

Bolsover District Council and Dragonfly Ltd Internal Audit Plan 2025/26

410 Days Bolsover 85% 73 Days Dragonfly 15% (based on Payroll numbers)

Complete
In Progress
Ongoing (not a specific audit)
Not started

	Risk	Strategic Risk	BDC 2025/26 Days	Dragonfly 2025/26 Days
Main Financial Systems				
Payroll	M	SR3	22	5
Council Tax (carry fwd)	M	SR3	20	
Housing Rents	M	SR3/12	20	
HRA Business Plan	H	SR3	10	
Total Main Financial Systems			72	5
Corporate / Cross Cutting				
Business Continuity / Emergency Planning - DCC	M	SR6/11	12	2
Bolsover Regeneration Fund	M	SR5	14	4
Corporate Governance / Assurance Statement	N/A	SR8	2	
Complaints procedures	M		8	2
Data Protection	M	SR3	13	3
*Ethical Governance	M	SR8	15	
Financial Advice / working Groups	N/A		20	
Procurement	H		15	4
Risk Management	M	SR8	12	5
UK Shared prosperity Grant – Grant Compliance	M	SR5	12	
Total Cross Cutting			123	20
Other Operational Audits				
Asset Management (carry	M		10	5

	Risk	Strategic Risk	BDC 2025/26 Days	Dragonfly 2025/26 Days
fwd)				
Careline / Supporting people	L		12	
Clowne Leisure Activities	M	SR12	20	
Damp and Mould Programme	M			12
Domestic / household waste	M		12	
Flytipping (Joint NEDDC)	L		8	
Housing Allocations and Lettings	M		13	
Private Sector Housing Disrepairs (joint NEDDC)	M		8	
Pleasley Mills Property Rents	M			13
Tangent Property Rents	M			13
Taxi Licensing (Joint NEDDC)	M	SR9	10	
Social Media / facebook/ Bolsover TV (carry fwd)	L		12	
Transport, Fuel, licences	M		15	
Total Operational Areas			120	43
IT Related				
IT Inventory / disposal of Equipment (joint NEDDC)	L		10	
Total IT			10	0
Special Investigations / Contingency/ emerging risks			40	5
Apprenticeships / training			30	
Audit Committee / Client Liaison/Board Meetings			15	
Grand Total			410	73

*Ethical governance audit includes – values, behaviours, culture, Codes of Conduct, whistleblowing policy, gifts and hospitality, declarations of interest, Anti-fraud policy, expenses and allowances policy, recruitment policy