Policy acts as a guide for Members, applicants, responsible authorities, and members of the public and aims to promote fair, consistent, and proportionate decision making.
- 1.6 The Joint Environmental Health Service conducted an initial review of the Policy and identified a number of amendments necessary to bring the Policy up to date.
- 1.7 In summary the proposed amendments aimed to achieve the following:
  - Ensure the Policy is consistent with legislation and statutory guidance
  - Increase the clarity of the Policy
  - Improve the standards of premises in the district through the recommendation of more robust management practices
  - Provide clarity on delegations; and
  - Update local demographics.
- 1.8 Following consideration of the draft policy through the Licensing and Gambling Acts Committee and the Climate Change and Communities Scrutiny Committee, a six-week public consultation opened between 26th February 2024 and 7th April 2024.
- 1.9 The consultation was published via the Ask Derbyshire website and publicised through the Council's website and social media platforms. A number of stakeholders were also contacted directly via email or letter.
- 1.10 Despite carrying out an extensive consultation exercise, the Council did not receive any responses to the consultation. The results of the consultation were subsequently considered by the Licensing and Gambling Acts Committee on 29 April 2024.
- 1.11 This Committee noted the lack of response to the consultation and that this likely indicated there was indifference to the amendments made to the Policy.

## **2 Details of Proposal or Information**

- 2.1 The revised draft Statement of Principles under the Licensing Act 2003 has been drafted in line with legislation and current guidance, and can be found attached as **Appendix 1**.
- 2.2 An Equality Impact Assessment has been conducted in line with the Council's Equality and Diversity Policy.
- 2.3 Following an extensive public consultation and member scrutiny, a recommendation has been made to Council that the final draft Policy, agreed by the Licensing and Gambling Acts Committee on 29 April 2024 (Attached as **Appendix 1**) be adopted.

**3. Reasons for Recommendation**

- 3.1 The Council has a statutory duty to prepare and publish a Statement of Principles under the Licensing Act 2003 every five years.

**4 Alternative Options and Reasons for Rejection**

- 4.1 The Council can choose not to prepare and publish a new Statement of Principles under the Licensing Act 2003; however, this would leave the Authority open to legal challenges by way of appeals against decisions on licensing matters or judicial review.

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**RECOMMENDATION(S)**

1. The Council approve the recommendation from the Licensing and Gambling Acts Committee that the draft Statement of Principles under the Licensing Act 2003 be adopted to take effect immediately.

Approved by Councillor Clarke Portfolio Holder for Environment

**IMPLICATIONS:**

**Finance and Risk:**            Yes             No

**Details:** There will be a minor cost associated with the implementation of the policies. This can be accommodated from existing budgets.

On behalf of the Section 151 Officer

**Legal (including Data Protection):**            Yes             No

**Details:** It is a legal requirement under the Licensing Act 2003 that a licensing authority prepare and publish a statement of principles every five years. Having a policy which is up to date, compliant with the legislation, fit for purpose and clear, assists with the implementation of rules and reduces the risk of legal challenge by way of appeal or judicial review, and as such, reduces the risk of associated legal costs.

On behalf of the Solicitor to the Council

**Environment:**            Yes             No

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

**Details:** The Licensing Act regulatory regime will not have any direct impact on the achievement of carbon neutral targets or the enhancement of the environment. This Policy aims to introduce measures which promote the responsible management of licensable activities in the district and mitigate local environmental impacts including noise and nuisance.

**Staffing:** Yes  No

**Details:** There are no staffing implications of the proposals in this report.

On behalf of the Head of Paid Service

## DECISION INFORMATION

<b>Is the decision a Key Decision?</b> A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:  <b>Revenue - £75,000</b> <input type="checkbox"/> <b>Capital - £150,000</b> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
<b>Is the decision subject to Call-In?</b> (Only Key Decisions are subject to Call-In)	No

<b>District Wards Significantly Affected</b>	All
<b>Consultation:</b> <b>Leader / Deputy Leader</b> <input type="checkbox"/> <b>Executive</b> <input type="checkbox"/> <b>SLT</b> <input checked="" type="checkbox"/> <b>Relevant Service Manager</b> <input checked="" type="checkbox"/> <b>Members</b> <input checked="" type="checkbox"/> <b>Public</b> <input checked="" type="checkbox"/> <b>Other</b> <input checked="" type="checkbox"/>	<b>Details:</b> Public Stakeholders Senior Leadership Team

**Links to Council Ambition: Customers, Economy and Environment.**

All

## DOCUMENT INFORMATION

Appendix No	Title
1	Draft Statement of Principles 2024-2029 – Licensing Act 2003

### Background Papers

*(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).*

Flagged Crimes Performance Report for Community Safety produced by Derbyshire Constabulary in September 2023

Office for Health Improvement & Disparities, [Local Alcohol Profiles for England - Data - OHID \(phe.org.uk\)](#)

Office for Health Improvement & Disparities, [Local Alcohol Profiles for England - Data - OHID \(phe.org.uk\)](#)

[Monitoring alcohol consumption and harm during the COVID-19 pandemic: summary - GOV.UK \(www.gov.uk\)](#)