



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 26 June 2020

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance
Councillor Mary Dooley - Portfolio Holder - Partnerships and Transformation
Councillor Clive Moesby - Portfolio Holder - Finance and Resources
Councillor Sandra Peake Portfolio Holder - Housing and Community Safety
Councillor Nick Clarke - Portfolio Holder - Environmental Impact
Councillor Deborah Watson - Portfolio Holder – Street Scene and Environmental Health
Councillor Liz Smyth - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive for 2020/21 are as follows:

27th Jul 2020	25th Jan 2021
28th Sep 2020	22nd Feb 2021
26th Oct 2020	22nd Mar 2021
23rd Nov 2020	26th Apr 2021
	24th May 2021

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p>Financial Outturn - 2019/20 Including an allocation of £80,000 (maximum) for Parish and District, end of pandemic/VJ Day commemorations.</p>	Executive	29 Jun 2020	Report of the Portfolio Holder for Portfolio Holder - Finance & Community Safety	Theresa Fletcher, Head of Finance and Resources & Section 151 Officer	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<p>Minor Painting Works Service To seek approval to establish a framework of three Painting Contractors to provide a Minor Painting Works Service for Bolsover District Council Housing Department as and when required.</p>	Executive	29 Jun 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Mark Dungworth, Strategic Repairs Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open
<p>Contract Extension for Framework Agreement For Welfare Adaptation For Council Owned Properties Within Bolsover District Council To consider a one year extension to an existing Framework Agreement For Welfare Adaptation for Council Owned Properties within Bolsover District Council</p>	Assistant Director of Development	Not before 21st Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Mark Dungworth, Strategic Repairs Manager	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Open

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
<p>Playing Pitch Improvements (Clowne) A report to secure funding for the improvement of playing pitches in Clowne.</p>	Executive	27 Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Partnerships & Leisure	Wayne Carter, Leisure Operations Manager	<p>Key</p> <p>It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.</p>	Open
<p>Decision to award contract to successful bidder in respect of tender for 'Raising Aspirations'</p>	Executive	27 Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Partnerships & Leisure	Pam Brown, Head of Leader's Executive and Partnerships	<p>Key</p> <p>It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.</p>	<p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>
<p>Award Of Electrical Upgrade And Rewiring Programme</p>	Executive	27 Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Economic Development	Helena Skeavington, Contract Administrator (QS)	<p>Key</p> <p>It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.</p>	<p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Refund of Leaseholders' Management Fees	Executive	27 Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Chris Fridlington, Assistant Director of Development	Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Safe and Warm; Pattison Street - Scheme Update - Additional Works To consider a request for a number of additional works to be included on properties at Pattison Street above the original tender sum.	Executive	27 Jul 2020	Report of the Portfolio Holder for Portfolio Holder - Housing	Richard Mooney, Contract Administrator / Building Surveyor	Key It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.	Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.