

BOLSOVER DISTRICT COUNCIL

Meeting of the Executive on 27th July 2026

ANTI-MONEY LAUNDERING POLICY

Report of the Portfolio Holder for Resources

Classification	This report is Public.
Contact Officer	Strategic Director of Finance and Section 151 Officer
Is this a Key Decision?	Yes ☐ No ☒

PURPOSE/SUMMARY OF REPORT

To seek approval from Executive for the Anti-Money Laundering Policy attached at **Appendix 1**.

REPORT DETAILS

1. Background

- 1.1 Anti-Money Laundering policy and the accompanying procedures and reporting forms are to clearly demonstrate that the Council embraces the underlying principles of anti-money laundering legislation.
- 1.2 The policy is to comply with the requirements of the following legislation **as applicable to public authorities**:
 - The Terrorism Act 2000 (as amended by the Anti-Terrorism, Crime and Security Act 2001, the Terrorism Act 2006 and the Terrorism Act 2000 and Proceeds of Crime Act 2002 (Amendment) Regulations 2007),
 - The Proceeds of Crime Act 2002 (as amended by the Crime and Courts Act 2013 and the Serious Crime Act 2015),
 - The Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017.
- 1.3 It sets out appropriate and proportionate anti-money laundering safeguards and reporting arrangements, designed to detect and avoid involvement in the crimes described in the above legislation.
- 1.4 The policy has been reviewed and updated for changes to job titles since the approval in June 2020. The updated policy was presented to the Senior Leadership

Team meeting on the 9th of April 2026, and the Audit Committee on the 16th of July 2026.

2. Reasons for Recommendation

- 2.1 The Anti-Money Laundering Policy has been updated to take account of all legislative and operational changes to ensure it remains fit for purpose. Once approved, refresher training will be provided for Officers and Members.

3 Alternative Options and Reasons for Rejection

- 3.1 No alternatives found – the Council is required to have a policy in order to adhere to the requirements of the Proceeds of Crime Act 2002 and the Terrorism Act 2006. Both place a number of duties and responsibilities on the Council, its Officers, and Members to prevent themselves being subject to criminal prosecution.

RECOMMENDATION(S)

That Executive approves the Anti-Money Laundering Policy at **Appendix 1** to this report.

Approved by Councillor Clive Moesby, Portfolio Holder for Resources

IMPLICATIONS

A. Finance and Risk	Yes ☐ No ☒
Details: Financial issues are covered in the Policy which is attached at Appendix 1 to this report.	
There are no financial implications arising directly from this report.	
On behalf of the Section Officer	

B. Legal (including Data Protection)	Yes ☐ No ☒
Details: Money Laundering is a criminal activity. This policy is intended to minimise the risk that this Council suffers as a result of such criminal activity, or that the Council is unwittingly used to undertake or assist such activity.	
There are no data protection issues arising directly from this report.	
On behalf of the Solicitor to the Council	

C. Staffing	Yes ☐ No ☒
Details: There are no human resource implications arising directly from this report.	
On behalf of the Head of Paid Service	

D. Local Government Reorganisation (LGR)	Yes ☐ No ☐
<i>Please identify (if applicable) how you have considered LGR impact in relation to this item.</i>	

Details: The new Council will be legally required to have its own Anti-Money Laundering policy, which will be produced in the shadow year.

E. Environment Yes ☐ No ☒

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details: Not applicable to this report.

F. Equality and Diversity Yes ☐ No ☒

Have you considered equality impacts in relation to the topic of this report?

Yes ☐ No ☒

If this is a new or refresh of a policy, guidance or plan, have you carried out an EIA?

Yes ☐ No ☒

DECISION INFORMATION

G. Is the decision a Key Decision?

Yes ☐ No ☒

A Key Decision is an Executive decision which has a significant impact on two or more wards in the District, or which results in income or expenditure to the Council above the below thresholds: -

☒ **If the decision is a key decision, please indicate which threshold applies:**

Revenue (a) Results in the Council making Revenue Savings of £75,000 or more or **(b)** Results in the Council incurring Revenue Expenditure of £75,000 or more.

(a) ☐ **(b)** ☐

Capital (a) Results in the Council making Capital Income of £150,000 or more or **(b)** Results in the Council incurring Capital Expenditure of £150,000 or more.

(a) ☐ **(b)** ☐

District Wards Significantly Affected: *(to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District)*

Please state which wards are affected or tick **All** if all wards are affected.

All ☒
Wards:

<i>All key decisions are subject to Scrutiny call-in unless the call-in period is to be waived, however, exemption from call-in is only with the agreement of the Monitoring Officer.</i> Is this Key Decision subject to Scrutiny Call-In? (leave blank if not a key decision) If No, has the Monitoring Officer agreed?	Yes ☐ No ☐ Yes ☐
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Consultation carried out: (this is any consultation carried out prior to the report being presented for approval) Leader ☐ Deputy Leader ☐ Executive ☐ SLT ☒ Relevant Service Manager ☐ Members ☐ Public ☐ Other ☒ Details: Audit Committee.	Yes ☒ No ☐
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Links to Council Ambition: Customers, Economy, Environment, Housing

DOCUMENT INFORMATION

Appendix No	Title
1	Anti-Money Laundering Policy

Background Papers <i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive, you must provide copies of the background papers).</i> None
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