

## Original Recommendations from Review and Executive's Response

| <b>PERFORM Code</b> | <b>Recommendation</b>  | <b>Desired Outcome</b>  | <b>Target Date</b> | <b>Lead Officer</b>  | <b>Resources</b>   | <b>Service Response</b> | <b>Executive Response</b> |
|---------------------|--|---|--------------------|--|--|-------------------------|---------------------------|
| CCCSC22-23 2.1      | That the officer function addressing the Council's strategic approach to carbon reduction should be kept in-house, with partnership work as required with Dragonfly Development Limited, for delivery associated with the service functions transferred. | That the current restructure following the creation of Dragonfly Development Limited keeps this function in-house so the Council can take a clear lead. | May 2023           | Chief Executive  | Officer time   |                         | Recommendation Approved.  |
| CCCSC22-23 2.2      | That a dedicated operational post be recruited to, in addition to the designation of a lead senior officer, to ensure that the delivery in relation to carbon reduction maintains momentum to reach the 2050 target.                                     | Increased and dedicated resource to ensure progress in the short and medium term.   | TBC                | Chief Executive<br><br>Director of Executive, Customer Services, Communications, Governance and Partnerships | Officer time<br><br>Approval of a new post and associated budget will require a further report to Employment Committee and Executive/Council for approval. |                         | Recommendation Approved.  |

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|---------------------|--|---|--------------------|---|--|-------------------------|---------------------------|
| CCCSC22-23 2.3      | That data quality related to carbon reduction be improved, with a clear baseline agreed from which to track progress up to 2050, with regular data reports as part of the corporate performance reporting. | Improved data quality   | Mar 24             | TBC – need lead officer in post.  | Officer time<br><br>Potential requirement of technical software – to be determined and would be subject to a further report to Executive/ Council for approval and budget. |                         | Recommendation Approved.  |
| CCCSC22-23 2.4      | That the lead senior officer takes account of the Member analysis of the Council's current Ambitions and how activity was supporting carbon reduction as part of new programme development.                | A review of current activity, and a clearer account moving forward of the Council's activity to ensure the 2050 target will be met. |                    | Director of Executive, Customer Services, Communications, Governance and Partnerships<br><br>New officer post - TBC | Officer time   |                         | Recommendation Approved.  |
| CCCSC22-23 2.5      | That a revised approach to communication of objectives and achievements be implemented, both external and internal, with a full  | Improved documentation processes, clearer communication internally and externally.  |                    | New Officer post<br><br>Communications, Design & Marketing Manager  |  |                         | Recommendation Approved.  |

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|---------------------|--|---|--------------------|--|--|-------------------------|---------------------------|
|                     | review of the website to ensure the Council's activity, and progress towards the target, is clearly documented.  |   |                    |  |  |                         |                           |
| CCCSC22-23 2.6      | That the Council ensures that a lead Portfolio Member is agreed for Carbon Reduction from within the Executive, post-election May 2023.  | A clear lead Member to champion the Council's approach to carbon reduction. | May 2023           | Leader of the Council                  |  |                         | Recommendation Approved.  |
| CCCSC22-23 2.7      | That the membership of the Low Carbon Thematic Group is reviewed, post-election May 2023, to ensure it incorporates the Portfolio lead and a link to Climate Change & Communities Scrutiny to further improve communication. It is also recommended that | Improved communication between Executive and Scrutiny on carbon reduction.  | July 2023          | Leader's Executive & Partnerships team | Officer time<br><br>Member time (meeting attendance) |                         | Recommendation Approved.  |

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|---------------------|--|--|--------------------|--|------------------|-------------------------|---------------------------|
|                     | the cross-party representation remains going forward as this is seen as a positive way of working.   |  |                    |  |                  |                         |                           |
| CCCSC22-23 2.8      | That the Council website is reviewed and updated to provide clear guidance on current Council activity.  | Improved public facing communication of the Council's priorities and achievements in relation to carbon reduction. | TBC                | New Officer post<br><br>Communications, Design & Marketing Manager | Officer time     |                         | Recommendation Approved.  |
| CCCSC22-23 2.9      | That Scrutiny analysis of progress against the Council Motion previously passed to the Low Carbon Thematic Group, be shared so future work planning can take account of outstanding areas capable of delivery. | Completion of outstanding elements of the 2019 Council Motion which may be deliverable.                            | July 2023          | Leader's Executive & Partnerships team                             | Officer time     |                         | Recommendation Approved.  |