

EMPLOYMENT AND PERSONNEL COMMITTEE

Minutes of a meeting of the Employment and Personnel Committee of the Bolsover District Council held in Committee Room 1, The Arc, Clowne on Wednesday, 3rd July 2024 at 10:00 hours.

PRESENT:-

Members:-

Councillor Duncan McGregor in the Chair

Councillors Deborah Watson (Vice-Chair), Mary Dooley, Tom Munro and Sandra Peake.

Officers:- Karen Hanson (Chief Executive), Steve Brunt (Strategic Director of Services), Theresa Fletcher (Director of Finance and Section 151 Officer), Louise Arnold (Legal Services Manager & Deputy Monitoring Officer) and Amy Bryan (Governance and Civic Manager).

EMP1-24/25 APOLOGIES FOR ABSENCE

There were no apologies for absence.

EMP2-24/25 URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

EMP3-24/25 DECLARATIONS OF INTEREST

There were no declarations of interest made.

EMP4-24/25 MINUTES

Moved by Councillor Duncan McGregor and seconded by Councillor Sandra Peake
RESOLVED that the Minutes of the Employment and Personnel Committee held on 17th April 2024 be approved as a correct record.

EMP5-24/25 REVIEW OF PROCUREMENT SERVICES

The Committee considered a report which sought approval to make changes to the Procurement Service.

The report set out the current structure of the Procurement Team and information regarding the work they currently undertook for other Councils.

The report stated that new procurement legislation, the Procurement Regulations 2024, would come into force in October 2024 and would place additional requirements on local authorities and their procurement teams. There was also likely to be an increased

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demand for procurement services as a result of the £15m regeneration funding that had been awarded to the Council.

The report set out the proposal, which was to end the shared service arrangement for procurement services with North East Derbyshire District Council and create a small Bolsover focussed team. This team would concentrate on the Council's procurement needs and Dragonfly Management (Bolsover) Limited, as well as providing a service to Dragonfly Development Limited where required.

It would be necessary to create a new senior procurement position (1 FTE) to work with the current Procurement Assistant (0.5 FTE) post. This would be equivalent to the current Procurement Manager role. An increased budget of £54,684 would be required to fund the new structure.

The Committee discussed the proposals and in response to a question it was confirmed that officers were confident that there would be enough work for the size of the proposed team and there was also potential in the future to generate income by carrying out work for other organisations, such as parish councils, as capacity allowed, which in turn could reduce net cost of the service through income generation.

Moved by Councillor Duncan McGregor and seconded by Councillor Tom Munro

RESOLVED that (1) it be agreed to end the shared service for Procurement and create a dedicated team providing procurement services to the Council and its companies;

(2) it be recommended to Council that the Procurement budget be increased to fund the new post.

The meeting concluded at 10:16 hours.