



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 28 August 2020

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

Members of Executive are as follows:

Councillor Steve Fritchley - Leader and Portfolio Holder - Policy, Strategy, Resources and Media
Councillor Duncan McGregor - Deputy Leader and Portfolio Holder - Corporate Governance
Councillor Mary Dooley - Portfolio Holder - Partnerships and Leisure
Councillor Clive Moesby - Portfolio Holder - Finance and Resources
Councillor Sandra Peake Portfolio Holder - Housing
Councillor Nick Clarke - Portfolio Holder - Carbon Reduction Efficiencies
Councillor Deborah Watson - Portfolio Holder – Environmental Health and Licensing
Councillor Liz Smyth - Portfolio Holder – Economic Development

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list also shows the reports intended to be dealt with in private and the reason why the reports are exempt or confidential. Members of the public may make representations to the Joint Head of Corporate Governance & Monitoring Officer about any particular item being considered in exempt and why they think it should be dealt with in public.

The list does not detail *all* decisions which have to be taken by the Executive, only “Key Decisions” and “Exempt Reports”. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive can be found here:

<https://committees.bolsover.gov.uk/ieListMeetings.aspx?Committeeld=1147>

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|---|--------------------------|--|---|--|---|
| Insurance Policies Renewal | Head of Finance and Resources and Section 151 Officer | Not before 17th Sep 2020 | Report of the Portfolio Holder for Portfolio Holder - Finance & Community Safety | Theresa Fletcher, Head of Finance and Resources & Section 151 Officer | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | |
| The provision of Positive Input Ventilation Systems for Bolsover District Council Housing Department To seek approval for EnviroVent Ltd to Install Positive Input Ventilation Systems for Bolsover District Council Housing Department as and when required. | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Portfolio Holder - Housing | Mark Dungworth, Strategic Repairs Manager | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Open |
| Purchase of Facilities module for the existing IDOX (Uniform) EDMS system | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Portfolio Holder - Economic Development | Ian Barber, Property Services Manager | Non-Key | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|----------------|------------------|--|---|--|---|
| <p>Selling Services To present to executive our 'selling services' brochure, with a view to sending this to our parish councils.</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Councillor Mary Dooley | Oliver Fishburn, Payroll and Systems Manager | Non-Key | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <p>Future of Creswell Station Building</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Councillor Liz Smyth | Chris Fridlington, Assistant Director of Development and Planning | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) |
| <p>Demolition of flats at High Street, Tibshelf</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Councillor Sandra Peake | Chris Fridlington, Assistant Director of Development and Planning | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) |

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|----------------|------------------|--|---|--|--|
| <p>Purchase of Section 106 Properties from Avant off Skinner Street – Creswell To agree to the purchase of 9 properties from Avant as part of their S106 obligation.</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Portfolio Holder - Housing | Karl Apps, Acting Head of Economic Development | <p>Key</p> <p>It is likely to result in the Council making capital savings or incurring capital expenditure of £150,000 or more.</p> | <p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> |
| <p>Sale of land at Shirebrook</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Councillor Liz Smyth | Chris Fridlington, Assistant Director of Development and Planning | <p>Key</p> <p>It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.</p> | <p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> |
| <p>Establishment of an Economic Loan Fund</p> | Executive | 28 Sep 2020 | Report of the Portfolio Holder for Portfolio Holder - Economic Development | Chris Fridlington, Assistant Director of Development and Planning | <p>Key</p> <p>It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more.</p> | <p>Fully exempt</p> <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> |

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|----------------|------------------|--|---|--|---|
| Proposed structure of planning policy team | Executive | 26 Oct 2020 | Report of the Portfolio Holder for Deputy Leader and Portfolio Holder - Corporate Governance | Chris Fridlington, Assistant Director of Development and Planning | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Fully exempt Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority. |
| Environmental Health Service Review | Executive | 26 Oct 2020 | Report of the Portfolio Holder for Portfolio Holder - Environmental Health & Licensing | Ken Eastwood, Environmental Health Advisor | Key It is likely to result in the Council making revenue savings or incurring Revenue expenditure of £75,000 or more. | Fully exempt Information relating to any individual. Information which is likely to reveal the identity of an individual. Information relating to any consultations or negotiations, or |

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision | Documents to be considered | Contact Officer | Is this decision a Key Decision? | Is this key decision to be heard in public or private session |
|---|----------------|------------------|----------------------------|-----------------|----------------------------------|---|
| | | | | | | <p>contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.</p> |

**SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.