

Bolsover District Council

Meeting of the Safety Committee on 06.03.25

Quarter 3 Health & Safety update: 01.10.24 – 31.12.24

Classification	This report is Public
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PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including any reports of non-attendance and associated costs.
- Providing an overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 Accident Statistics by Quarter:

The total number of employee accidents in Quarter 3 is 8 (excluding Dragonfly Developments Ltd). This compares to 6 accidents occurring during Quarter 3 of 2023 – 2024 (excluding Dragonfly Development Ltd & Dragonfly Development Management). This Quarter's employee accidents occurred in the following service areas:

- Streetscene = 7
- Finance = 1

2.2 The following types of incident were involved:

- Slips/trips/falls on the same level = 6
- Cuts & abrasions = 1
- Contact with moving machinery = 1

2 of these accidents were RIDDOR reportable as they totalled 47 lost days (each involving lost time of over 7 days).

2.3 The number of near misses reported during this Quarter was: 1

25.11.24 - StreetScene

Near Miss – No Injury - Riverside Depot

IP's shoe became stuck to the temporary stair edge repair, which jolted their body forward causing the IP to steady themselves against the wall.

The number of employee hazards reported during this quarter was: 0

Date of Incident	Service Area & Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
14/11/2024	Finance The Arc	Slips, trips and falls on same level	Minor Injury - No Lost Days	No	Heel got stuck on stair lip, resulting in a fall down a number of stairs. Had phone in one hand, and the other hand on the banister at the time.	0
11/11/2024	Streetscene Riverside Depot	Cuts and Abrasions	Minor Injury - No Lost Days	No	Whilst cleaning big sweeper down at FCC Sheepbridge, readjusting filter cover and hand caught on protruding sharp edge.	0
19/11/2024	Streetscene Other	Slips, trips and falls on same level	Minor Injury - No Lost Days	No	Slipped in the snow while loading the bins and twisted my left knee and hurt my hip. (offsite)	0
20/11/2024	Streetscene Other	Slips, trips and falls on same level	Minor Injury - No Lost Days	No	Walking down pavement, put first bin on moved to next bin, slipped on black ice falling on right side. (offsite)	0

20/11/2024	Streetscene Riverside Depot	Slips, trips and falls on same level	Lost Time - Up to 7 days	No	Went to collect an assisted bin and slipped on some ice. (offsite)	0
20/11/2024	Streetscene Other	Slips, trips and falls on same level	Lost Time - Over 7 Days	Yes	Slipped on ice while working or rear of the vehicle, IP slipped once stepped away from the vehicle (offsite)	33
22/11/2024	Streetscene Riverside Depot	Slips, trips and falls on same level	Lost Time - Over 7 Days	Yes	Slipped down the stairs hurting left ankle. Swollen and very tender	14
17/12/2024	Streetscene Riverside Depot	Contact with moving machinery	Minor Injury - No Lost Days	No	IP had just put the skip down and removed the chains when the arm lowered and crushed IP against the skip.	5
Total Days Lost = 47						

2.4 The total number of accidents reported by Members of the Public was **43** and none of these were serious enough to be RIDDOR reportable. Although all these incidents occurred across Leisure Services, it should be remembered that the average quarterly footfall in Go!Active is 85,958 people.

2.5 Additionally the following non-employee incidents occurred:

1 – near miss – at Broadmeadows

1 – ill health – Elected Member

1 – other – suspicious package - The Arc

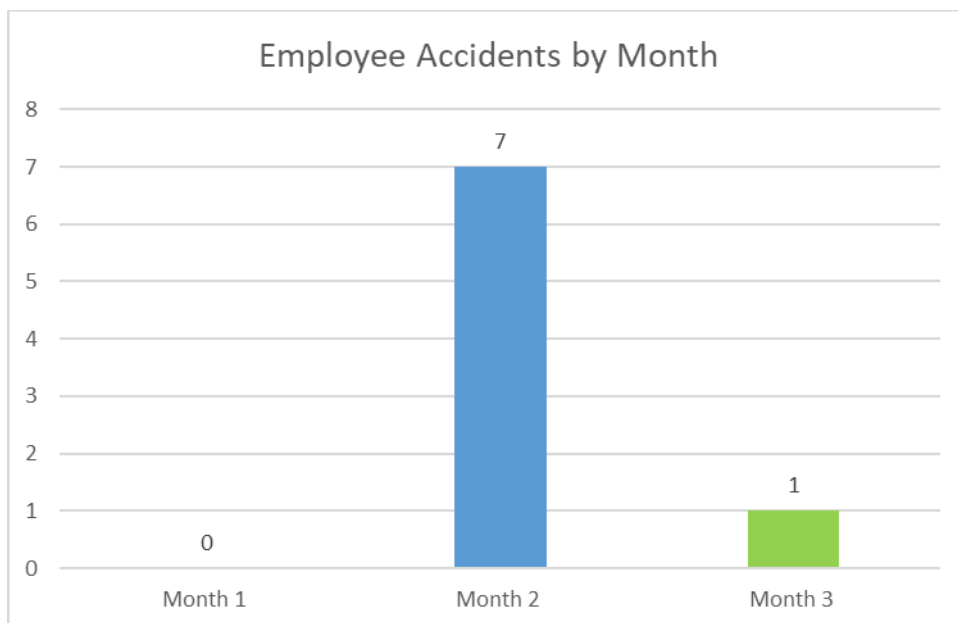
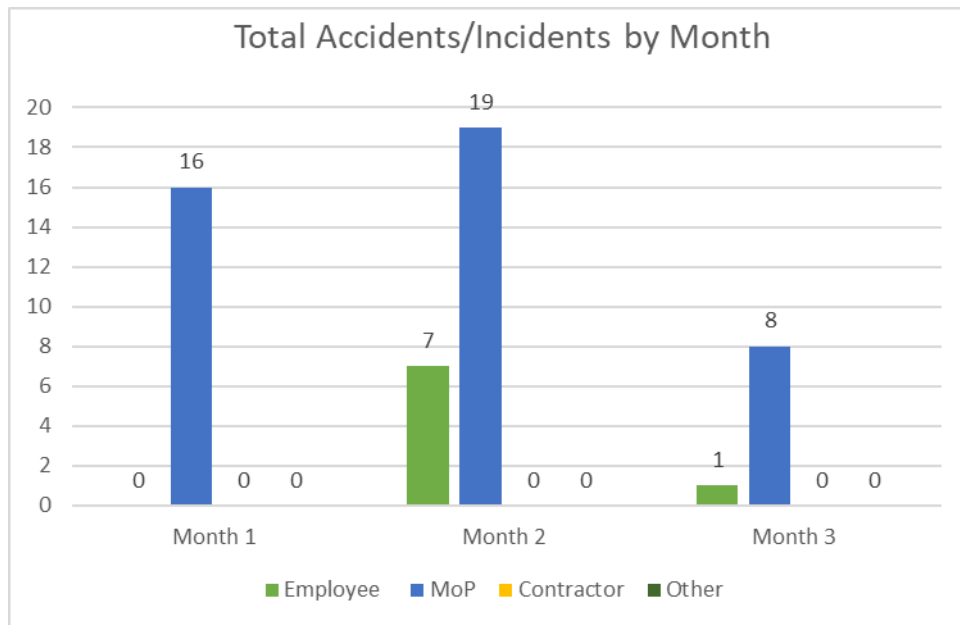
1 – contractor – fell and cut his elbow whilst undertaking the emergency light test at Pleasley Vale Business Park

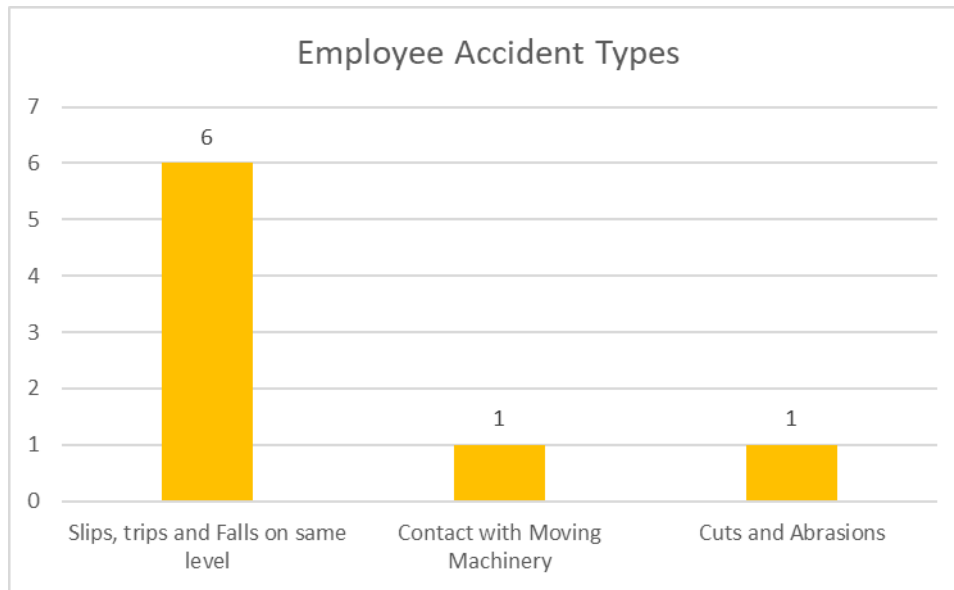
2.6 There was 1 near miss, 1 accident and one other incident reported by Dragonfly Development Ltd & Dragonfly Development Management during Quarter 2:

Date of Incident	Service Area + Location	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days (Actual)
04/11/2024	DDM (Housing Repairs) – Riverside Depot	Near Miss	Hazard - No Injury	No	Whilst driving, employee heard a bang and saw that a ladder clamp had come loose, landing on the van roof.	0
06/12/2024	DDM (Housing Repairs) –	Manual Handling	Lost Time - Up to 7 days	No	IP was concreting and felt a back	0

	Riverside Depot				twinge. Was in pain and contacted GP.	
16/12/2024	DDL Construction – on-site Shirebrook Crematorium	Trespass	Hazard – no injury	No	Intruder came onto site and the alarm was raised	0

2.7 Graphs showing the number of monthly accidents / incidents for employees, employee and member of the public accidents numbers by month and incident types for employees are shown below:





3.0 Training

3.1 During this Quarter, **21** BDC employees were trained as detailed below:

- IOSH Managing Safely (full course) = 3
- First Aid (full course) = 6
- Sharps Awareness = 8
- Accident Investigation = 4

3.2 There were **6** recharges made for unattended training places – which occurred for the following reasons:

- Delegate sent apologies too late for the place to be reallocated = 1
- Delegate removed by Manager to attend other duties = 4
- No message received from delegate re absence = 1

3.3 During this Quarter, **4** DDL/ DDM employees were trained as detailed:

- IOSH Managing Safely (full course) = 1
- Sharps Awareness = 1
- Accident Investigation = 2

3.4 1 recharge for a non attendance was made – which occurred because the delegate was removed by their Manager to attend other duties.

4.0 INSPECTIONS:

4.1 2 formal BDC inspections occurred. These were undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available) – and occurred at:

- Riverside Depot
- The Arc (over 2 dates)

Additionally, regular joint informal walk-arounds of The Arc and Riverside Depot continue, between Health and Safety and Facilities Management.

4.2 18 Dragonfly Development Ltd. formal inspections occurred at:

- Woburn new build project = 2
- Crematorium Site = 2
- Jubilee Court
- 24 West View – void property
- 24 Park View – void property
- 21 Manor Court – void property
- 8 South Crescent – void property
- 61 Moor Lane – void property
- 7 Calf Crescent – Matthews and Tannert Ltd
- 60 Baker Street – void property
- 13 Portland Avenue – Matthews and Tannert Ltd
- 166 Woodland View – PK Electrical Limited
- 15, 13 and 19 Dover street – Bluelines
- 20 Franklin Crescent Whitwell – Bluelines

5.0 Reasons for Recommendation

5.1 The Health & Safety Manager asks the Safety Committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

6.0 Alternative Options and Reasons for Rejection

6.1 In view of the proposed recommendations, Safety Committee members not providing a steer on this matter would be an alternative option but is not considered a reasonable approach.

RECOMMENDATION(S)

1. That Safety Committee members note the Health and Safety updates and provide any appropriate advice to officers on this work stream.
2. That Safety Committee members be assured that good Health and Safety management remains a key performance priority for Bolsover District Council.

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No

District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Details: Trade Union Safety Representatives

Links to Council Ambition: Customers, Economy and Environment.

DOCUMENT INFORMATION	
Appendix No	Title

Background Papers
<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>