

Bolsover District Council

Meeting of the Safety Committee on 4th September 2024

Quarter 1 Health & Safety Update: 01.04.24 – 30.06.24

Report of the Health and Safety Team

Classification	This report is Public
Report By	Jayne Stokes, Health and Safety Adviser and Bronwen MacArthur-Williams, Health & Safety Manager

PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including any reports of non-attendance and associated costs.
- Providing an overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 Accident Statistics by Quarter:

The total number of employee accidents in Quarter 1 is 12 (excluding Dragonfly Developments Ltd.). This compares to 12 accidents occurring during Quarter 1 of 2023 – 2024. This Quarter's employee accidents occurred in the following service areas:

- Streetscene – 6
- Leisure – 6

The following types of incident were involved:

- Struck by a moving object – 3
- Manual handling – 2
- Slips/trips/falls – 3
- Ill health – 1
- Contact with moving machinery – 1
- Cuts and abrasions – 1
- Struct by a fixed object – 1

1 of these accidents was RIDDOR reportable as it resulted lost time over 7 days.

The number of near misses reported during this Quarter was: 0

Date of Incident	Service Area + Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
23/03/2024	Extreme Wheels Riverside Depot	Slips, trips and falls on same level	Minor Injury - No Lost Days	No	IP fell off skateboard whilst instructing.	0
16/04/2024	Extreme Wheels On site	Struck by moving object	Minor Injury - No Lost Days	No	IP banged head on trailer flap on site.	0
03/05/2024	StreetScene Riverside Depot	Contact with moving machinery	Minor Injury - No Lost Days	No	IP got out of van to begin litter picking, went round to the back of the van to get his litter picker and bag and the van rolled back into a pothole and struck IP's right knee.	0
12/05/2024	Leisure Go Active @ The Arc	Ill Health	Lost Time - Up to 7 days	No	IP was taking phone call then suddenly felt dizzy and faint and was very pale and shaking. This lasted a few minutes and then happened again.	0.5
17/05/2024	StreetScene Riverside Depot	Struck by moving object	Lost Time - Up to 7 days	No	IP struck by black bin coming off RCV lifters.	6
18/05/2024	Leisure Go Active @ The Arc	Cuts and Abrasions	Minor Injury - No Lost Days	No	IP cut finger on broken plate.	0

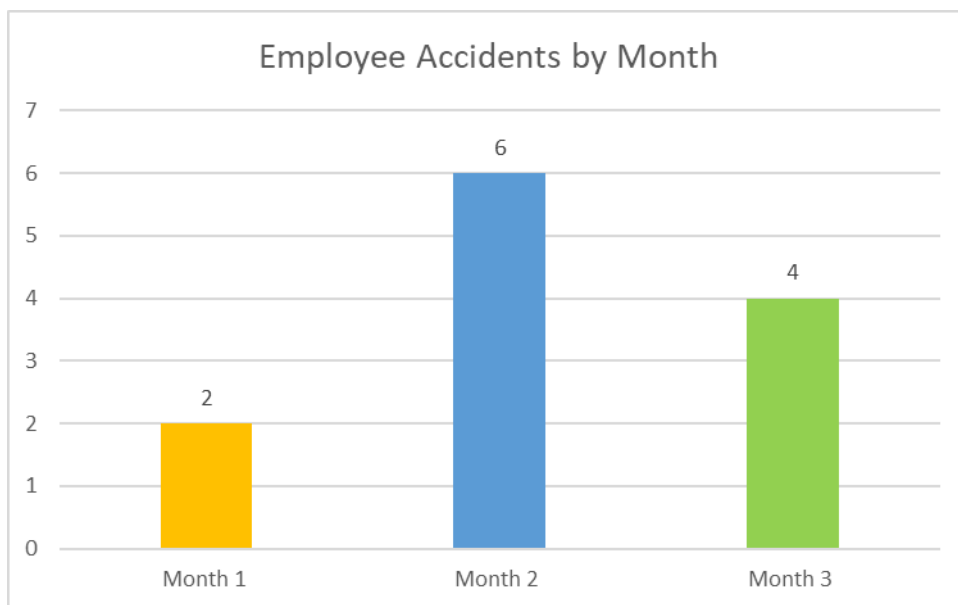
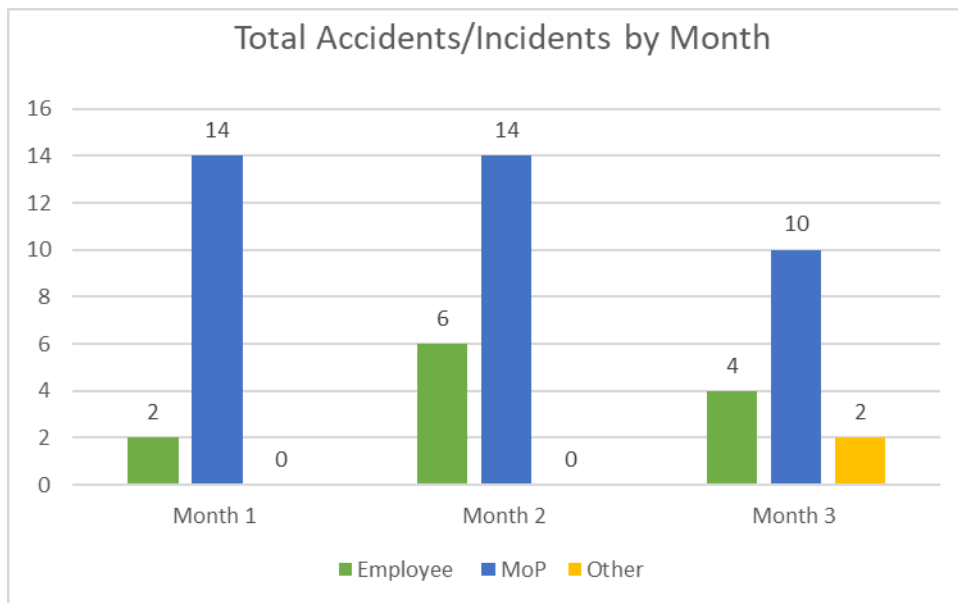
22/05/2024	StreetScene Riverside Depot	Slips, trips and falls on same level	Lost Time - Over 7 Days	Yes (Reported to HSE 30/05/2024)	IP went over on their ankle when exiting vehicle cab.	76
22/05/2024	StreetScene Riverside Depot	Struck by moving object	Minor Injury - No Lost Days	No	IP was pulling trade bin, pulled bin into back of leg, bending their foot	0
02/06/2024	Leisure Go Active @ The Arc	Manual handling	Minor Injury - No Lost Days	No	IP set up inflatables for party and later felt back pain.	0
11/06/2024	Leisure Pleasley Vale OAC	Striking against a fixed object	Minor Injury - No Lost Days	No	IP bumped head on inside of artificial cave system.	0
25/06/2024	StreetScene On site	Slips, trips and falls on same level	Minor Injury - No Lost Days	No	IP was strimming long grass, stepped back his left foot dropped into a hole.	0
28/06/2024	StreetScene On site	Manual handling	Minor Injury - No Lost Days	No	IP was pulling a trade bin to back of RCV when his back twinged.	0
Total Lost Days = 82.5						

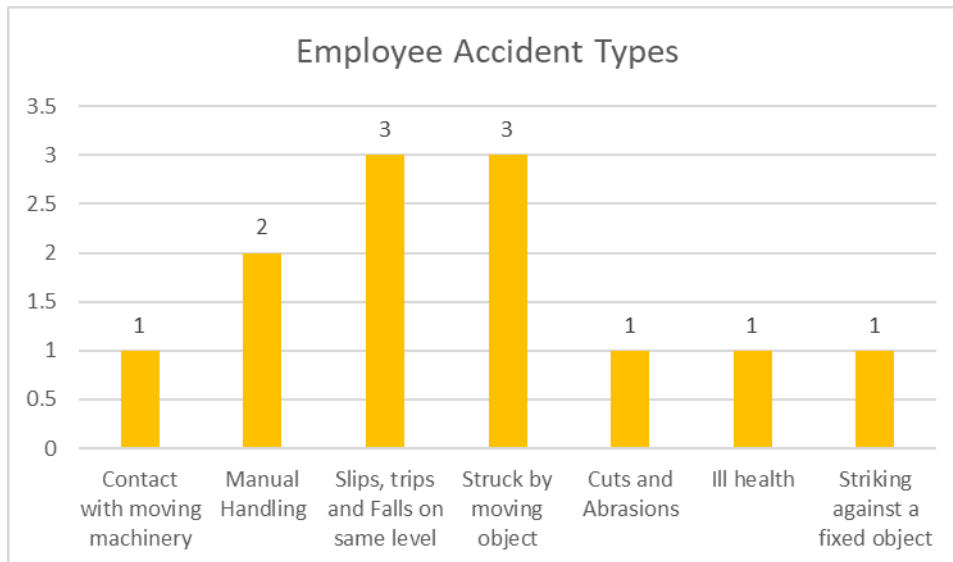
2.2 The total number of accidents reported by Members of the Public was 38 and none of these were serious enough to be RIDDOR reportable. Although 37 incidents occurred across Leisure Services, it should be remembered that the average quarterly footfall in Go!Active is 85,958 people.

2.3 There were 4 near misses and 2 accidents reported by Dragonfly Development Ltd during Quarter 1.

Date of Incident	Service Area + Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
16/04/2024	Dragonfly On site	Violence and Aggression	Minor Injury - No Lost Days	No	Operative attended property to service the boiler the tenant attempted to put the dog out of way it broke free and proceeded to bite the operative.	0
02/05/2024	Dragonfly Shirebrook Crematorium	Cable Strike	Dangerous Occurrence	No	BT cable struck by operative	0

2.4 Graphs showing the number of monthly accidents / incidents for employees, employee and member of the public accidents numbers by month and incident types for employees are shown below:





3.0 **Training**

3.1 During the Quarter, 30 BDC employees and 1 Dragonfly Development Ltd. employee were trained as detailed below:

- Emergency First Aid – 6
- First Aid Refresher – 4
- Health & Safety for Caretakers – 1 (Dragonfly Development Ltd employee)
- Asbestos Awareness – 8
- Asbestos Removal (Category B) – 6
- IOSH for Executives & Directors – 6

3.2 There were 0 recharges made for unattended training places.

4.0 **INSPECTIONS:**

4.1 3 formal BDC inspections occurred. These were undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available) – and occurred at:

- Riverside Depot (biannual)
- The Arc (biannual)
- Clune Street Pavilions (annual)

Additionally, regular joint informal walk-arounds of The Arc and Riverside Depot continue, between Health and Safety and Facilities Management.

4.2 20 Dragonfly Development Ltd. formal inspections occurred at:

- Woburn new build project – 2 visits (Including 1 full site audit)
- Crematorium Site – 3 visits (including 1 full site audit)
- Victoria House – Independent Living scheme inspection – 1 visit
- Park fields – Independent Living scheme inspection – 1 visit
- Ashbourne Court – Independent Living scheme inspection – 1 visit
- Woburn House – Independent Living scheme inspection – 1 visit
- Jubilee Court – Independent Living scheme inspection – 1 visit (plus 1 follow up visit)
- Valley View – Independent Living scheme inspection – 1 visit
- Mill Lane – communal rooms 1 visit
- Park View – communal rooms 1 visit
- Queens Court – communal rooms 1 visit
- Recreation Close – communal rooms 1 visit
- Dragonfly contractor inspections 3 visits
- Fire door safety inspection (targeted) Valley View 1 visit

5.0 Reasons for Recommendation

5.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

6.0 Alternative Options and Reasons for Rejection

6.1 In view of the proposed recommendations, Committee members not providing a steer on this matter would be an alternative option but is not considered a reasonable approach.

RECOMMENDATION(S)

1. That Safety Committee members note the Health and Safety updates and provide any appropriate advice to officers on this work stream.
2. That Safety Committee members be assured that good Health and Safety management remains a key performance priority for North East Derbyshire District Council.

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No

District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Details: Trade Union Safety Representatives

Links to Council Ambition: Customers, Economy and Environment.

DOCUMENT INFORMATION	
-----------------------------	--

Appendix No	Title

Background Papers

<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
--

--