

BOLSOVER DISTRICT COUNCIL

Meeting of the Customer Services Scrutiny Committee on 23rd of March 2026

Proposed Customer Services Scrutiny Committee Work Programme 2026/2027

Report of the Scrutiny Officer

Classification	This report is Public.
Contact Officer	The Scrutiny Officer - Coby Bunyan

PURPOSE/SUMMARY OF REPORT

- To provide members of the Scrutiny Committee with the potential meeting programme of the Committee for 2026/27 municipal year.

REPORT DETAILS

1. Background

- 1.1 The main purpose of the report is to inform members of the Committee with the proposed meeting programme for the year 2026/27 and planned agenda items (Appendix, 1). To discuss and formalise.
- 1.2 This programme (Appendix, 1) is in draft form. Like any finalised programme they may be subject to change should any additional reports and or presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 In the case of 1.2 the Scrutiny Officer will contact the Chair and Vice Chair ahead of the meeting. Before informing the committee at the meeting. Per Part 5 of the Constitution.
- 1.4 Review Scopes submitted will be agreed within an Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.5 Members may raise queries about the programme at the meeting or at any time with the Scrutiny Officer should they have any queries regarding future meetings.
- 1.6 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.

- 1.7 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 1.8 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

2. Details of Proposal or Information

- 2.1 Attached (Appendix,1) is the proposed Work Programme for 2026/27. Within it is the proposed agenda items for approval and amendment.
- 2.2 All officers who are affected by the proposed draft Work Programme were contacted in December 2025 by the Scrutiny Officer. Where requested amendments have been made.
- 2.3 Formal meetings are to be held at Bolsover District Council, The Arc High St, Clowne, Chesterfield S43 4JY.

3. Reasons for Recommendation

- 3.1 This report sets out the proposed Work Programme for 2026/27, including allocated time for the completion of Review Work once determined and agreed upon by the Committee.
- 3.2 The Scrutiny Work Programme enables challenge to service delivery both internally and externally across all the Council Ambitions.
- 3.3 The proposed Work Programme is in accordance with the proposed meeting schedule of 2026/2027 municipal year. That has been approved by Council on the 4th of March 2026.
- 3.4 Per 3.8 of the constitution the proposed meeting dates on the Work Programme are liable to change.
- 3.5 The Scrutiny functions outlined in Part 3.6.1 of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as the Scrutiny functions outlined in Part 3.6.1 of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.
- 4.2 The Committee can request and agree changes to the proposed Work Programme. However, cannot reject the report per 3.5.

RECOMMENDATION(S)

1. The Scrutiny Officer recommends, the committee approve the report and the proposed Work Programme attached at Appendix 1 per the reasons set out in Sections 3 and 4 of the report.
2. That Members review this report and the proposed Work Programme attached at Appendix 1 for approval and amendment as required.
3. All Members are advised to contact the Scrutiny Officer should they have any queries regarding future meetings.

IMPLICATIONS:

<u>Finance and Risk</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Details: None from this report. <p style="text-align: right;">On behalf of the Section 151 Officer</p>		
<u>Legal (including Data Protection)</u> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Details: In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in Part 1A, s9F (2) of the Local Government Act 2000. <p style="text-align: right;">On behalf of the Solicitor to the Council</p>		
<u>Staffing</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Details: None from this report. <p style="text-align: right;">On behalf of the Head of Paid Service</p>		
<u>Equality and Diversity, and Consultation</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
Details: None from this report.		

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Environment Yes No

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

None from this report.

DECISION INFORMATION:

<p><input checked="" type="checkbox"/> Please indicate which threshold applies:</p> <p>Is the decision a Key Decision? A Key Decision is an Executive decision which has a significant impact on two or more wards in the District or which results in income or expenditure to the Council above the following thresholds:</p> <p>Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or (b) Results in the Council incurring Revenue Expenditure of £75,000 or more.</p> <p>Capital (a) Results in the Council making Capital Income of £150,000 or more or (b) Results in the Council incurring Capital Expenditure of £150,000 or more.</p> <p>District Wards Significantly Affected: <i>(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)</i> Please state below which wards are affected or tick All if all wards are affected:</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>(a) <input type="checkbox"/> (b) <input type="checkbox"/></p> <p>(a) <input type="checkbox"/> (b) <input type="checkbox"/></p> <p>All <input type="checkbox"/></p>
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<p>Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i></p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>If No, is the call-in period to be waived in respect of the decision(s) proposed within this report? <i>(decisions may only be classified as exempt from call-in with the agreement of the Monitoring Officer)</i></p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Consultation carried out: <i>(this is any consultation carried out prior to the report being presented for approval)</i></p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Leader <input type="checkbox"/> Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input checked="" type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/></p>	

<p>Links to Council Ambition: Customers, Economy, Environment, Housing</p>
<p>All.</p>

DOCUMENT INFORMATION:

Appendix No	Title
1	Proposed 2026/27 Customer Services Scrutiny Committee Work Programme.

<p>Background Papers</p>
<p><i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i></p>
<p>None.</p>