



OFFICIAL

Bolsover District Council

Meeting of the Tenant Participation Review and Development Group on 16th July 2024

Agenda Item 3: Terms of Reference

Classification:	This report is Public
Report By:	Assistant Director of Housing Management & Enforcement

As per the Terms of Reference approved in July 2023, this report enables the annual review of the document to ensure the remit of the group remains clear and relevant to the requirements placed on the Council by the Regulator of Social Housing.

During the last twelve months, three substitute tenant members have been recruited to the group to ensure that the ratio of tenants in attendance can be maintained in the event of core tenant members needing to give apologies. The substitute members will receive all paperwork to ensure they remain aware of current work and recommendations made.

The Council has also taken the decision to formalise arrangements for the Group, with the Council’s Governance team now taking control over the administration of the meeting. This will also enable the Housing Service to ensure that the paperwork is available online alongside other committee papers, giving greater visibility of the Group’s work to tenants.

Attached at appendix 1 is the previous Terms of Reference with suggested amendments shown with track changes.

RECOMMENDATION(S)

1. That members of the group review the amended Terms of Reference at appendix 1 and make necessary amendments as required.
2. That members approve a revised Terms of Reference for the next twelve months.

OFFICIAL

Links to Council Ambition: Customers, Economy, Environment and Housing

Ambition: Housing

Priority: Maintaining and improving property and housing management standards and ensuring that standards and living conditions in the district contribute towards better health outcomes for all

Target HOU4: Work towards compliance with the Social Housing Consumer Standards, ensuring tenants' voice is key when developing new council housing policies, procedures, and improvements.

DOCUMENT INFORMATION

Appendix No	Title
1.	Amended Terms of Reference 2024/25